BOOK OF INFORMATION 2019
ସୂଚନା ପୁସ୍ତିକା – ୨୦୧୯

UTKAL UNIVERSITY
NAAC ACCREDITED A+
DDCE
Education for all

CELEBRATING EXCELLENCE
75 years

ଦୂରନିରନ୍ତର ଶିକ୍ଷା ନିର୍ଦ୍ଦେଶାଳୟ, ଉତ୍କଳ ବିଶ୍ୱବିଦ୍ୟାଳୟ
DIRECTORATE OF DISTANCE & CONTINUING EDUCATION
Utkal University, Bhubaneswar-7, Odisha
Email: helpline@ddceutkal.ac.in
Website: www.ddceutkal.ac.in

Cover :
The Heritage Hall, is the building in which Utkal University shaped itself, way back in 1960. It was inaugurated by His Excellency Shri S.C Jamir, Former Governor of Odisha, in the presence of Prof. Soumendra Mohan Patnaik, Vice Chancellor, Utkal University, Prof. S.P. Pani, former Director, DDCE and Team DDCE, Utkal University on the 74th Foundation Day (27th Nov., 2017).

UTKAL UNIVERSITY
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DDCE, UTKAL UNIVERSITY

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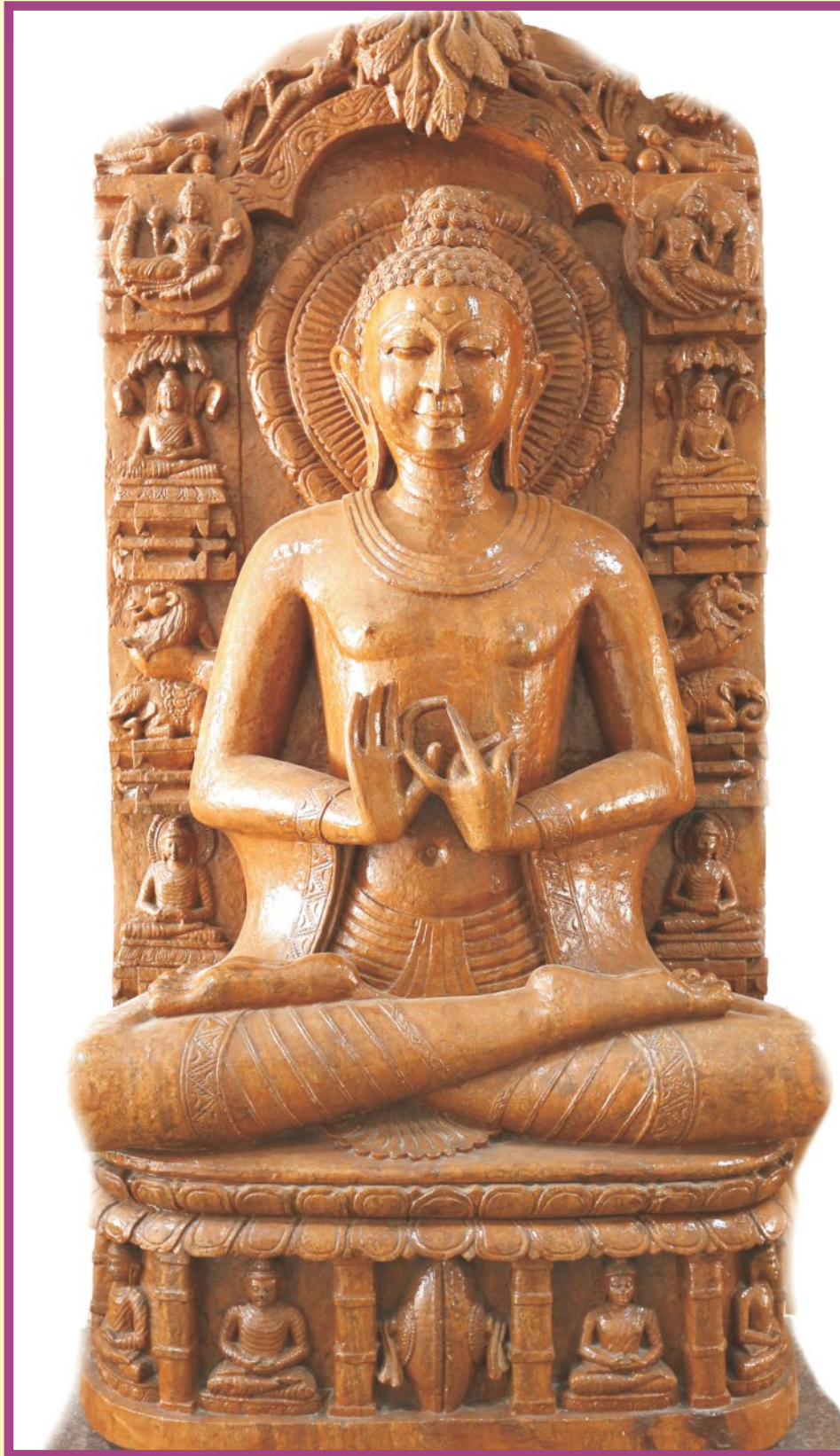Website: www.ddceutkal.ac.in

DDCE At a Glance

Our Chancellor

His Excellency Prof. Ganeshi Lal
Hon'ble Governor of Odisha and Chancellor of Utkal University

"Never stop learning, because life never stops teaching".

- Gautam Buddha

Our Vice Chancellor

Prof. Soumendra Mohan Patnaik

DDCE EVENTS - 2018-19

Health Camp

Talk on Kalinga Bali Sangam

Swachha Bharat Abhiyan

All India Inter University Kick Boxing Champion Kirtirani Sahoo

Students won 2nd Position in quiz competition in Sanganak-2018

Restoration work at DDCE after FANI Cyclone

Admission 2018-19 in progress at DDCE

Team DDCE at work during Registration in 49th Convocation

Team DDCE

Dr. Sujit Kumar Acharya
Director, I/C, Asst. Prof. Business Admin.

Dr. Mamata Rani Behera
Asst. Professor, Odia

Dr. Prajna Paramita Panigrahi
Asst. Professor, English

Ms. Sony Snigdha Sahoo
Asst. Professor, Computer Sc. and Appl.

Dr. Biswo Ranjan Mishra
Asst. Professor, Commerce

Dr. Subas Chandra Mishra
Academic Consultant, Computer Science

Dr. Rashmi Ranjeeta Das
Academic Consultant, Business Administration

Dr. Giridhari Sahoo
Academic Consultant, Commerce

Ms. Renuka Kumar
Academic Consultant, MSW

Ms. Pragyan Paramita
Academic Consultant, Hindi

Dr. Madhab Chandra Sethi
Academic Consultant, History

Mr. Bimbadhar Kabat
S.O. Examination

Mr. Rajendra Kumar Biswal
Sr. Assistant, Accounts Section

Mr. Abhaya Kumar Sahoo
Sr. Assistant, VTP

Mr. Bikram Kumar Das
Sr. Assistant, Examination Section

Mr. Nimain Charan Sahoo
Jr. Assistant, Examination Section

Mr. Surya Narayan Rath
Software Consultant

Mr. Aswini Kumar Gauda
Programmer

Mr. Rajendra Kumar Mishra
Programmer

Mr. Sumit Kumar Mishra
Programmer

Ms. Mitali Sahoo
Librarian

Sri Asisa Kumar Mishra
Jr. Executive-Examination

Ms. Litun Pradhan
Jr. Executive – Admin.

Ms. Sabita Mallik
Jr.Assistant

Mrs. Diptimayee Dalai
Jr.Assistant, Accounts Section

Mrs. Laxmipriya Pani
Jr.Assistant, Director's Establishment

Mrs. Manjulata Rout
Jr.Assistant Examination Section

Sri Sitaram Deheri
Jr.Asst. - Lesson Store

Sri Pradipta Kumar Swain
Jr.Asst- Dispatch

Sri Purnananda Pradhan
Jr. Asst- Examination

Team DDCE

Ms. Swapna Manjari Dash
DEO, E-Receipt

Ms. Banaja Paikaray
DEO, Examinations

Mr. Deepak Ku. Mohapatra
DEO, Accounts Sectioon

Mr. Swayam Pr. Mohanty
DEO, Management

Ms. Sonali Samantaray
DEO, Examinations

Ms. Chinmayee Nanda
DEO, Examinations

Sri Pradip Kumar Senapati
Hardware & Networking

Smt. Kanti Paikaray
Peon

Sri Damodar Barik
Driver

Sri Bairagi Charan Singh
Driver

Sri Banambar Behera
Supportive Staff

Sri Braja Mohan Gochhayat
Supportive Staff

Sri Sridhar Naik
Supportive Staff

Sri Landa Naik
Supportive Staff

Sri Chitta Ranjan Nayak
Supportive Staff

Sri Balaram Sethy
Electrician

Sri Rabindra Jena
Supportive Staff

Sri Magaru Mundagadia
Supportive Staff

Sri Srikanta Kumar Ojha
Gardener

Sri Pitambara Behera
Gardener

Sri Tapan Kumar Ray
Supportive Staff

(Celebration of Platinum Jubilee)

INCUMBENCY CHART OF

DIRECTOR, DDCE, UTKAL UNIVERSITY
Utkal University Evening College
1962-1974

Principal, BJB College acted as the Principal of the University Evening College

DIRECTORATE OF CORRESPONDENCE COURSE

Prof. R.S. Rath, Ph.D, (OSD)	27.11.1974 to 28.10.1975
Prof. R.S. Rath Ph.D.	29.10.1975 to 31.05.1993
Sri A.N. Mishra, M.A (I/C)	10.06.1993 to 24.11.1995
Prof. S.P. Pani, Ph.D.	25.11.1995 to 14.10.1996

DIRECTORATE OF DISTANCE & CONTINUING EDUCATION

Prof. S.P. Pani, Ph.D.	15.10.1996 to 30.09.2000
Prof. (Mrs.) A. Mishra (I/C)	01.10.2000 to 20.03.2002
Prof. P.C. Tripathy (I/C)	20.03.2002 to 01.07.2002
Prof. R.C. Mohapatra (I/C)	01.07.2002 to 25.11.2002
Prof. B.C. Guru (I/C)	25.11.2002 to 05.06.2003
Prof. P.K. Sahoo (I/C)	05.06.2003 to 04.02.2004
Prof. H.K. Swain (I/C)	04.02.2004 to 03.11.2004
Prof. S.P. Pani, Ph.D.	03.11.2004 to 20.04.2010
Prof R.K. Bal (I/C)	20.04.2010 to 08.12.2010
Prof. S.P. Pani, Ph.D.	08.12.2010 to 30.11.2017
Dr. Sujit Kumar Acharya, (I/C)	**30.11.2017 - Continuing**

Foreword

The Directorate of Distance & Continuing Education, originally established as the University Evening College way back in 1962 has travelled a long way in the last 55 years. Thousands of students have passed through the portals of this great temple of learning. We may not have numerous great tales of outstanding academic achievements but we have great tales of success in life, of recovering lost opportunities, tremendous satisfaction in life, turning points in career and those who feel that without us they would not be where they are today. There are also flashes when our students have figured in best ten in their honours subjects.

We are yet to achieve our vision and mission completely. Education for all and Any time – Anywhere – Any one Education are not mere slogans for us. But we alone cannot achieve this fragment of our goal without the support of all our stake holders- the civil society, government, our own University- teachers, administration and other facilitators and above all our students. We rededicate ourselves to our vision and mission.

Our high lights for 2019-20 include the following:

- To complete e-content development of BA / B.Sc stream.
- To create a platform for the students in the remote area for accessing the e-content thus developed.
- To expand our infrastructure by installing CCTV surveillance system in the Platinum Jubilee Building
- To establish new computer labs with a capacity of 60 computers in the Platinum Jubilee premises.
- Inauguration of 2nd, 3rd and 4th floor of Platinum Jubilee Building which shall include new classrooms, valuation hall, auditorium, conference halls etc

Team DDCE is making every possible effort in this direction.

We welcome the 2019-20 batch to our family. We urge upon our students to make commitments to utilize their time, body and mind for pursuit of knowledge. They must go beyond the print course material and Personal Contact Programme. They must increasingly use online open sources of knowledge, teach each other and interact more with faculty members including outsiders. They must overcome difficulties and their limitations and shine. Let them remember- **Satyam Param Dhimahee**, 'meditate on the highest truth' the aphorism Utkal University has adopted in its logo and practice the same. Let our students shine as lamps and light thousand others lamps.

-Team DDCE

Content

Our Legend Stones

UTKAL UNIVERSITY

Foundation: 27.11.1943

THE FOUNDATION OF THIS CAMPUS OF UTKAL UNIVERSITY

AT VANIVIHAR, BHUBANESWAR, WAS LAID BY

Dr. RAJENDRA PRASAD,

THE FIRST PRESIDENT OF THE REPUBLIC OF INDIA

ON THE FIRST DAY OF JANUARY, 1958.

THIS CAMPUS OF THE UTKAL UNIVERSITY

AT VANIVIHAR, BHUBANESWAR, WAS INAUGURATED BY

Dr. S. RADHAKRISHNAN, BHARATARATNA,

PRESIDENT OF THE REPUBLIC OF INDIA

ON THE SECOND DAY OF JANUARY, 1963.

In the Crest of the Utkal University, the **Ship** symbolises maritime activities and the **Stalk of Corn** represents the beneficence of agriculture while the **Mount** and the **Fort** stand for natural bounty and the past military glory respectively of the land of Utkal. Against this background Utkal University seeks to spread light and learning, with **Lamp** and **Book** as emblems, and to propagate its highest ideal, *SATYAM PARAMA DHIMAHI* meditate on the Highest Truth.

OUR VISION AND MISSION

VISION

- To be a centre of excellence in higher education with a focus on innovative teaching, learning, research, consultancy and extension activities for building a creative, enlightened and productive civil society.

MISSION

- To provide the students with knowledge, skills, values and sensitivity necessary for successful citizenship.

- To create and disseminate knowledge through interdisciplinary research and creative inquiry in developing a meaningful and sustainable society.

- To equip the students with problem solving, leadership and teamwork skills and inculcating a sense of commitment to quality, ethical behavior and respect for others.

- To provide a platform for free flow of ideas where discovery and creativity will foster professional growth and will usher in a better world.

- To ensure academic excellence in this dynamic knowledge economy by exposing the students to new ideas, new ways of understanding, new ways of knowing in their journey of intellectual transformation.

OBJECTIVES

- To provide opportunity to those who are unable to pursue higher education in the conventional mode of teaching.

- To provide equal opportunity for higher education through distance mode.

- To provide opportunity to adult and working population to upgrade their knowledge, skill and qualifications and to advance their career perspective.

- To provide flexibility in enrolment in terms of age, choice of courses, methods of learning and appearance at examinations etc.

- To complement and supplement the Higher education system of the state.

- To promote research and creation, dispersion and advancement of knowledge.

- To enable learners to overcome barriers: geographical, socio-economic and gender etc.

- To promote continuing education.

- To promote the cause of quality manpower under the faculty of Humanities and Social Sciences, Management and Business Studies and IT, Computer Science and Application.

