CORE-9
Fundamental of Data Management

1. What is a word processing software ?Explain the use of auto correct ,header and footer, macros and mail merge in a word processing software?
2. Define spread sheet? Explain some important mathematical functions used in a spread sheet software?
3. What is DBMS? Elaborate the use of queries, forms and reports in a D.B.M.S?
4. Define HTML? Explicate tags and atribute, Hyper text link in HTML.
5. Write short notes on:-(a) Presentation Software(b)SQL