Our Motto

"Education for All"

THE LEGEND (1962-2018)

DIRECTORATE OF DISTANCE AND CONTINUING EDUCATION,
UTKAL UNIVERSITY

Utkal University

The Utkal University founded on 27.11.1943 is the mother University of Odisha. Pandit Nilakantha Dash, Maharaja Krushna Chandra Gajapati and Pandit Godavarish Mishra, were amongst other doyens of modern Orissa who had played a leading role in the establishment of the University. On 27th of Nov 1943, the Utkal University started functioning at Ravenshaw College (now University), Cuttack. Dr. Rajendra Prasad, the first President of India, laid down the foundation of the present 400 acre sprawling campus on 1st January 1958. The University thereafter was singularly honored when a great educationist Dr. Sarvapalli Radhakrishnan, the second President of India inaugurated the present campus at Vani Vihar on 2nd January 1963. It was originally an affiliating and examining body only.

A number of Post-Graduate Departments and other centers were established in the University Campus. There are more than three hundred general affiliated colleges under the University. The University has 15Autonomous Colleges under its jurisdiction. It has 27constituent Post-Graduate Departments, 2 Constituent Law Colleges, a Directorate of Distance & Continuing Education and a number of centers like Population Studies, School of Women's Studies, Ambedkar Study and Social Exclusion and Inclusive Policy Study, an Academic Staff College, a Pre-School, a High School etc. The University also offers number of Self Financing Courses.

Utkal University is recognized by the UGC. It is a member of the Indian Association of Universities and Commonwealth Association of Universities. Utkal University has been reaccredited by NAAC with A+ Grade in December 2017 for a period of five years.

University Evening College

The Directorate of Distance and Continuing Education (DDCE) a constituent directorate of the Utkal University had a modest beginning as the University Evening College in October, 1962 with an objective to provide continuing education. The College offered I.A. and B.A. programme. It operated in the premises of BJB College, an affiliated college, under Utkal University. Shri Ram Chandra Rajguru, Shri Damodar Mishra , Shri Baidyanath Mishra and Shri Shiv Kumar Panda were the Principals. Shri Purna Chandra Pattanaik, Shri Ashutosh Pattanaik, Sri Khitish Chandra Dey and Shri K.P.A. Pillai served as Vice Principals.

Directorate of Correspondence Courses

On 27th November, 1974, The University Evening College was converted into Directorate of Correspondence Courses under the auspices of Shri Gyan Chand, IAS, the Administrator. Dr. Ram Shankar Rath, took over as the OSD of DCC and served as its first Director from 29.10.1975 to 31.05.1993. The DCC offered I.A and B.A. Programmes from July 1975. B.Com was subsequently added and B. Ed was offered for a short duration. The DCC operated from the Administrative Block of the Utkal University. It was shifted to its present campus in 1987. The first floor of the DCC building was inaugurated on 1 January, 1995 by Prof. S.N. Acharya, Vice Chancellor. Shri A.N. Mishra served as the Director in-charge from 10.06.1993 to 24.11.1995. Prof. S.P. Pani took over as the Director from 25.11.1995. Prof. Pani served as the Director for 18 years (1995-2000, 2004-2010 & 2010-2017) in phases. Since 1st Dec 2018, Dr. Sujit Kumar Acharya, Head, Dept. of Business Administration of our Directorate has taken over as Director.

Directorate of Distance and Continuing Education

As per the revised UGC guidelines for Open and Distance Learning, the DCC was converted to Directorate of Distance and Continuing Education w.e.f. 15.10.1996. Prof. G.K. Das, Vice Chancellor, Prof.

Ajit K. Mohanty, Prof. K.B. Pattanaik, Prof. S.P. Pani and Shri Alekh Chandra Mishra, A.O., DDCE played an active role in giving new directions to the rechristened institution.

DDCE introduced several new programmes in succession besides BA, and B.Com (Pass and Hons.). M.A. in Odia and History in 1996, Political Science and Sanskrit in 1997, Public Administration, English and Education in 2000, Economics, M.Com and MSW in 2011 were introduced. M.A. Sociology was offered from 2000 to 2005 and has been revived since 2013. DDCE introduced courses in Computer Science in 1998 under the leadership of Shri A.K. Tripathy, IAS, and the Vice Chancellor. Subsequently, MCA in regular mode as an evening course was introduced in 1999 under the tutelage of Prof. G.N. Das, Vice Chancellor. DDCE offered B. Sc (ITM), BITM, and Diploma in Digital Art, BCA, DCA and PGDCA etc. for a short duration. DDCE introduced a Management Programme in 2000. At present, IMBA, MBA and PG Diplomas in Management (HR, MM, FM, POM, and TTM and DNM) are being offered under distance mode. From 2014-15 sessions DDCE is offering MBA Evening Program for working executives in face to face Regular Mode. Prof. R.K. Jena, the first Coordinator, Prof. S.K. Das, Prof. B.R. Mohanty, Prof. S. Sahoo, Prof. P.K. Sahoo, Prof. R.C. Mohapatra and others assisted DDCE. Post Graduate Diploma in Banking and Insurance Management (In Regular Face to Face Mode) in collaboration with ICICI Bank was introduced in 2007 as an initiative by Prof. L.N. Mishra, Vice Chancellor, Shri A.K. Tripathy IAS, Commissioner–cum-Secretary, Govt. of Odisha, Dept. of Higher Education, Shri K.V. Kamath, Chairman and Shri Paul Delima, DGM, ICICI Bank and Prof. S.P. Pani. Certificate and Diploma Courses in NGO Management in Odia medium were introduced 2010 in collaboration with UNAIDS, New Delhi. Prof. B.K. Rath, Vice Chancellor, Ms. Sarita Yadav, UNAIDS and Prof. S.P. Pani provided the necessary leadership. This course stands suspended from 2014.The Soft Skill Development Cell was established in 2007. MSW, M.COM and M.A. Economics were introduced in 2011. M.A. in Hindi was introduced in 2013. The Internal Quality Assurance Cell, Utkal University was functioning in DDCE from 2011 to 2014. DDCE had also set up the Centre for Women's Studies in 1997. Prof. Sukhadeo Throat, Chairman, UGC inaugurated the Centre for Social Exclusion and Inclusive Policy Study established by DDCE on 23.02.2008. Both are now independent centers and stands shifted out of DDCE.

The PCP Block was added in 1997. An Extension Counter of the Syndicate Bank was opened on 16.09.1997 and was upgraded to a Branch on 10.11.2005. The foundation stone for the Silver Jubilee Building was laid by Prof. S.P. Pani on 14 July 1999. The Silver Jubilee Building stands on the place where Shri Rajendra Prasad, the first President of India, had laid the foundation stone of Utkal University on 1 January 1958. The office establishment and the library have been functioning in this building since January, 2005. Prof. P.K. Sahoo, Vice Chancellor, along with Prof. S.P. Pani, Director and Team DDCE laid the cornerstone of the 2nd Floor of the Silver Jubilee Building and Old Administrative Block on 30.06.2012. The second floor of the Silver Jubilee Building was inaugurated by Prof. P.K. Sahoo, Vice Chancellor, Prof. S.P. Pani , Director and Team DDCE on 13.05.2013. This floor has been now named as "TATHAGATA BHABAN". An image of Lord Buddha in Dharma Chakra Prabartan Mudra has been placed in the corridor.The library hall named after Bharata Ratna Ambedkar is located in the Tathagata Bhavan.A new complex of halls named after Indian noble laureates Mother Terrasa, Amartya Sen, C.V. Raman and R.N. Tagore now stands at the second floor of the old building. Those halls along with Ambedkar Hall were inaugurated on 27th November 2013 by His Excellency S.C. Jamir Hon'ble Governor of Odisha and our Chancellor. The centre for Teacher Education was inaugurated by Honorable Chancellor, Utkal University on 27th November 2016. Virtual Tutorial Project was inaugurated by Honorable Vice Chancellor, Utkal University on 1st February 2017. Civil Service Coaching Centre of Utkal University was inaugurated by Shri G.V.V Sarma, IAS, Principal Secretary to Govt. of Odisha on 20th March 2017. The Foundation stone of Platinum Jubilee Building was laid by Prof (Dr.) A.K. Das, Vice Chancellor, and Mr. M.K. Biswal, Registrar and Team DDCE led by Prof. S.P.Pani,

Director. On 27th November 2017 His Excellency Dr. S.C. Jamir, Hon'ble Governor of Odisha and our Chancellor has inaugurated the renovated Heritage Hall, the Shree Mandap and the Platinum Jubilee building.

Computerization was initiated in 1994. The first computer was procured in 1996. Today we have 2 computer labs, 100+ Computers, 5+ Servers, 5+ Printers, CCTV surveillance system with 16 cameras, Internet Lease line from BSNL and Radio Link Internet Connectivity from STPI and Structured LAN. We have already computerized admission, accounts and examination processes, initiated modest Online Learning for PGDBIM. The Utkal University Examination Management System is also being operated by DDCE.

Prof. A. Mishra, Prof. P.C. Tripathy, Prof. R.C. Mohapatra, Prof. B.C. Guru, Prof. P.K.Sahoo, Prof. H.K. Swain and Prof. R.K. Bal have served as In-charge Directors. Presently the Utkal University is headed by His Excellency **Shri Ganeshi Lal**, Hon'ble Governor of Odisha as the Chancellor. Prof. Soumendra Mohan Patnaik is our present Vice Chancellor. Prof. Patnaik was serving at Delhi University before joining us.

(Young and New Voters Awareness Conclave by NSS Bureau, Utkal University at DDCE)

(Hands on Training on e-admission software to the nodal Colleges by Higher Education Department, Govt. of Odisha at DDCE)

"The first principle of true teaching is that nothing can be taught."
                                                                    -Sri Aurobindo

Major Events / Activities 2018-19

Date	Event	Participants	Activity Conducted
24th May 2019	Hands on Training on e-admission software to the nodal Colleges	Principals of various Degree/Autonomous Colleges	Training on e-admission through SAMS
10th Apr 2019	Voter's Awareness conclave by NSS Bureau, Utkal University	Students of various departments of the University	Voting awareness among young and new voters
15th -16th Mar 2019	Seminar by PG Dept. of Statistics, Utkal University	Students and Faculties from various Colleges and Universities	Seminar on "Statistical Methodology and Data Science"
6th -7th Mar 2019	Seminar by PG Dept. of Public Administration, Utkal University	Students and Faculties from various Colleges and Universities	Seminar on "Rural distress in India: Policy Concerns" under World Bank OHEPEE Programme
27th Jan 2019	Kalinga Bali Sangam	All DDCE Staff along with eminent personalities from different organization.	Talk by various eminent personalities on Kalinga-Bali sangam
21st Jan- 14th feb 2019	Orientation Programme on "Resource Awareness and Knowledge Generation for Teachers in Higher Education"	Faculties from various different colleges of the state and outside	Faculties were made aware about different productive teaching practices
17th Jan 2019	Health Camp	All University Staff	Various health checkup like blood pressure, random blood sugar, ECG, Dental, Eye etc.
2nd Oct 2018	Swacch Bharat Abhiyaan	All DDCE Staff	Cleanliness of DDCE premises
31st Jul 2018	Eye Check up Camp	All DDCE Staff	Eye Check-up and consultation
9th July 2018	Syndicate Bank Inauguration	Sri Atul Kumar, GM, Sri S. Kumaravel,Zonal Officer and other Syndicate bank Staff and Director, DDCE	Syndicate bank premises renovated and inaugurated

"Excellence is a continuous process and not an accident."
-APJ Abdul Kalam

FEED BACK

Student feedback is obtained after each Personal Contact Programme.
Following table reflects the result

Sl.No.	Year	Subject	Punctuality (Avg. in %)	Knowledge of the Teacher	Course Coverage	Quality of Teaching
1	2018-2019	MBA	97.34	99.34	94.23	95.63
2		IMBA	95.45	96.65	95.86	96.34
3		All P.G Diploma	94.35	95.62	96.52	94.52
4		All M.A/M.Com	96.05	93.18	89.32	95.45
5		B.A/ B.Com	93.45	89.57	95.33	92.55
6		Computer Sc.	95.21	97.57	95.46	96.78
1	2017-2018	MBA	95.23	98.12	87.23	91.20
2		IMBA	95.45	96.65	95.86	90.12
3		All P.G Diploma	91.27	95.23	85.73	90.12
4		All M.A/M.Com	90.75	87.65	90.65	87.25
5		B.A/ B.Com	94.23	89.57	94.23	91.05
1	2016-2017	MBA	98.55	97.33	96.11	87.32
2		IMBA	98.67	96.67	98.67	99.33
3		All P.G. Diploma	94.35	95.62	96.52	94.52
4		All M.A/M.com	98.00	91.00	95.33	99.33
5		B.A/B.Com	94.52	89.68	97.56	89.53
1	2015-2016	MBA	97.35	98.54	95.20	96.52
2		IMBA	96.36	97.25	94.85	95.84
3		All P.G. Diploma	95.32	96.88	97.42	93.32
4		N.G.O Management	100	98.62	96.62	90.75
5		All M.A/M.Com	95.06	94.11	90.32	89.51
6		B.A/B.Com	95.32	88.68	96.54	90.32
1	2014-2015	MBA	96.34	98.34	94.23	95.63
2		IMBA	95.45	96.65	95.86	96.34
3		All P.G. Diploma	94.35	95.62	96.52	94.52
4		N.G.O Management	100	97.53	95.66	89.75
5		All M.A/M.Com	96.05	93.18	89.32	95.45
6		B.A/B.Com	94.52	89.68	97.56	89.53

STUDENT INTAKE

SL.NO.	YEAR	INTAKE	TOTAL STUDENT STRENGTH
1	2018-2019	4171	10,471
2	2017-2018	4411	12,088
3	2016-2017	4837	13,088
4	2015-2016	4545	10,058
5	2014-2015	4067	10,076
6	2013-2014	3806	9334
7	2012-2013	3762	8071
8	2011-2012	4446	8364
9	2010-2011	4111	7797
10	2009-2010	3427	6941
11	2008-2009	2854	6175
12	2007-2008	2752	5890
13	2006-2007	2487	5895
14	2005-2006	2386	6113
15	2004-2005	2455	5988
16	2003-2004	2023	5614
17	2002-2003	2390	9683
18	2001-2002	2812	10115
19	2000-2001	3551	9556
20	1999-2000	2261	6375
21	1998-1999	2111	6440
22	1997-1998	2556	6328
23	1996-1997	2297	6137
24	1995-1996	1475	6536
25	1994-1995	2365	8114
26	1993-1994	2696	8860
27	1992-1993	3054	8759
28	1991-1992	3455	8172
29	1990-1991	3086	6877
30	1989-1990	3086	5885
31	1988-1989	2674	5180
32	1987-1988	2131	3507
33	1986-1987	1376	1376
34	1983-1984	1376	1376
35	1982-1983	203	203
36	1981-1982	369	369
37	1979-1980	520	3782
38	1978-1979	3262	3868
39	1977-1978	606	2420
40	1976-1977	2489	3089
41	1975-1976	600	600

UNIVERSITY EXAM RESULT ANALYSIS 2017-2018

Course	Date of Exam	Date of Result Publication	Appeared	Passed	Pass %	Grade					
						O	E	A	B	C	D
MA IN ECONOMICS	18-Jun-18	20-Sep-18	137	111	81.02	-	-	2	68	39	2
MA IN EDUCATION	18-Jun-18	20-Sep-18	377	328	87.00	-	-	71	173	79	5
MA IN ENGLISH	18-Jun-18	20-Sep-18	190	105	55.26	-	-	-	42	60	3
MA IN HINDI	23-Jun-18	20-Sep-18	92	84	91.30	-	-	7	51	26	-
MA IN HISTORY	18-Jun-18	20-Sep-18	92	76	82.60	-	-	-	31	39	6
MA IN ODIA	23-Jun-18	20-Sep-18	559	513	91.76	-	-	9	169	309	26
MA IN POLITICAL SCIENCE	23-Jun-18	20-Sep-18	138	101	73.18	-	-	-	23	68	10
MA IN PUBLIC ADMINISTRATION	23-Jun-18	20-Sep-18	26	18	69.23	-	-	-	6	12	-
MA IN SANSKRIT	23-Jun-18	20-Sep-18	147	112	76.19	-	-	-	16	84	12
MA IN SOCIOLOGY	23-Jun-18	20-Sep-18	68	46	67.19	-	-	1	14	30	1
MASTER IN SOCIAL WORK	18-Jun-18	20-Sep-18	87	58	97.16	-	-	1	28	28	1
MASTER IN COMMERCE	18-Jun-18	20-Sep-18	423	411	66.66	-	-	36	223	149	3
MA IN ECONOMICS	18-Jun-18	20-Sep-18	137	111	81.02	-	-	2	68	39	2
Average Pass Percentage:78.43%											

UG Course

Course	Appeared	Date of Exam	Date of Result Publication	1st Division with Distinction	1st Division	2nd Division with Distinction	2nd Division	General without honours	Pass %
B.A Hons.	1253	20-Feb-18	24-Apr-18	501	150	126	257	41	85.79
B.Com. Hons.	115	20-Feb-18	24-Apr-18	4	8	4	49	17	71.30

	Appeared	Date of Exam	Date of Result Publication	General with Distinction	General	Pass %			
B.A General	349	20-Feb-18	24-Apr-18	103	177	80.22	NA	NA	NA
B.Com. General	9	20-Feb-18	24-Apr-18	1	3	44.44	NA	NA	NA
Average Pass Percentage:70.43%									

Course	Date of Exam	Date of Result Publication	Appeared	Passed	Pass%	Grade					
						O	E	A	B	C	D
MBA	01-Jun-18	12-Sep-18	373	290	77.74	-	2	41	151	90	6
IMBA	18-Jun-18	12-Sep-18	15	12	80	-	-	3	7	2	-
BBA	07-Jun-18	12-Sep-18	19	17	89.47	-	-	1	8	8	-
PG Diplomas	01-Jun-18	12-Sep-18	55	43	78.18	-	1	14	16	9	3
Average Pass Percentage:81.34%											

Course	Date of Exam	Date of Result Publication	Appeared	Passed	Pass %	Grade					
						O	E	A	B	C	D
MCA 3Year	31-May-19	23-Jun-18	35	28	80.00	-	4	14	10	-	-
MCA Lateral	31-May-19	23-Jun-18	27	19	70.37	-	1	8	10	-	-
M.Sc.(IT/ITM/CS)	31-May-19	23-Jun-18	8	8	100	-	2	4	2	-	-
Average Pass Percentage:83.46%											

THE CORE FACULTY

Dr. Sujit Kumar Acharya, DIRECTOR I/c
Asst. Professor, Business Admin.
(M.B.A., MA PM & IR, M.Com, M.Phil., Ph.D).
Email- sujitkacharya@gmail.com
        director@ddceutkal.ac.in

Dr. Sujit K. Acharya is Head of the Department of Business Administration, DDCE, Utkal University holds Master Degree in Personnel Management and Industrial Relations (PM & IR), Master in Commerce (M.Com- Finance) from Utkal University and Master in Business Administration (HRM) from Pondicherry University. He did his M. Phil (Commerce) and PhD. from the department of PM & IR Utkal University in the area of HRD Climate. Before joining Utkal University he has served as a faculty and Head (PGP) at Institute of Management, Bhubaneswar (IMB). His areas of specialization include HRM, OB, HRD and OD. Dr. Acharya has over 17 years of teaching experience across disciplines like Commerce, Management, PM&IR and Soft Skills. Presently five scholars have got Ph.D Degree under Dr. Acharya.

In addition he is also an expert Corporate and Personality Development Trainer. He has conducted many training programmes for NALCO, OPTCL, Doordarshan, Allhabad Bank. Under his guidance four PhD. Scholars have completed their PhD. from Utkal University and four PhD. research scholars are continuing their research work under the Department of Business Administration, Commerce and PM & IR, Utkal University. He has guided numerous Management Projects. To his credit he has attended many National and International Seminars, Workshops and training programs. He has authored 12 research papers in International Journals and 16 research articles in National level Journal. He has contributed to nine edited books published by national level. He has authored Human Resource Planning and Development (2011/ HPH Publications), Managing Change and Strategic Change (2013/ HPH Publications), Human Resource Management (2015/ HPH Publications) and Manpower Planning and Strategic Change (2017/ HPH Publications). He has contributed numerous chapters to course ware for distance learners. He has also edited the study materials published for the distance learners by DDCE, Utkal University. Dr. Acharya has presented 35 papers both in International and National level seminars. He is also the editors of several national level journals. Dr. Acharya is an accomplished Taekwon-Do Player and has represented India at International events. He has won gold medals several times in the Taekwon- Do National, Zonal and State level Championships.

Dr. Mamata Rani Behera,
Asst. Professor, Odia
(M.A, M.Phil, Ph.D)
Email- mamatab712@gmail.com

Dr. Mamata Rani Behera is Head of the Dept of Odia DDCE, Utkal University. She is educated at Sailabala Women's college, Cuttack and P.G. Dept. of Odia Utkal University. She has qualified UGC NET & JRF in the year 1993 & obtained her M. Phil (1996)and Ph. D. Degree in the area of modern odia poetry from Utkal University in the year 2000.Under her guidance five doctoral research scholars are actively engaged in research including four are UGC research Fellow . She has also guided more than hundred Odia Research Project of P.G. Odia students of DDCE, U.U.

She has delivered lecturers as a resource person in different seminars and UGC sponsored refresher and orientation programs and presented papers in numerous international and national seminar and conferences.

She has edited study materials of P.G. and U.G courses. She is coordinating self finance courses like NGO Management (2010-14) PGDBIM (2014-16) and MCA programs (2017-).She is assigned **examination in charge of various courses offered by DDCE.**

She has trained from IIT, Kharagpur, subjects with specialization effective speaking and making presentations - a knowledge dissemination program.

She has authored several Critical papers and as a creative writer a number of poems, short stories have been published in leading odia magazines. She is the author of two short story collections two poetry collections and two research books and a novel.

Before joining in this university she was comparing a Literature program- in yuva Vani All India Radio Cuttack and she is a drama artist of A.I.R. Cuttack since 1989. A.I.R Cuttack, Bibidha Varati has board casted her several talks, discussions on various current topics.

Now, she is doing her post doctoral Research on a sensitive area of post independent Odia Poetry.

Dr. Prajna Paramita Panigrahi,
Asst. Professor, English
(M.A., M.Phil., Ph.D)
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Dr. P.P. Panigrahi is Head of the Department of English DDCE,Utkal University. She was educated at Rama Devi Women's Autonomous College and PG Department of English, Utkal University. She qualified UGC NET in Dec.1999. She obtained her Ph.D Degree from Utkal University in 2004. Apart from teaching English to regular Honours and Post Graduate students, she deals with Communicative English in professional MBA and MCA courses. Further, she conducts training in Spoken English and Personality Development. She has authored several critical papers and two books namely: The Voyage Within: Women in the works of Indian Women Novelists in English and Image of women in the works of Kamala Markandaya. Her other interests include Gender Studies and Literary Criticism.

Ms. Sony Snigdha Sahoo,
Asst. Professor, Computer Science and Application
B.Tech. (CSE), M.Tech. (CSE)
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Ms. Sony Snigdha Sahoo is heading the Department of Computer Science and Applications at DDCE, Utkal University. She has completed her B.Tech in Comp. Sc. & Engg. from Trident Academy of Technology, BPUT and M.Tech in Comp. Sc. & Engg. from Institute of Technical Education and Research, SOA University. She has qualified UGC NET in June 2014. She is currently pursuing her Ph.D in Computer Science at Utkal University.

Prior to joining DDCE in September 2015, She has worked as a Junior Project Fellow and subsequently a faculty in Comp. Sc. at Regional Institute of Education, Bhubaneswar from June 2011-April 2012. She has then worked as Assistant Professor in Dept. of Comp. Sc. & Engg. at Centurion Institute of Technology, CUTM, Bhubaneswar from June 2012 to Sept 2015.

Dr. Biswo Ranjan Mishra,
Asst. Professor, Commerce
(M.Com (Gold Medalist), M.Phil,LLB, Ph.D, UGC (NET)
Email- biswomishra@gmail.com

Dr. Biswo Ranjan Mishra is Head of the Department of Commerce, DDCE, Utkal University. He has completed his Ph.D degree from P.G Department of Commerce, Utkal University in the area Corporate Sustainability Reporting Practices. He is graduated from S.C.S College Puri securing 2nd rank in Utkal University. He has secured first position in first class in M.Com examination of Utkal University. He obtained his M.Phil Degree from School of Commerce and Management, Ravenshaw University .He has also qualified UGC (NET). Mr. Mishra has 06 years of corporate experience in the field of law and accountancy. He has over 10 years of teaching experience .Prior to joining Utkal University he has worked as faculty member in different reputed institutions like ICFAI, IMIS, SOA University and DHE, Government of Odisha. To his credit he has attended numerous Seminars, Workshops and training programs. He has published 15 number of research papers in reputed journals and conference proceedings. He has published a book titled "Financial Derivatives" for BPUT students. His area of interest is Financial Derivatives, Security Analysis, Portfolio Management, International Finance and Financial Reporting.

Dr. Subas Chandra Mishra,
Academic Consultant -Computer Science.
(M.Com, Ph.D , MCA , MBA , MCSE , CCNA)
Email- subaschm@gmail.com

Dr. Subas Chandra Mishra is working as an Academic Consultant in Department Computer Science and Application and Associated Course Coordinator for MCA courses. He handles the Computer Science courses offered by the Directorate. He has awarded Ph.D degree in Commerce from F.M. University , Odisha in 2018 . His area of research is Liquidity in Corporate Sector of India. He holds Master Degree in Commerce (M. Com) , Master in Computer Application (MCA) from Sambalpur University, Odisha and Master in Business Administration (MBA - Finance) from F.M University , Odisha . He has completed Post Graduate Degree in Computer Application from DDE , Pondicherry University. He has also obtained Microsoft Certified System Engineer (MCSE) from Microsoft and Cisco Certified Network Associate (CCNA) from CISCO . He had completed Advanced Diploma in Computer Hardware and Network Engineering (ADCHNE) from Indian Institute of Hardware Technology (IIHT) , New Delhi . He has more than 10 years of teaching experience in Computer Science courses like computer fundamentals , Microprocessor , Artificial Intelligence and Computer Network Security et. . He had attended a National Workshop on Development of SLM organized at IGNOU, New Delhi in March 2016. He had also completed a short term training programme on Introduction to Coding Theory organized by National Institute of Technical Teachers Training and Research, Kolkata.

Dr. Rashmi Ranjeeta Das
Academic Consultant - Management Courses.
(MBA, M.Com, Ph.D)
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Dr. Rashmi Ranjeeta Das is an Academic Consultant & Asso. Course Coordinator for Management & P.G Diploma in Banking and Insurance Program. Dr. Das obtained Ph.D (Commerce), MBA (Finance & Marketing), M.Sc (Environmental Science) from Utkal University and M.Com from IGNOU. Her Ph.D research work is on "Business Process Re-engineering in Commercial Banks". Her area of interest for counseling in UG & PG Level is Financial Management, Business Environment, Financial Market, Bank Marketing and other general Management Subjects. She has undergone Training Programs at INFOSYS, ICICI Bank, IIT, Kharagpur and Stride IGNOU. To her academic credit, she has attended seven International Conference and more than 20 national conferences and seminars. She has also presented papers in various International and National Conferences and seminars. She published seven articles (3 articles in referred International Journals and 4 articles in National Journals) and a book entitled "Financial Market and Institution". She has recently presented the following papers in National and International Conferences:"Paperless Financial System: With special reference to State Bank of India". "Make in India: An Innovation for transforming India into a Manufacturing Leader". "Opportunity and Challenges for rural marketing India". "Cultural Prospective in Modern Banking System in India". "Issues and Challenges of Pradhan Mantri Kaushal Vikas Yojana in India". "Issues and Challenges of Corporate Governance in Indian Banking Sector". "The Contribution to Individual Entrepreneurs to Sustainable development".

Dr. Giridhari Sahoo
Academic Consultant, Commerce.
(M.Com, M.Phil, Ph.D)
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Dr.Giridhari Sahoo, graduated from Utkal University, obtained his M.Com Degree from P.G Department of Commerce, Utkal University, M.Phill Degree from School of Commerce and Management Studies, Ravenshaw University and Ph.D Degree from P.G Department of Commerce, Utkal University. He has attended a number of National and International Seminars, Workshops and Conferences and has number of National as well as International publications to his credit.

Ms. Renuka Kumar,
Academic Consultant, MSW
Email- renuka@ddceutkal.org

Ms. Renuka Kumar has completed MSW from Pune University. She is having seven years of experience in working with many social development organisations. She was involved in various research studies conducted by the Government of Odisha. Her major studies are, "A study On Ensuring Sustainable Livelihood Options for the Beggars at Puri and Konark", "Life behind bars" - a Socio Economic study on

women prisoners in Odisha and "A study on Reproductive and Child health in Padampur block of Bargarh district, Odisha". She was also teaching MSW students in NISWASS and CSSR, Bhubaneswar. She has attended numerous national seminars, workshops and training programs. In addition, she had attended a national Workshop on Development of SLM organized at IGNOU, New Delhi in 2014. Presently she is pursuing Ph.D on the topic "Distance Education is a means to women Empowerment, A study of DDCE" under Utkal University. She has published number of research articles in different Journals. Her international publication is "Inclusion policy vs. Exclusion practices of Third gender in Odisha: Observation from 2014 polls," Published on International Journal of Contemporary research in Social Science. Her areas of interest are **classroom teaching, concept development, proposal writing, documentation, coordination and** implementation of development projects related to women empowerment, Social development, Gender issues and Child rights.

Ms. Pragyan Paramita,
Academic Consultant, Hindi
(MA, M.Phil)
Email: pparamita@ddceutkal.org

Ms. Pragyan Paramita, is a gold medalist in M.A. Hindi for securing highest mark in 2009 from Rama Devi Women's Autonomous College, Bhubaneswar. She has completed her M.Phil on the topic Jainendra Ke Upanyas "Tyagpatra" Me Manovigyan from Ravenshaw University. At present she has submitted her Ph.D thesis on the topic "Kamleshwar Ke Katha Sahitya Me Vyangya" under Utkal University. She is in charge of Hindi programme offered in DDCE. Her core works include taking classes and coordinating the PCP programmes. She is also entrusted with the editing of Hindi course materials developed by DDCE. She has presented a paper on "Swatantrata Andolan Aur Hindi Natak" at the National Seminar on "Hindi Sahitya Me Swatantrata Andolan" organised by Vishwavidyalay Anudan Aayog and Department of Hindi, Ravenshaw University. She had attended a National Seminar on "Anuvad ki Prasangikta Par Rashtriya Sangosthi Aur Dwibhashi Kavya Sangosthi" organised by Kendriya Hindi Nidesalay and Vishwamukti, at KIIT, Bhubaneswar. She has participated in "National Seminar on Development of Self-Learning Materials for Distance and Online Learning" organised by Staff Training and Research Institute of Distance Education (STRIDE), IGNOU, New Delhi.

Dr. Madhab Chandra Sethi,
Academic Consultant, History
(MA, M.Phil, Ph.D)
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Dr. Madhab Chandra Sethi obtained his PG , M.Phill and Ph.D Degree from PG Department of Ancient Indian History, Culture and Archaeology, Utkal University. He is UGC-NET qualified. As a student, he had worked on "A Study of Stupa Architecture of Orissa with Special Reference to Udayagiri, Lalitgiri and Ratnagiri" at M.Phil level. His doctoral thesis was titled "Khandagiri and Udayagiri Reconsidered: A Study in Continuity" in Ancient Indian History, Culture and Archaeology. His Doctoral thesis has been highly appreciated by both the external examiners, for its critical analysis and for placing Khandagiri and Udayagiri

in a national perspective. Before joining DDCE, Utkal University he was an ICHR &RGNF, UGCResearch Fellow at the P.G.Dept. of Ancient Indian History, Culture and Archaeology, Utkal University. He has attended several National and International Conference held in India related to Art, History and Archaeology and published several papers. He is actively involved in the Archaeological Excavations, conducted by the P.G.Dept. of Ancient Indian History, Culture and Archaeology, Utkal University. His present interests include monuments, rock cut sculpture and architecture. He is a Life Member of Odisha History Congress. He had attended a National Workshop on Development of SLM organized at IGNOU, New Delhi in March 2016.

OUR OTHER FACULTIES

Besides the regular faculty members of DDCE and P.G. Departments of Utkal University a number of faculty members from other educational institutions, professionals including bankers, Chartered Accountants, Cost Accountants, Company Secretaries, Corporate Executives and Researchers at various academic institutions act as part timers. We also avail the services of retired experienced teachers. Faculties are also drawn from affiliated colleges of Utkal University and Biju Pattnaik University of Technology.

(Hon'ble Vice Chancellor, Utkal University with Team DDCE)

"Our human knowledge is a candle burnt on a dim altar to a sun-vast truth."
-Sri Aurobindo

ADMISSION SCHEDULE

ADMISSION TO ALL COURSES IS SUBJECT TO AVAILABILITY OF SEATS.
LAST DATE WITH USUAL FEES IS UPTO 31st July.
FROM 1ST AUGUST TO 31ST AUGUST 2019 WITH LATE FEES OF RS.500/- .
DDCE FOLLOWS FIRST COME FIRST SERVE PRINCIPLE

The **ONLINE** Admission Test for Management Program and MCA Program is on **ROLLING ENTRANCE BASIS**. Candidates have to appear **Online Test** at DDCE on any working day. Those who secure qualifying marks can take admission immediately. Conduct of online admission Test is also subject to availability of seats. Reservation policy of P.G. Council, Utkal University shall be applicable. All SC/ST students meeting the minimum requirements of admission shall be admitted into various courses.

NO EXTENSION OF DATE beyond last date of admission is permitted. However defense personnel shall be considered on case by case basis.

(Yoga class during Orientation Programme at DDCE)

"You have to dream before the dream comes true."
-Dr. APJ Abdul Kalam

COURSE CODE NUMBERS

Management Programme	CODE
MBA (2 Yr.)Distance)	030302
MBA 2 Year Evening Program (Regular Face to Face Mode)	030303
IMBA / BBA	030702

P.G. Diplomas

Financial Management	030403
Marketing Management	030405
Human Resource Management	030406
Tour & Travel Management	030407
Dietetics & Nutrition Management	030408
Production & Operation Management	030409
Banking & Insurance Management (Regular)	030404
Public Policy Management	030410
Agri Business Management	030411

Computer Science & Application Programme

MCA (3 Yr.)	020304
MCA (2 Yrs. Lateral)	020704
M.Sc. Computer Science & Application	020312
M.Sc. IT	020313
M.Sc. ITM	020314

UNDER GRADUATE PROGRAM: (GENERAL)

B.A. Hons.

Education Hons	010105
English Hons*	010106
History Hons	010109
Hindi Hons*	010108
Odia Hons	010114
Pol. Science Hons	010116
Sanskrit Hons*	010119
Sociology Hons	010120

One may opt for other subjects
*Self Study.

B.Com. Hons.   030101

POST GRADUATION (GENERAL)

M.A. Economics	010304
M.A. Education	010305
M.A. English	010306
M.A. Hindi	010308
M.A. History	010309
M.A. Odia	010314
M.A. Pol. Sc.	010316
M.A. Pub. Admn	010318
M.A. Sanskrit	010319
M.A. Sociology	010320
MSW (Social Work)	010326
M.Com.	030300

INFRASTRUCTURE

Physical:

Land-15 Acres, Halls-05(2Ac), Class rooms-25, Conference Room-03, (AC), Dining Room-01, Tube Well-02, Computer Cell-03,Garage- 05, Parking Shed-05. DDCE have added more than eight hundred square metre of floor space with an auditorium and twenty additional class rooms.

Library:

Books-20479, Seating Capacity-80, Inflibnet Connectivity Availabe, N-Computing-18 Nodes for e-reading, News papers-09 and Magazine and Journals-04.

Information Technology:

Servers-06,Computers-99,Laptops-03,I LCD Projectors-06,Scanners-03,Printers-14.

Software:

Vizual Studio enterprise edition, SQL Server Standard edition and Firewall-01.

Net Lease Cable Connectivity:

12 Mbps from BSNL & Lease Net Radio Connectivity-15Mbps from STPI.

Banking Facility:

Syndicate Bank and its ATM, E-receipt System, Online Payment System.

Garden:

Lawns-02, Seasonal Beds-05, Mango+Coconut Groove-01 and Fish Pond-01.

Electricity:

Transformer-250KVA and Silent Diesel Generator-100KVA-02.

Virtual Tutorial Studio:

HP M706n (B6S02A) Laser Jet Pro Printer-1, HP HPE StoreEasy 1650 NAS Storage and Server-1, HP M403d Leser Jet Pro Printer-1, HP M435nw (A3E42A) Printer-1, HP-5130 Ethernet Switch : HPE FlexNetwork-1, I Ball iB-PFS1042U Server Rack-1, Dell S2240L Server Monitor-1, USB Keyboard & Mouse Combo Pack-1, Sennheiser EW135G3 HAND HELD MIC System-1, Sennheiser, EW 112P G3, Wireless Lapel Mic-2, Sennheiser Professional HeadPhone-3, Telex CES2 Earset for Teachers-4, Genelec 8020B Speaker-6, Soundcraft FX-16ii Audio Mixer-1, Talkback system ,with 8-way in tercom with 4 Nos. Belt Pack-1, Camera Sony HD Studio PXW-X160-3, Sony MCS 8M, HD Video Switcher-1, Sony QDAEX1/SC1 Card Adapter-6, Sony MRWE80/BC1 Memory Card Reader USB 3-4, Sony QDG64A/J Memory Card-6, Sony VPL#SW630C Projector with interactive Pen-2, Sony PSS-640 Ceiling Mount Kit for Projector-2, Sony VPL#SW630C interactive Pen-2, SONY 32 412 D Led TV-2, Battery Pack Sony 2BPU-60-3, Battery Pack Sony 2BPU-30-3, Battery Pack Sony Charger-3, Manfrotto MVH500AH, 755XBK Tripod-3, Ajakona IO-XT Video Ingest direct to computer-1, Ajakona Ki Pro Quad Video Recorder-1, Ajakona Pak Media and Pak Dock-1, iMac 27 -inch 5K Retina, Core i5 3.2GHz-2, Apple Keyboard-2, Apple Mouse-2, Microtek Supermax Series UPS, MPKK-180-11-4, Exide UPS Battery, EP-42-12-60, UPS Rack-4, Canara CLP901DS, LED Spot Daylight with Stand-6, Ureach UB960H Card Duplicator-1, Scan Disk 16 GB Micro SD Card-500, SENs BACK003S Backdrop Kit-1, SENs BACK003 Backdrop Cloth-1, Transcoding Sofware-1, Adobe CC Package (Device License)-1,Daikin R410A Air Conditioning- 2.

CCTV Surveillance System

CCTV Cameras-16, DVR-01, Screen-01

"You must be the change you wish to see in the world."
-Mahatma Gandhi

MANAGEMENT PROGRAMME
(Self Financing Courses)
MBA (Distance Mode)

i)	**Course Code**	:	030302
ii)	**Duration**	:	Two Years(Four Semesters)
iii)	**Number of Seats**	:	500
iv)	**Mode/Medium**	:	Distance/English
v)	**Eligibility**	:	Bachelor Degree holder in any discipline or equivalent

vi) Selection Procedure :

- Online admission Test shall be conducted at DDCE for Business Management Programme.

- Online Test shall consist at 100 Multiple Choice Questions covering Reasoning, Comprehension, English Language and Quantitative Techniques.

- Rolling online Test shall be conducted subject to availability of seats.

- Seats are reserved as per the provision laid by PG Council, Utkal University subject to clearing the entrance test.

vii) Admission Procedure:

- Apply online.

- You shall be allotted a slot for appearing the online test at DDCE. Result would be published on the same day on our website. No other communication shall be sent to you.

- On selection, produce all your originals for verification and submit a set of SELF attested photocopy of mark sheets and certificates from 10th class onwards. Submit it in person or send by post.

- On verification, payment advice (challan) shall be generated by DDCE.

- You are required to make payment and take admission within 7 days from the date of selection.

Course Fees:

Course	At the time of admission					2nd Year	
	Admission Processing Fee (Rs)	Course Fee (Rs)	Exam Fee (Rs)	SSDC (Rs)	Corpus Fund (Rs.)	Course Fee (Rs)	Exam Fee (Rs.)
MBA(Distance Mode)	600	30000	3080*	3600	3600	30000	3080*

All Fees are Payable by 31st July 2019

Readmission /Admission Late Fee Rs. 500/- from 1st Aug 2019

FOR GENERATION OF CHALLAN, VISIT OUR WEBSITE: www.ddceutkal.ac.in

*includes Registration/ Re-registration, Migration & Original Certificate fees.

PROGRAMME STRUCTURE

Year/ Seme- ster	Subject	Paper	Title of the Paper	Max. Marks
				Total
I Year 1st Sem.	Core (eight papers Total Marks 800)	1330302101	MANAGEMENT CONCEPTS AND PRACTICE S	100
		1330302102	BUSINESS REGULATORY FRAME WORK	100
		1330302103	FINANCIAL ACCOUNTING	100
		1330302104	BUSINESS ETHICS	100
		1330302105	HUMAN RESOURCE MANAGEMENT	100
		1330302106	MARKETING MANAGEMENT	100
		1330302107	FINANCIAL MANAGEMENT	100
		1330302108	ORGANIZATION BEHAVIOUR	100
I Year 2nd Sem.	Elective (Select any Six Papers) Selected papers shall be offered by DDCE. Total Marks 600)	1330302201	MANAGERIAL ECONOMICS	100
		1330302202	CORPORATE LAW & TAX COMPLIANCES	100
		1330302203	BUSINESS POLICY & STRATEGIC MANAGEMENT	100
		1330302204	E- BUSINESS	100
		1330302205	COST AND MANAGEMENT ACCOUNTING	100
		1330302206	QUANTITATIVE METHODS FOR MANAGEMENT	100
		1330302207	RETAIL MANAGEMENT	100
		1330302208	CORPORATE GOVERNANCE	100
		1330302209	AGRI BUSINESS MANAGEMENT	100
		1330302210	PUBLIC POLICY	100
		1330302211	MARKETING SERVICES	100
		1330302212	PROJECT MANAGEMENT	100
		1330302213	DISASTER MANAGEMENT.	100
Select elective courses shall be offered.				
Year 3rd Sem.	Core (Eight papers Total Marks 800)	1330302109	MANAGEMENT OF CHANGE & STRATEGIC ISSUES	100
		1330302110	PRODUCTION & OPERATION MANAGEMENT	100
		1330302111	ENTREPRENEURSHIP DEVELOPMENT	100
		1330302112	BANKING & INSURANCE MANAGEMENT	100
		1330302113	MANAGEMENT INFORMATION SYSTEM	100
		1330302114	INTERNATIONAL BUSINESS AND FINANCE	100
		1330302115	RESEARCH METHODOLOGY	100
		1330302116	BUSINESS ECONOMIC ENVIRONMENT	100
Elective and Free Elective (Six papers)		**Special Papers**		
	HUMAN RESOURCE MANAGEMENT	1330302218	HUMAN RESOURCE PLANNING AND DEVELOPMENT.	100
		1330302219	MANAGING EMPLOYEE RELATION & RELATED LAWS	100
		1330302220	MANAGEMENT OF TRAINING AND DEVELOPMENT	100

II Year 4th Sem Total Marks 800	**FINANCIAL MANAGEMENT**	1330302221	FINANCIAL MARKET & INSTITUTIONS	100
		1330302222	MERCHANT BANKING & FINANCIAL SERVICES	100
		1330302223	SECURITY ANALYSIS & PORTFOLIO MANAGEMENT	100
	MARKETING MANAGEMENT			
		1330302224	CONSUMER BEHAVIOUR	100
		1330302225	ADVERTISING AND BRAND MANAGEMENT	100
		1330302226	PRODUCT & SALES DISTRIBUTION MANAGEMENT	100
	BANKING AND INSURANCE MANAGEMENT			
		1330302227	RISK & CLAIMS MANAGEMENT	100
		1330302228	BANKING AND INSURANCE LAWS	100
		1330302229	BANKING AND INSURANCE MARKETING	100
	TOUR & TRAVEL MANAGEMENT			
		1330302230	TOURISM & TRAVEL TRADE	100
		1330302231	HOTEL MANAGEMENT	100
		1330302232	TOUR ORGANISATIONS & TRAVEL MANAGEMENT	100
	DIETETICS & NUTRITION MANAGE-MENT			
		1330302233	HUMAN SYSTEM MANAGEMENT	100
		1330302234	THERAPEUTIC MANAGEMENT	100
		1330302235	MICROBIAL MANAGEMENT AND FOOD INDUSTRY	100
	PRODUCTION & OPERATION MANAGEMENT			
		1330302236	TOTAL QUALITY MANAGEMENT	100
		1330302237	PURCHASING & MATERIAL MANAGEMENT	100
		1330302238	OPERATION PLANNING CONTROL	100
	INFORMATION SYSTEM MANAGEMENT			
		1330302246	DBMS & RDBMS	100
		1330302247	ENTERPRISE RESOURCE PLANNING	100
		1330302248	SYSTEM ANALYSIS & DESIGN	100
	AGRI BUSINESS MANAGEMENT			
		1330302249	AGRI RURAL MARKETING	100
		1330302250	AGRI FINANCIAL MANAGEMENT	100
		1330302251	MICRO FINANCE MANAGEMENT	100
	PUBLIC POLICY MANAGEMENT			
		1330302252	PUBLIC SYSTEM MANAGEMENT	100
		1330302253	ECONOMICS OF PUBLIC POLICY	100
		1330302254	PUBLIC POLICY ANALYSIS & EVALUATION	100
		1330302255	PROJECT VIVA	200
GRND TOTAL MARKS				3000

> In fourth semester, one has the option to select any two groups consisting of three papers in each of the groups.

MBA 2 Year Evening Program (Regular Face to Face Mode)

i) **Course Code** : 030303

ii) **Duration** : Two Years(Four Semesters)

iii) **Number of Seats** : 40

iv) **Mode/Medium** : Regular/English

v) **Eligibility:**

- Bachelor Degree holder in any discipline or equivalent.

- Those born before 1st June1987 or working personnel with at least 2years work experience are eligible. Work experience is to be evidenced with salary statement or any other means and is subject to satisfaction of DDCE Authority.

- Selection shall be through Entrance Test and Personal Interview.

vi) **Selection Procedure:**

- Online admission Test along with a Personal interview at DDCE for MBA 2 Year Evening Program.

- Online Test shall consist at 100 Multiple Choice Questions covering Reasoning, Comprehension, English Language and Quantitative Techniques.

- Rolling online Test shall be conducted subject to availability of seats.

- Seats are reserved as per the provision laid by PG Council, Utkal University subject to clearing the entrance test.

vii) **Admission Procedure:**

- Apply Online

- You shall be allotted a slot for appearing the online test at DDCE. Result shall be published on our website on the same day. No other communication shall be sent to you.

- On selection, produce all your originals for verification and submit a set of SELF attested photocopy of mark sheets and certificates from 10th class onwards. Submit it in person or send by post.

- On verification, payment advice(challan) shall be generated by DDCE.

- You are required to make payment and take admission within 7 days from the selection.

viii) **Course Fees:**

Course	At the time of admission					2nd Year	
	Admission Processing Fee (Rs)	Course Fee (Rs)	Exam Fee (Rs)	SSDC (Rs)	Corpus Fund (Rs.)	Course Fee(Rs)	Exam Fee (Rs)
MBA(Evening Regular Programme)	600	36000	3080*	12000	3600	36000	3080*

All Fees are Payable by 31st July 2019
Readmission /Admission Late Fee Rs. 500/- from 1st Aug 2019
FOR GENERATION OF CHALLAN, VISIT OUR WEBSITE: www.ddceutkal.ac.in
***includes Registration/ Re-registration, Migration & Original Certificate fees.**

ix) **Programme Structure:**

Same as MBA (Distance Mode)

IMBA/BBA

i)   **Course Code**   :   030702

ii) **Duration**   :   Five Years(Ten Semesters)

iii) **Number of Seats**   :   100

iv) **Mode/Medium**   :   Distance/English

v)   **Eligibility**   :   +2 or equivalent

vi) **Selection Procedure**   :   Selection through Entrance Test and Personal Interview.

vii) **Admission Procedure :**

- Apply Online
- You shall be allotted a slot for appearing the online test at DDCE. Result shall be published on our website on the same day. No other communication shall be sent to you.
- On selection, produce all your originals for verification and submit a set of SELF attested photocopy of mark sheets and certificates from 10th class onwards. Submit it in person or send by post.
- On verification, payment advice (challan) shall be generated by DDCE.
- You are required to make payment and take admission within 7 days from the selection.

viii) **Course Fees:**

Course	At the time of admission					2nd year		3rd year		4th year		5th year	
	Admission Processing Fees (Rs)	Course Fee (Rs)	*Exam Fee (Rs)	SSDC (Rs)	Corpus Fund (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)
IMBA/ BBA (Distance)	600	12000	3080*	3600	3600	12000	2880	12000	3080*	18000	2880	18000	3080*

All Fees are Payable by 31st July2019
Readmission /Admission Late Fee Rs. 500/- from 1st Aug 2019
FOR GENERATION OF CHALLAN, VISIT OUR WEBSITE: www.ddceutkal.ac.in
*includes Registration/ Re-registration, Migration & Original Certificate fees.

ix)   **Programme Structure:**

Year/Sem.	Cate-gory	Paper	Title of the Paper	Total Marks
BBA/IMBA **I Year** **1st Sem.** **(500 Marks)**	Core (Five papers)	13030702101	Management Concepts and Practices	100
		13030702102	English - I	100
		13030702103	Business Mathematics	100
		13030702104	Psychology	100
		13030702105	Computer Fundamentals	100

BBA/IMBA I Year 2nd Sem. (500 Marks)	Core (Five papers)	13030702106	Financial Accounting	100
		13030702107	Fundamentals of Economics	100
		13030702108	Business Organization	100
		13030702109	Business Statistics	100
		13030702110	Information Technology in Business	100
BBA/IMBA II Year 3rd Sem. (500 Marks)	Core (Five papers)	13030702111	Organizational Behaviour	100
		13030702112	Cost Accounting	100
		13030702113	Managerial Economics	100
		13030702114	English - II	100
		13030702115	Web Fundamental	100
BBA/IMBA II Year 4th Sem. (500 Marks)	Core (Five papers)	13030702116	Quantitative Methods for Management	100
		13030702117	Business Economic & Environment	100
		13030702118	Business Regulatory Frame Work	100
		13030702119	Indian Ethos & Value	100
		13030702120	Management Accounting	100
BBA/IMBA III Year 5th Sem. (500 Marks)	Core (Five papers)	13030702121	Indian Economy & Macro Economics	100
		13030702122	Operation Research	100
		13030702123	Written & Oral Communication	100
		13030702124	Contemporary Indian Society & Culture	100
		13030702125	Research Methodology	100
BBA/IMBA III Year 6th Sem. (700 Marks)	Core (Six papers)	13030702126	Human Resources Management	100
		13030702127	Financial Management	100
		13030702128	Marketing Management	100
		13030702129	Production & Operation Management	100
		13030702130	Mgt. Information System	100
		13030702131	**Project Report**	200
IMBA IV Year 7th Sem. (500 Marks)	Core (Five papers)	13030702132	Management Comm. Skills & Development	100
		13030702133	Business Ethics & Corporate Governance	100
		13030702134	Industrial Laws	100
		13030702135	Business and company law	100
		13030702136	E-Business	100
IMBA IV Year 8th Sem. (500 Marks)	Core (Five papers)	13030702137	Corporate & Tax Law	100
		13030702138	International Business	100
		13030702139	Entrepreneurship Development	100
		13030702140	Management Support System	100
		13030702141	Business Policy & Strategic Management	100

			GROUP- A --HRM	
IMBA V Year 9th Sem. (600 marks)	**Elective & Free Electives (Six papers)**	13030702142	Human Resource Planning and Development	100
		13030702143	Managing employees and related laws	100
		13030702144	Managing Training and Development	100
			GROUP- B --FM	
		13030702145	Financial market and Institution	100
		13030702146	MERCHANT BANKING & FINANCIAL SERVICES	100
		13030702147	SECURITY ANALYSIS & PORTFOLIO MANAGEMENT	100
			GROUP- C --MM	
		13030702148	CONSUMER BEHAVIOUR	100
		13030702149	ADVERTISING AND BRAND MANAGEMENT	100
		13030702150	PRODUCT & SALES DISTRIBUTION MANAGEMENT	100
			GROUP- D --POM	
		13030702151	Total Quality Management	100
		13030702152	Purchasing & Material Management	100
		13030702153	Operation Planning Control	100
			GROUP- E --ISM	
		13030702154	DBMS & RDBMS	100
		13030702155	Enterprise Resource Planning	100
		13030702156	System Analysis & Design	100

NB: **One has to opt one groups as per his/ her specialization group (three papers). Besides one has to choose three papers from** any other four groups. (i.e. excluding the speci alization/Elective paper group opted). These three papers can also be drawn from a single group.

			GROUP- A --HRM	
IMBA V Year 10th Sem. (600 marks)	**Elective & Free Electives (Four papers)**	13030702157	International Human Resource management	100
		13030702158	Management Change and Strategic Issues	100
			GROUP- B --FM	
		13030702159	International Finance	100
		13030702160	Merger and Acquisitions	100
			GROUP- C --MM	
		13030702161	PBM	100
		13030702162	MR & SERVICES	100
			GROUP- D --POM	
		13030702163	TM	100
		13030702164	LM	100
			GROUP- E --ISM	
		13030702165	Telecom for Business	100
		13030702166	Data Structure	100
	Core	13030702167	Project Viva	200

NB:
➢ In 10th Semester one will cover the rest two papers of the elective group opted in the 9th Semester.
➢ One will opt any two papers from any group (other than those opted earlier). These two papers can also be drawn from the same free Elective group opted in the 9th Semester.
➢ **Total Mark in BBA-3200 & IMBA- 5400.**

P. G. Diplomas

i)   **Course Code:**

- FINANCIAL MANAGEMENT   (COURSE CODE- 030403)
- MARKETING MANAGEMENT   (COURSE CODE- 030405)
- PUBLIC POLICY MANAGEMENT   (COURSE CODE- 030410)
- AGRI BUSINESS MANAGEMENT   (COURSE CODE- 030411)
- HUMAN RESOURCE MANAGEMENT   (COURSE CODE- 030406)
- TOUR AND HOSPITALITY MANAGEMENT   (COURSE CODE- 030407)
- DIETETICS AND NUTRITION MANAGEMENT   (COURSE CODE- 030408)
- PRODUCTION AND OPERATION MANAGEMENT   (COURSE CODE- 030409)

ii)   **Duration**   :   One Year(Two Semesters)
iii)   **Number of Seats**   :   100
iv)   **Mode/Medium**   :   Distance/English
v)   **Eligibility**   :   Bachelor Degree holder in any discipline or equivalent

vi)   **Selection Procedure:**

- Online admission Test shall be conducted at DDCE for Business Management Programme.
- Online Test shall consist at 100 Multiple Choice Questions covering Reasoning, Comprehension, English Language and Quantitative Techniques.
- Rolling online Test shall be conducted subject to availability of seats.
- Seats are reserved as per the provision laid by PG Council, Utkal University subject to clearing the entrance test.

vii)   **Admission Procedure:**

- Apply online.
- You shall be allotted a slot for appearing the online test at DDCE. Result would be published on the same day on our website. No other communication shall be sent to you.
- On selection, produce all your originals for verification and submit a set of SELF attested photocopy of mark sheets and certificates from 10th class onwards. Submit it in person or send by post.
- On verification, payment advice (challan) shall be generated by DDCE.
- You are required to make payment and take admission within 7 days from the date of selection.

viii)   **Course Fees:**

Course	At the time of admission				
	Admission Processing fees (Rs.)	Course Fee (Rs.)	*Exam. Fee (Rs.)	SSDC (Rs.)	Corpus Fund (Rs.)
P.G. Dip. HR / MM / D&NM / FM/ T&TM/ POM/ ABM/PPM(Distance Mode)	600	21600	3280*	3600	3600

All Fees are Payable by 31st July2019
Readmission /Admission Late Fee will be Rs. 500/- from 1[st]Aug 2019
FOR GENERATION OF CHALLAN, VISIT OUR WEBSITE: www.ddceutkal.ac.in
*includes Registration/ Re-registration, Migration & Original Certificate fees.

ix) Programme Structure:

PG DIPLOMA IN HUMAN RESOURCE MANAGEMENT
(COURSE CODE- 030406)

Semester	Paper	Title of the Paper	Max. Marks
1st Semester	PAPER-1	MANAGEMENT CONCEPTS AND PRACTICES	100
	PAPER-2	ORGANIZATION BEHAVIOUR	100
	PAPER-3	BUSINESS ETHICS	100
	PAPER-4	HUMAN RESOURCE MANAGEMENT	100
	PAPER-5	MANAGEMENT OF CHANGE & STRATEGIC ISSUES	100
Semester	Paper	Title of the Paper	Max. Marks
2nd Semester	PAPER-6	RESEARCH METHODOLOGY	100
	PAPER-7	HUMAN RESOURCE PLANNING AND DEVELOPMENT.	100
	PAPER-8	MANAGING EMPLOYEE RELATION & RELATED LAWS	100
	PAPER-9	MANAGEMENT OF TRAINING AND DEVELOPMENT	100
	PAPER-10	PROJECT	100

PG DIPLOMA IN MARKETING MANAGEMENT
(COURSE CODE- 030405)

Semester	Paper	Title of the Paper	Max. Marks
1st Semester	PAPER-1	MANAGEMENT CONCEPTS AND PRACTICES	100
	PAPER-2	ORGANIZATION BEHAVIOUR	100
	PAPER-3	BUSINESS ETHICS	100
	PAPER-4	MARKETING MANAGEMENT	100
	PAPER-5	RETAIL MANAGEMENT	100
Semester	Paper	Title of the Paper	Max. Marks
2nd Semester	PAPER-6	RESEARCH METHODOLOGY	100
	PAPER-7	CONSUMER BEHAVIOUR	100
	PAPER-8	ADVERTISING AND BRAND MANAGEMENT	100
	PAPER-9	PRODUCT & SALES DISTRIBUTION MANAGEMENT	100
	PAPER-10	PROJECT	100

PG DIPLOMA IN FINANCIAL MANAGEMENT
(COURSE CODE- 030403)

Semester	Paper	Title of the Paper	Max. Marks
1st Semester	PAPER-1	MANAGEMENT CONCEPTS AND PRACTICES	100
	PAPER-2	ORGANIZATION BEHAVIOUR	100
	PAPER-3	BUSINESS ETHICS	100
	PAPER-4	FINANCIAL ACCOUNTING	100
	PAPER-5	FINANCIAL MANAGEMENT	100

Semester	Paper	Title of the Paper	Max. Marks
2nd Semester	PAPER-6	RESEARCH METHODOLOGY	100
	PAPER-7	FINANCIAL MARKET & INSTITUTIONS	100
	PAPER-8	MERCHANT BANKING & FINANCIAL SERVICES	100
	PAPER-9	SECURITY ANALYSIS & PORTFOLIO MANAGEMENT	100
	PAPER-10	PROJECT	100

PG DIPLOMA IN DIETETICS AND NUTRITION MANAGEMENT
(COURSE CODE-030408)

Semester	Paper	Title of the Paper	Max. Marks
1st Semester	PAPER-1	MANAGEMENT CONCEPTS AND PRACTICES	100
	PAPER-2	ORGANIZATION BEHAVIOUR	100
	PAPER-3	BUSINESS ETHICS	100
	PAPER-4	FOOD ,NUTRITION AND DIETETICS	100
	PAPER-5	PUBLIC HEALTH POLICY & MANAGEMENT	100
Semester	Paper	Title of the Paper	Max. Marks
2nd Semester	PAPER-6	RESEARCH METHODOLOGY	100
	PAPER-7	HUMAN SYSTEM MANAGEMENT	100
	PAPER-8	THERAPEUTIC MANAGEMENT	100
	PAPER-9	MICROBIAL MANAGEMENT AND FOOD INDUSTRY	100
	PAPER-10	PROJECT	100

P.G. DIPLOMA IN TOUR AND HOSPITALITY MANAGEMENT
(COURSE CODE- 030407)

Semester	Paper	Title of the Paper	Max. Marks
1st Semester	PAPER-1	MANAGEMENT CONCEPTS AND PRACTICES	100
	PAPER-2	ORGANIZATION BEHAVIOUR	100
	PAPER-3	BUSINESS ETHICS	100
	PAPER-4	TOURISM ORGANISATION	100
	PAPER-5	TOURISM MARKETING, EVENT MANAGEMENT	100
Semester	Paper	Title of the Paper	Max. Marks
2nd Semester	PAPER-6	RESEARCH METHODOLOGY	100
	PAPER-7	TOURISM & TRAVEL TRADE	100
	PAPER-8	HOTEL MANAGEMENT	100
	PAPER-9	TOUR ORGANISATIONS & TRAVEL MANAGEMENT	100
	PAPER-10	PROJECT	100

P.G. DIPLOMA IN PRODUCTION AND OPERATION MANAGEMENT
(COURSE CODE-030409)

Semester	Paper	Title of the Paper	Max. Marks
1st Semester	PAPER-1	MANAGEMENT CONCEPTS AND PRACTICES	100
	PAPER-2	ORGANIZATION BEHAVIOUR	100
	PAPER-3	BUSINESS ETHICS	100
	PAPER-4	PRODUCTION & OPERATION MANAGEMENT	100
	PAPER-5	TECHNOLOGY MANAGEMENT	100
Semester	Paper	Title of the Paper	Max. Marks
2nd Semester	PAPER-6	RESEARCH METHODOLOGY	100
	PAPER-7	TOTAL QUALITY MANAGEMENT	100
	PAPER-8	PURCHASING & MATERIAL MANAGEMENT	100
	PAPER-9	OPERATION PLANNING CONTROL	100
	PAPER-10	PROJECT	100

PG DIPLOMA IN AGRI BUSINESS MANAGEMENT
(COURSE CODE-030411)

Semester	Paper	Title of the Paper	Max. Marks
1st Semester	PAPER-1	MANAGEMENT CONCEPTS AND PRACTICES	100
	PAPER-2	ORGANIZATION BEHAVIOUR	100
	PAPER-3	BUSINESS ETHICS	100
	PAPER-4	MARKETING MANAGEMENT	100
	PAPER-5	AGRI BUSINESS MANAGEMENT	100
Semester	Paper	Title of the Paper	Max. Marks
2nd Semester	PAPER-6	RESEARCH METHODOLOGY	100
	PAPER-7	AGRI RURAL MARKETING	100
	PAPER-8	AGRI FINANCIAL MANAGEMENT	100
	PAPER-9	MICRO FINANCE MANAGEMENT	100
	PAPER-10	PROJECT	100

PG DIPLOMA IN PUBLIC POLICY MANAGEMENT
(COURSE CODE- 030410)

Semester	Paper	Title of the Paper	Max. Marks
1st Semester	PAPER-1	MANAGEMENT CONCEPTS AND PRACTICES	100
	PAPER-2	ORGANIZATION BEHAVIOUR	100
	PAPER-3	BUSINESS ETHICS	100
	PAPER-4	HUMAN RESOURCE MANAGEMENT	100
	PAPER-5	INTRODUCTION TO PUBLIC POLICY	100
Semester	**Paper**	**Title of the Paper**	**Max. Marks**
2nd Semester	PAPER-6	RESEARCH METHODOLOGY	100
	PAPER-7	PUBLIC SYSTEM MANAGEMENT	100
	PAPER-8	ECONOMICS OF PUBLIC POLICY	100
	PAPER-9	PUBLIC POLICY ANALYSIS & EVALUATION	100
	PAPER-10	PROJECT	100

(DDCE Graden)

"The best brains of the Nation may be found on the last benches of the classroom."
-Dr. APJ Abdul Kalam

P.G Diploma in Banking and Insurance Management

i)   **Course Code**   :   030404

ii) **Duration**   :   One Year(Two Semesters)

iii) **Number of Seats**   :   24

iv) **Mode/Medium**   :   Regular/English

v)   **Eligibility**   :   Bachelor Degree holder in any discipline or equivalent

vi) **Selection Procedure:**

- Online admission Test shall be conducted at DDCE.

- Online Test shall consist at 100 Multiple Choice Questions covering Reasoning, Comprehension, English Language and Quantitative Techniques.

- Rolling online Test shall be conducted subject to availability of seats.

- Seats are reserved as per the provision laid by PG Council, Utkal University subject to clearing the entrance test.

vii) **Admission Procedure:**

- Apply online.

- You shall be allotted a slot for appearing the online test at DDCE. Result would be published on the same day on our website. No other communication shall be sent to you.

- On selection, produce all your originals for verification and submit a printout of the application form and a set of SELF attested photocopy of mark sheets and certificates from 10th class onwards. Submit it in person or send by post.

- On verification, payment advice (challan) shall be generated by DDCE.

- You are required to make payment and take admission within 7 days from the date of selection.

Course Fees

Course	At the time of admission				
	Admission Processing Fees (Rs.)	Course Fee (Rs.)	*Exam. Fee (Rs.)	SSDC (Rs.)	Corpus Fund (Rs.)
P.G. Diploma in Banking and Insurance Management (Morning regular Mode)	600	30000	3280*	12000	3600

All Fees are Payable by 31st July2019

Readmission /Admission Late Fee will be Rs. 500/- from 1stAug 2019

FOR GENERATION OF CHALLAN, VISIT OUR WEBSITE: www.ddceutkal.ac.in

*includes Registration/ Re-registration, Migration & Original Certificate fees.

ix) Programme Structure:

Semester	Paper	Title of the Paper	Max. Marks
1st Semester	PAPER-1	MANAGEMENT CONCEPTS AND PRACTICES	100
	PAPER-2	ORGANIZATION BEHAVIOUR	100
	PAPER-3	BUSINESS ETHICS	100
	PAPER-4	ACCOUNTING AND FINANCIAL MANAGEMENT	100
	PAPER-5	BANKING & INSURANCE MANAGEMENT	100
Semester	Paper	Title of the Paper	Max. Marks
2ND Semester	PAPER-6	RESEARCH METHODOLOGY	100
	PAPER-7	RISK & CLAIMS MANAGEMENT	100
	PAPER-8	BANKING & INSURANCE LAW	100
	PAPER-9	BANKING & INSURANCE MARKETING	100
	PAPER-10	PROJECT	100

(Saraswati Puja at DDCE)

COMPUTER SCIENCE PROGRAMME
(Face to Face Mode)

i)   Course Code:

MCA (3 Yr.)	020304
MCA (2 Yrs. Lateral)	020704
M.Sc. Computer Science & Application	020312
M.Sc. IT	020313
M.Sc. ITM	020314

ii)   Duration:

MCA (3 Yr.)	06 Semesters (Three Years)
MCA (2 Yrs. Lateral)	04 Semesters (Two Years)
M.Sc. Computer Science & Application	04 Semesters (Two Years)
M.Sc. IT	04 Semesters (Two Years)
M.Sc. ITM	04 Semesters (Two Years)

iii)   Number of Seats: 40 in each Programme

iv)   Mode/Medium: Regular/English

v)   Eligibility:

Any Graduate Degree under 10+2+3 pattern recognized by the Utkal University with pass in Mathematics or Statistics as a subject at least in +2 or Senior Secondary Level are eligible for 3 year course .

<div align="center">OR</div>

Those who have Passed Bachelor of Computer Application(BCA)/Bachelor of Science with Computer Science (Hons.) / Bachelor of Science in Information Technology (B.Sc.(IT)) / Bachelor of Science in Information Technology & Management   (B.Sc.(ITM))/ Bachelor of Science in Information System & Telecommunications(B.Sc.(IST))recognized by Utkal University are eligible for 2 year course .

The first and second semesters shall be waived for all those who have passed BCA/   B. Sc. (Comp. Sc (H)) / B. Sc (IT) / B. Sc (ITM)/B.Sc.(IST) i.e. conditions under B. They shall be directly admitted into third semester.

vi)   Selection Procedure:

- Online admission Test along with a personal interview shall be conducted at DDCE for Computer Science Programme.

- Online Test shall consist at 100 Multiple Choice Questions covering Reasoning, Comprehension, English Language and Quantitative Techniques.

- Rolling Online Test shall be conducted subject to availability of seats.

- Seats are reserved as per the provision laid by PG Council, Utkal University subject to clearing the entrance test.

vii) Admission Procedure:

- Apply online.

- You shall be allotted a slot for appearing the online test at DDCE. Result would be published on the same day on our website. No other communication shall be sent to you.

- On selection, produce all your originals for verification and submit a printout of the application form and a set of SELF attested photocopy of mark sheets and certificates from 10th class onwards. Submit it in person or send by post.

- On verification, payment advice(challan) shall be generated by DDCE.

- You are required to make payment and take admission within 7 days from the date of selection.

viii) Course Fees:

Course	At the time of admission				2nd year		3rd year	
	Admission Processing Fees (Rs.)	Course Fee (Rs.)	*Exam. Fee (Rs.)	Corpus Fund (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)
MCA .(Morning Regular Mode)	600	30000	3080	3600	30000	2880	30000	3080
MCA **-** Lateral Entry. M.Sc.CS/M.Sc.IT/M.Sc.ITM (Morning Regular Mode)	600	30000	3080	3600	30000	3080		

All Fees are Payable by 31st July2019
Readmission /Admission Late Fee Rs. 500/- from 1st Aug 2019
FOR GENERATION OF CHALLAN, VISIT OUR WEBSITE:
*includes Registration/ Re-registration, Migration & Original Certificate fees.

ix) Programme Structure:
EFFECTIVE FROM 2019–20 ACADEMIC SESSION IN REGULAR MODE SUBJECT TO APPROVAL OF ACADEMIC COUNCIL

FIRST SEMESTER

PAPER	SUBJECT	FULL MARK	L–T–P	CREDIT
CS 1.1	Problem Solving using C	100	3-1-0	4
CS 1.2	Mathematical Foundation of Computer Science	100	3-1-0	4
CS 1.3	Computer Organization	100	3-1-0	4
CS 1.4	Probability & Statistics	100	3-1-0	4
CS 1.5	Communicative English	100	3-1-0	4
CS 1.6	Practical - I - C Programming	50	0-0-6	2
CS 1.7	Practical - II - Probability & Statistics	50	0-0-6	2
CS 1.8	Practical - III - Communicative English	50	0-0-6	2

SECOND SEMESTER

PAPER	SUBJECT	FULL MARK	L–T–P	CREDIT
CS 2.1	Data Structure	100	3-1-0	4
CS 2.2	Computer Architecture	100	3-1-0	4
CS 2.3	Object Oriented Programming using C++	100	3-1-0	4
CS 2.4	Accounting & Financial Management	100	3-1-0	4
CS 2.5	Elective – I	100	3-1-0	4
Elective – I				
1.	Organisational Behaviour	100	3-1-0	4
2.	Business Economics	100	3-1-0	4
3.	Computer Based Optimization Techniques	100	3-1-0	4
CS 2.6	Practical - IV - Data Structure	50	0-0-6	2
CS 2.7	Practical - V - C++ Programming	50	0-0-6	2
CS 2.8	Practical - VI - Financial Accounting	50	0-0-6	2
	TOTAL	650		26

THIRD SEMESTER

PAPER	SUBJECT	FULL MARK	L–T–P	CREDIT
CS 3.1	Data Communication	100	3-1-0	4
CS 3.2	Operating System	100	3-1-0	4
CS 3.3	Data Base Concepts and Implementations	100	3-1-0	4
CS 3.4	Java Programming	100	3-1-0	4
CS 3.5	Elective – II	100	3-1-0	4
Elective – II				
1.	Microprocessor	100	3-1-0	4
2.	Cognitive Science	100	3-1-0	4
3.	Computer and Society	100	3-1-0	4
CS 3.6	Practical - VII - OS Programming	50	0-0-6	2
CS 3.7	Practical -VIII - Database	50	0-0-6	2
CS 3.8	Practical - IX - Java Programming	50	0-0-6	2
CS 3.9	**Skill Development-I (Non Credit)**			
	TOTAL	650		26

FOURTH SEMESTER

PAPER	SUBJECT	FULL MARK	L–T–P	CREDIT
CS 4.1	Advance Computer Network	100	3-1- 0	4
CS 4.2	Software Engineering	100	3-1- 0	4
CS 4.3	Internet Technology and Enterprise Java	100	3-1- 0	4
CS 4.4	Elective – III	100	3-1- 0	4
CS 4.5	Elective – IV	100	3-1- 0	4
Elective – III				
1.	Simulation Modeling	100	3-1- 0	4
2.	Embedded Systems	100	3-1- 0	4
3.	Theory of Computations	100	3-1- 0	4
Elective – IV				
1.	ICT & Environments	100	3-1- 0	4
2.	Computer Network Security	100	3-1- 0	4
3.	UNIX Internals	100	3-1- 0	4
CS 4.6	Practical - x - Network Simulator	50	0-0-6	2
CS 4.7	Practical - xi - Software Engineering	50	0-0-6	2
CS 4.8	Practical - xii – Adv. Java Programming	50	0-0-6	2
CS 4.9	**Skill Development-II (Non Credit)**			
	TOTAL	650		26

FIFTH SEMESTER

PAPER	SUBJECT	FULL MARK	. . . .	CREDIT
CS 5.1	Intelligent Systems	100	3-1-0	4
CS 5.2	Data mining & Data Warehousing	100	3-1-0	4
CS 5.3	Compiler Design	100	3-1-0	4
CS 5.4	Elective - V	100	3-1-0	4
CS 5.5	Elective - VI	100	3-1-0	4
Elective – V For MCA Students				
1.	Distributed Systems	100	3-1-0	4
2.	Digital Image Processing	100	3-1-0	4
3.	Information Theory and Coding	100	3-1-0	4
Elective – VI For MCA Students				
1.	Electronics Commerce	100	3-1-0	4
2.	Multimedia Systems	100	3-1-0	4
3.	Design and Analysis of Algorithms	100	3-1-0	4
Elective – V For M.Sc. (Computer Science) Students				
1.	Computer Network Security	100	3-1-0	4
2.	Real Time Systems	100	3-1-0	4
3.	Soft Computing	100	3-1-0	4
Elective – VI For M.Sc. (Computer Science) Students				
1.	Parallel Computing	100	3-1-0	4
2.	Client Server Computing	100	3-1-0	4
3.	Computer Vision	100	3-1-0	4
Elective – V For M.Sc. (IT / ITM) Students				
1.	Computer Network Security	100	3-1-0	4
2.	Embedded System	100	3-1-0	4
3.	Bioinformatics	100	3-1-0	4
Elective – VI For M.Sc. (IT / ITM) Students				
1.	Cloud Computing	100	3-1-0	4
2.	Mobile Computing	100	3-1-0	4
3.	Pattern Recognition	100	3-1-0	4
CS 5.7	Practical - XIII - AI Programming	50	0-0-6	2
CS 5.8	Practical - XIV - Data Mining Lab	50	0-0-6	2
CS 5.9	Practical - XV - Compiler Lab	50	0-0-6	2
	TOTAL	**650**		**26**

SIXTH SEMESTER (PROJECT WORK FOR 16 WEEKS)**

PAPER	SUBJECT	FULL MARK	L–T–P	CREDIT
CS 6.1	Grand Viva	100		4
	Dissertation / Project & Presentation	250		10
	TOTAL	**350**		**14**

Total Credit   **144**

** There will be a 16 weeks project work to be undertaken by the students in any Industry / Institution. At the end of the project there will an evaluation of the project for 14 credits by an External & Internal Examiner.

"We rise by lifting others."
-Robert Ingersoll

POST GRADUATION COURSES

i) **Course Code:**

M.A. Economics	010304
M.A. Education	010305
M.A. English	010306
M.A. Hindi	010308
M.A. History	010309
M.A. Odia	010314
M.A. Pol. Sc.	010316
M.A. Pub. Admn	010318
M.A. Sanskrit	010319
M.A. Sociology	010320
MSW (Social Work)	010326
M.Com.	030300

ii) **Duration** : Four Semesters(Two Years)

iii) **Number of Seats** : 2400*

(*DDCE reserves the right to increase the number of seats subject to conditions)

iv) **Mode/Medium** : Distance/English/Hindi/Odia/Sanskrit(Devanagari Script)

v) **Eligibility:**

Course	Eligibility
M.A. Economics	Any graduate BA/ B. Com/ B. Tech/B.A. LLB/ B. Sc. LLB/ B.Com LLB etc.
M.A. Education	Any graduate from Utkal University or Any other University with Education as a subject (Hons /Pass / Elective) at graduation level. Those with B.Ed / D.Ed/ Any other recognized teacher's training program under Government/ Board/University are also eligible. Those who are in teaching profession with at least 5 years experience may be granted waiver at the discretion of DDCE.
M.A. English	Any graduate with English as a subject from Utkal University or any other University recognized by Utkal University is eligible to take admission.
M.A. Hindi	Any graduate with Hindi as a subject from Utkal University or any other University recognized by Utkal University or any graduate with Ratna/Shastri is eligible to take admission.
M.A. History	Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.
M.A. Odia	Any graduate (with Odia as subject at least +2 level) from Utkal University or any other University recognized by Utkal University under 10+2+3 is eligible to take admission.

Course	Eligibility
M.A. Pol. Sc.	Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.
M.A. Pub. Admin.	Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.
M.A. Sanskrit	Any graduate with Sanskrit as a subject from Utkal University or any other University recognized by Utkal University under 10+2+3 is eligible to take admission. **Answers are to be written in Devanagiri script.**
M.A. Sociology	Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.
Master in Social work	Any graduate from Utkal University or any other University recognized by Utkal University under 10+2+3 is eligible to take admission.
M.Com	B.Com, BBA from Utkal University or any other University recognized by Utkal University, Chartered Accountants, Company Secretaries and Cost Accountants are also eligible for admission.

vi) **Selection Procedure:**
- On First come first serve basis
- All eligible SC/ST students shall be admitted provided they take admission within due date.

vii) **Admission Procedure:**
- Apply online. Upload photograph and signature. Take a print out.
- Attach photocopy of all mark sheets and certificates from 10th class onwards. Visit DDCE office with originals for spot admission.
- On verification of your eligibility and originals and submission of original CLC and migration certificate, a challan shall be generated.
- On payment of fees in cash at Syndicate bank, DDCE Building Branch, and then after deposition of the challan at the e-receipt counter, you shall be admitted.

viii) **Course Fees:**

Course	At the time of admission				2nd year	
	Admission Processing Fees(Rs.)	Course Fee (Rs.)	*Exam. Fee(Rs.)	Corpus Fund (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)
M.A (Oriya / History / Political Science / English / Public Admin /Sociology /Economics /Education/ Sanskrit/ M.S.W./ Hindi/ M.Com.)(Distance Mode)	600	8400	3080*	3000	8400	3080*

All Fees are Payable by 31st July 2019
Readmission /Admission Late Fee will be Rs. 500/- from 1st Aug 2019
FOR GENERATION OF CHALLAN, VISIT OUR WEBSITE:
*includes Registration/ Re-registration, Migration & Original Certificate fees.

ix) **Programme Structure:**
   Follows on next page.

MASTER OF ARTS IN ECONOMICS
Course Code – 010304
COURSE STRUCTURE

Year / Semester			Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester		Core	ECO-1.1	History of Economic Thought	100
			Core	ECO-1.2	Principles of Public Finance and Fiscal Policy	100
			Core	ECO-1.3	Microeconomic Theory	100
			Core	ECO-1.4	Macroeconomic Theory	100
	2nd Semester		Core	ECO-2.1	Economics of Development and Growth	100
			Core	ECO-2.2	International Trade	100
			Core	ECO-2.3	Economics of Agriculture	100
			Core	ECO-2.4	Problems of Indian Agriculture	100
			Core	ECO-2.5	Budgetary System with Special reference to India	100
2nd YEAR	3rd Semester		Group-A	ECO-3.1	Mathematical Economics	100
				ECO-3.2	Econometrics	100
				ECO-3.3	International Monetary Management	100
			Group-B	ECO-3.4	Planning and Regional Economics	100
				ECO-3.5	Rural Development	100
				ECO-3.6	International Economics	100
			Elective Discipline Free Any Two	MCM-2.2	Organizational Behaviour	100
				PAD-2.3	Development Administration	100
				HIS-4.2	Women in India	100
	4th Semester		Core	ECO-4.1	Regional Economics	100
			Core	ECO-4.2	Research Methodology	100
			Core	ECO-4.3	Essay Writing Viva/ Project Viva	200
					TOTAL	1800

"Education is the best economic policy there is."
-Tony Blair

MASTER OF ARTS IN EDUCATION
Course Code-010305
Course Structure

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	EDU-1.1	Philosophical Foundation of Education	100
		Core	EDU-1.2	Sociological Foundation of Education	100
		Core	EDU-1.3	Advance Education Psychology	100
		Core	EDU-1.4	Teachers Education	100
	2nd Semester	Core	EDU-2.1	Modern Trends in Methods of Teaching : English/ Odia/ History/Math/Science/Geography Theory	100
		Core	EDU-2.2	Educational Technology	100
		Core	EDU-2.3	Methods of Educational Research and Statistics	100
		Core	EDU-2.4	Educational Planning and Management	100
		Core	EDU-2.5	Comparative Education: UK/USA/India	100
2nd YEAR	3rd Semester	Group-A	EDU-3.1	Modern Trends in Methods of Teaching : English/ Odia/ History/Math/Science/Geography(Practical)	100
			EDU-3.2	Special Education	100
			EDU-3.3	Guidance and Counselling in Education	100
		Group-B	EDU-3.4	Modern Educational Thinkers	100
			EDU-3.5	Distance Education	100
			EDU-3.6	Early Childhood Education	100
		Elective Discipline Free Any Two	MCM-2.2	**Organizational Behaviour**	100
			PAD-2.3	**Development Administration**	100
			HIS-4.2	**Women in India**	100
	4th Semester	Core	EDU-4.1	Curriculum Planning & Development	100
		Core	EDU-4.2	Tools & Techni que of Education Measurement &Evaluation	100
		Core	EDU-4.3	Essay Writing Viva/ Project Viva	200
				TOTAL	**1800**

"Education is the most powerful weapon which you can use to change the world."
-Nelson Mandela
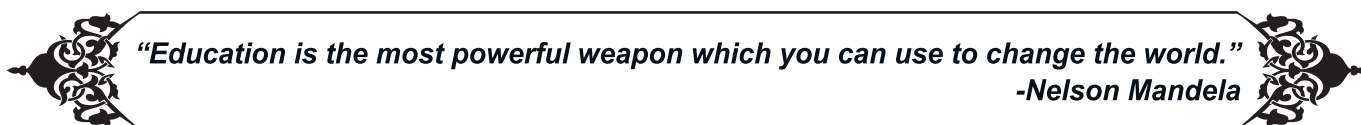
MASTER OF ARTS IN ENGLISH
Course Code-010306
Course Structure

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	ENG-1.1	Concepts in Literature	100
		Core	ENG-1.2	Classical and neo-classical critical theories	100
		Core	ENG-1.3	Literature and Social history-I	100
		Core	ENG-1.4	Literature and Social history-II	100
	2nd Semester	Core	ENG-2.1	The novel in 18th-19th Centuries	100
		Core	ENG-2.2	Non Fiction: letter, Essay, biography and Auto-biography.	100
		Core	ENG-2.3	Theory- Romantic & Victorian theory & Criticism	100
		Core	ENG-2.4	Romantic Poetry	100
		Core	ENG-2.5	Fiction 19th-20th centuries	100
2nd YEAR	3rd Semester	Elective Subject Discipline Select Any One Group — GROUP A	ENG-3.1	Renaissance drama-Shakespearian (with alternate play)	100
			ENG-3.2	The 20th Century (with alternate play)	100
			ENG-3.3	Modern Drama (with alternate play)	100
		B	ENG-3.4	Victorian Poetry (with alternate play)	100
			ENG-3.5	Modern Poetry(with alternate play)	100
			ENG-3.6	Literature of Europe (with alternate play)	100
		C	ENG-3.7	20th Century Criticism	100
			ENG-3.8	American Literature-I	100
			ENG-3.9	American Literature-II	100
		D	ENG-3.10	Commonwealth Literature-I	100
			ENG-3.11	Commonwealth Literature-II	100
			ENG-3.12	Basics of English Written Communication	100
		Elective Discipline Free Any Two	HIS-3.6	**Nationalist Movement In India**	100
			MCM-4.4	**Research Methodology**	100
			HIS-4.2	**Women in India**	100
	4th Semester	Core	ENG-4.1	Contemporary Indian writing in English-I	100
		Core	ENG-4.2	Contemporary Indian writing in English-II	100
		Core	ENG-4.3	Essay Writing Viva/ Project Viva	200
TOTAL					1800

"Its not in the stars to hold our destiny but in ourselves."
-William Shakespeare

MASTER OF ARTS IN HINDI
Course Code–010308
Course Structure

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	HIN-1.1	Hindi Sahitya Ka Itihash (Adikal, Madhyakal, Ritikal)	100
		Core	HIN-1.2	Hindi Sahitya Ka Adhunik Itihash	100
		Core	HIN-1.3	Bhartiya Kavya Shastra	100
		Core	HIN-1.4	Paschatya Kavya Shastra	100
	2nd Semester	Core	HIN-2.1	Prachin Kavya	100
		Core	HIN-2.2	Madhyakalin Kavya	100
		Core	HIN-2.3	Adhunik Kavya	100
		Core	HIN-2.4	Upanyas Aur Kahani	100
		Core	HIN-2.5	Natak, Ekanki Aur Nibandh	100
2nd YEAR	3rd Semester	Group-A	HIN-3.1	Prayojan Mulak Hindi(Karyalayee Hindi, Paribhasik Shabdabali Hindi Ka Vividh Roop: Rajbhasha, Rashtrabhasha, Sanchar Bhasa, Kavyabhasha)	100
			HIN-3.2	Hindi Ka Prayojan(Patrakarita, Electronic Media, Advertisement, Film Appreciation)	100
			HIN-3.3	Anuvad Siddhant Aur Prayog	100
		Group-B	HIN-3.4	Nari Vimarsh	100
			HIN-3.5	Dalit Vimarsh	100
			HIN-3.6	Vishesh Adhyayan- Tulasi Das	100
		Elective Discipline Free Any Two	**HIS-3.6**	**Nationalist Movement In India #**	100
			ENG-3.12	**Basics of English Written Communication #**	100
			HIS-4.2	**Women in India #**	100
	4th Semester	Core	HIN-4.1	Bhasa Vigyan Ke Samanya Siddhant	100
		Core	HIN-4.2	Hindi Bhasa Ka Vikas Aur Boliyan	100
		Core	HIN-4.3	Essay Writing Viva/ Project Viva	200
				TOTAL	**1800**

 # To be answered in ENGLISH.

"आकाश में उड़ने वाले पंछी को भी
अपने घर की याद आती है।"
-Munshi Premchand
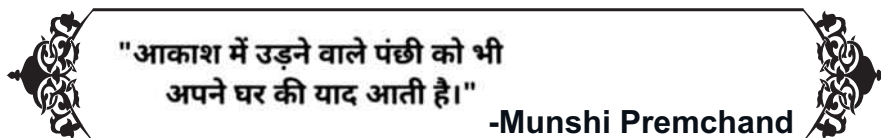
MASTER OF ARTS IN HISTORY
Course Code –010309
COURSE STRUCTURE

Year / Semester			Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester		Core	HIS-1.1	Ancient Civilizations	100
			Core	HIS-1.2	Medieval Societies	100
			Core	HIS-1.3	World History(1500-1900 A.D)	100
			Core	HIS-1.4	Twentieth Century of World (1900-1945)	100
	2nd Semester		Core	HIS-2.1	Twentieth Century of World (1945-2000)	100
			Core	HIS-2.2	Historical Theory and Methods	100
			Core	HIS-2.3	Indian Historiography	100
			Core	HIS-2.4	Cultural Heritage of India	100
			Core	HIS-2.5	Contemporary History of India from 1947-2010	100
2nd YEAR	3rd Semester	Elective Subject Discipline Select Any One Group	GROUP	HIS-3.1	Political and Administrative History of Ancient India(Early time to 1st Century BC)	100
			A	HIS-3.2	Political and Administrative History of Ancient India(1st Century BC to 8th Century AD)	100
				HIS-3.3	Political and Administrative History of Ancient India(8th Century AD to 12th Century AD)	100
			B	HIS-3.4	Constitutional & Administrative History of Modern India	100
				HIS-3.5	Socio-Cultural & Economic History of Modern India	100
				HIS-3.6	Nationalist Movement In India	100
			C	HIS-3.7	History of Odisha (From earliest times to 1434 A.D)	100
				HIS-3.8	History of Ancient Odisha (From 1435 A.D to 1803 A.D)	100
				HIS-3.9	History of Odisha (From 1803 to 1948 A.D)	100
		Elective Discipline Free Any Two		HIS	Cultural Heritage Management	100
				PSC-3.2	Society and Polity in India	100
				PAD-4.3	Disaster Management	100
	4th Semester		Core	HIS-4.1	History of Science and Technology in India	100
			Core	HIS-4.2	Women in India	100
			Core	HIS-4.3	Essay Writing Viva/ Project Viva	200
					TOTAL	1800

"A person without the knowledge of their past history, origin and culture is like a tree without roots."

-Marcus Garvey

MASTER OF ARTS IN ODIA
Course Code –010314
COURSE STRUCTURE

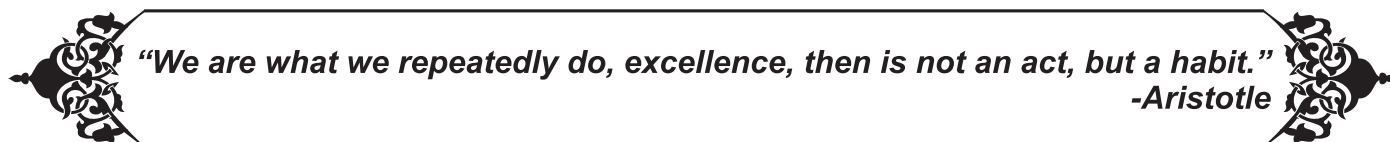| Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	ODA-1.1	Odia Sahityara Itihasa -I	100
		Core	ODA-1.2	Odia Sahityara Itihasa -II	100
		Core	ODA-1.3	Bhasa Vigyan 'O' Odia Byakarana	100
		Core	ODA-1.4	Sahitya O Sahitya Tatwa	100
	2nd Semester	Core	ODA-2.1	Purana Kabya `O` Adhunika Kabita	100
		Core	ODA-2.2	Upanyasa, Galpa `O` Nataka	100
		Core	ODA-2.3	Prabandha, jibani, `O` Bhramana Sahitya	100
		Core	ODA-2.4	Odia Bhasare Jogajoga (Communicative Odia)	100
		Core	ODA-2.5	Anubada Tatwa `O` Prayoga	100
2nd YEAR	3rd Semester	**GROUP** *Elective Subject Discipline Select Any One Group*	ODA-3.1	Linguistic-I	100
		A	ODA-3.2	Linguistic-II	100
			ODA-3.3	Linguistic-III	100
		B	ODA-3.4	Ranga Mancha O Natya Tatwa - I	100
			ODA-3.5	Natya Tatwa – II	100
			ODA-3.6	Natak O Natyakar - III	100
		C	ODA-3.7	Adhunika Kabita - I	100
			ODA-3.8	Adhunika Kabi O Kabita - II	100
			ODA-3.9	Swadhinata Parabarti Odia Kabita -III	100
		Elective Discipline Free Any Two	**HIS-3.6**	**Nationalist Movement In India**	100
			HIS-3.9	**Odishara Sankhipta Itihasa (History of Odisha)**	100
			HIS-4.2	**Women in India**	100
	4th Semester	Core	ODA-4.1	Odishara Loka Sahitya 'O' Sanskruti	100
		Core	ODA-4.2	Shree Jagannath Sanskruti O Odishara Dharma Dhara	100
		Core	ODA-4.3	Essay Writing Viva/ Project Viva	200
				TOTAL	**1800**

ଯା' ଭାଷା ଦୁର୍ବଳା କାହିଁ ତାର ଜ୍ଞାନ, କାହିଁ ତାର ରାଜଦୁଆରେ ସମ୍ମାନ ?
ଉଚ୍ଚ ହେବା ପାଇଁ କର ଯେବେ ଆଶା, ଉଚ୍ଚ କର ଆଗେ ନିଜ ମାତୃଭାଷା ।
- ସ୍ୱଭାବ କବି ଗଙ୍ଗାଧର ମେହେର

M.A. IN POLITICAL SCIENCE
Course Code –010316
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	PSC-1.1	Comparative politics- Concepts and Methods	100
		Core	PSC-1.2	Administrative theory: Principles and Approaches	100
		Core	PSC-1.3	International relations: Major concepts and theories	100
		Core	PSC-1.4	Western Political Thinker I (Ancient and Medieval)	100
	2nd Semester	Core	PSC-2.1	Indian Government and Politics:Basics /Political Ideologies/ Nation Building and National Integration in India.	100
		Core	PSC-2.2	Comparative political processes	100
		Core	PSC-2.3	Global politics: contemporary challenges and issues	100
		Core	PSC-2.4	Contemporary debates in political theory	100
		Core	PSC-2.5	Western Political Thinker II (Modern)	100
2nd YEAR	3rd Semester	Group-A	PSC-3.1	Public administration and management	100
			PSC-3.2	Society and Polity in India	100
			PSC-3.3	Contemporary Political Theory	100
		Group-B	PSC-3.4	Research Methodology and Statistical Methods	100
			PSC-3.5	Political Sociology: Ideas and Concepts	100
			PSC-3.6	Human Right	100
		Elective Discipline Free Any Two	MCM-2.2	**Organizational Behaviour**	100
			PAD-4.3	**Disaster Management**	100
			HIS-4.2	**Women in India**	100
	4th Semester	Core	PSC-4.1	Indian Political Ideas	100
		Core	PSC-4.2	India and The World	100
		Core	PSC-4.3	Essay Writing Viva/ Project Viva	100
				TOTAL	**1800**

"We are what we repeatedly do, excellence, then is not an act, but a habit."
-Aristotle

MASTER OF ARTS IN PUBLIC ADMINISTRATION
Course Code–010318
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	PAD-1.1	Administrative Theory	100
		Core	PAD-1.2	Comparative Public Administration	100
		Core	PAD-1.3	Indian Administration	100
		Core	PAD-1.4	Administrative Thinkers	100
	2nd Semester	Core	PAD-2.1	Organizational Behavior & Management Process	100
		Core	PAD-2.2	Public Personnel Administration	100
		Core	PAD-2.3	Development Administration	100
		Core	PAD-2.4	Local Governance	100
		Core	PAD-2.5	Research Methodology	100
2nd YEAR	3rd Semester	Group-A	PAD-3.1	Rural Development	100
			PAD-3.2	Urban Development	100
			PAD-3.3	Good Governance	100
		Group-B	PAD-3.4	Financial Administration in India	100
			PAD-3.5	Indian Economics	100
			PAD-3.6	Environmental Impact Assessment and Social Impact Assessment	100
		Elective Discipline Free Any Two	**HIS-2.4**	**Cultural Heritage of India**	100
			PSC-3.3	**Society and Polity in India**	100
			HIS-4.2	**Women in India**	100
	4th Semester	Core	PAD-4.1	Human Resource and Management	100
		Core	PAD-4.2	Disaster Management	100
		Core	PAD-4.3	Essay Writing Viva/ Project Viva	200
				TOTAL	**1800**

"The beginning is the most important part of the work."

-Plato

MASTER OF ARTS IN SANSKRIT
Course Code–010319
COURSE STRUCTURE
NOTE: NO COURSE MATERIAL IN SANSKRIT IS AVAILABLE. THE MEDIUM OF INSTRUCTION AND EXAMINATION FOR SANSKRIT IS DEVANAGIRI SCRIPT

Year / Semester		Category		Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core		SAN-1.1	Vedic Language & Literature	100
		Core		SAN-1.2	Grammar (Sidhanta Kaumudi)	100
		Core		SAN-1.3	Systems of Indian Philosophy-I	100
		Core		SAN-1.4	Sanskrit Prose and Poetry	100
	2nd Semester	Core		SAN-2.1	Sanskrit Plays, Poetics and Dramaturgy-I	100
		Core		SAN-2.2	Ancillary Vedic Literature	100
		Core		SAN-2.3	Philology and Introduction to Grammar	100
		Core		SAN-2.4	Systems of Indian Philosophy-II	100
		Core		SAN-2.5	Sanskrit Plays	100
2nd YEAR	3rd Semester	Elective Subject Discipline Select Any One Group	**GROUP**			
			A (Veda)	SAN-3.1	History of Vedic, Epic and Classical Sanskrit Literature	100
				SAN-3.2	Vedic Literature (Veda)- Samhita Text	100
				SAN-3.3	Scientific Literature in Sanskrit	100
			B (Sahitya)	SAN-3.4	Poetics and Dramaturgy-II	100
				SAN-3.5	Different Schools of Kavyashastra	100
				SAN-3.6	Classical Literature (Sahitya)Prose & Poetry	100
			C (Vyakaran)	SAN-3.7	Grammar (Vyakarana) Krdanta and Atmanepada	100
				SAN-3.8	Communicative Sanskrit	100
				SAN-3.9	Grammar (Vyakarana)Philosophical Texts -I	100
			D (Darshan)	SAN-3.10	History of Purana Literature and Essay related to the Subjects	100
				SAN-3.11	Ethics in Sanskrit Literature	100
				SAN-3.12	Philosophy (Darshana) Nyayasutra and Vakyapadiya	100
		Elective Discipline Free Any Two		**ODA-1.1**	**Odia Sahityara Itihas ##**	100
				ENG-3.12	**Basic of English Written Communication ###**	100
				HIS-4.2	**Women in India ###**	100
	4th Semester	Core		SAN-4.1	Dramaturgy and Technical Literature	100
		Core		SAN-4.2	Ancient Indian History, Culture and Epigraphy	100
		Core		SAN-4.3	Essay Writing Viva/ Project Viva	200
					TOTAL	**1800**

To be answered in ODIA/SANSKRIT.
To be answered in ENGLISH.

MASTER OF ARTS IN SOCIOLOGY
Course Code–010320
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	SOC-1.1	Introduction to Sociology	100
		Core	SOC-1.2	Perspectives of Indian Society-I	100
		Core	SOC-1.3	Classical Sociological Theory	100
		Core	SOC-1.4	Research Methodology-I	100
	2nd Semester	Core	SOC-2.1	Modern Sociological Theory	100
		Core	SOC-2.2	Perspectives of Indian Society-II	100
		Core	SOC-2.3	Research Methodology-II	100
		Core	SOC-2.4	Sociology of Globalization	100
		Core	SOC-2.5	Rural Sociology	100
	3rd Semester	*Group-A*	SOC-3.1	Sociology of Health	100
			SOC-3.2	Sociology of Environment	100
			SOC-3.3	Sociology of Education	100
		Group-B	SOC-3.4	Gender Studies	100
			SOC-3.5	Sociology of NGOs	100
			SOC-3.6	Sociology of Ageing	100
		Elective Discipline Free Any Two	**MCM-2.2**	**Organizational Behaviour**	100
			ENG-3.12	**Basics of English Written Communication**	100
			PAD-4.3	**Disaster Management**	100
	4th Semester	Core	SOC-4.1	Sociology of Development	100
		Core	SOC-4.2	Urban Sociology	100
		Core	SOC-4.3	Essay Writing Viva/ Project Viva	200
				TOTAL	**1800**

"There are no great things, only small things with great love."
-Mother Teresa
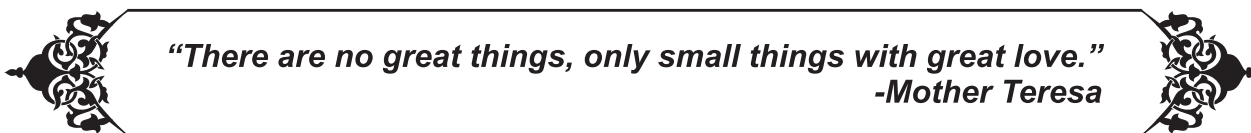
MASTER OF ARTS IN SOCIAL WORK
Course Code-010326
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	MSW-1.1	History and Field of Social Work	100
		Core	MSW-1.2	Man and Society	100
		Core	MSW-1.3	Human Growth and Development- Developmental Psychology	100
		Core	MSW-1.4	Social Work Research and Statistics	100
	2nd Semester	Core	MSW-2.1	Social Work Methods	100
		Core	MSW-2.2	Social Work Administration	100
		Core	MSW-2.3	Social Problems, Social Policy, Social Legislation and Social Development	100
		Core	MSW-2.4	Social Work with Weaker Section	100
		Core	MSW-2.5	Concurrent field work	100
2nd YEAR	3rd Semester	Group-A	MSW-3.1	Labour Welfare	100
			MSW-3.2	Family & Child Welfare	100
			MSW-3.3	Women in India	100
		Group-B	MSW-3.4	Community Development	100
			MSW-3.5	Correctional Social Work	100
			MSW-3.6	Sociology of NGOs	100
		Elective Discipline Free Any Two	**MCM-2.2**	**Organizational Behaviour**	100
			ENG-3.12	**Basics of English Written Communication**	100
			PAD-4.3	**Disaster Management**	100
	4th Semester	Core	MSW-4.1	Studies in Rural Development	100
		Core	MSW-4.2	Human Rights & Duties	100
		Core	MSW-4.3	Essay Writing Viva/ Project Viva	200
				TOTAL	**1800**

"A life not lived for others, is not a life."
-Mother Teresa
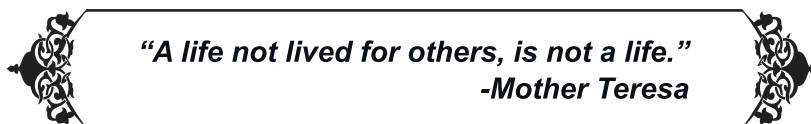
MASTER OF COMMERCE
Course Code–030300
COURSE STRUCTURE

Year / Semester		Category		Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core		MCM-1.1	Management Concepts and Practices	100
		Core		MCM-1.2	Quantitative Methods for Management	100
		Core		MCM-1.3	Business Economics & Environment	100
		Core		MCM-1.4	Financial Management	100
	2nd Semester	Core		MCM-2.1	Corporate Financial Accounting	100
		Core		MCM-2.2	Organization Behaviour	100
		Core		MCM-2.3	Marketing Management	100
		Core		MCM-2.4	Managerial Economics	100
		Core		MCM-2.5	Entrepreneurship Development	100
2nd YEAR	3rd Semester	Elective Subject Discipline Select Any One Group	**GROUP**	MCM-3.1	Advance Accounting	100
			A	MCM-3.2	Cost and Management Accounting	100
				MCM-3.3	Corporate Law & Tax Compliances	100
			B	MCM-3.4	Financial Markets and Institution	100
				MCM-3.5	Derivative and Risk Management	100
				MCM-3.6	Security Analysis & Portfolio Management	100
			C	MCM-3.7	Human Resources Planning & Development	100
				MCM-3.8	Consumer Behavior and Advertisement Management	100
				MCM-3.9	Merchant Banking and Financial services	100
		Elective Discipline Free Any Two		ECO-2.5	**Budgetary System with special reference to India**	100
				MCM-3.5	**Business Ethics**	100
				PAD-4.3	**Disaster Management**	100
	4th Semester	Core		MCM-4.1	Banking and Insurance Management	100
		Core		MCM-4.2	Research Methodology	100
		Core		MCM-4.3	Essay Writing Viva/ Project Viva	200
					TOTAL	**1800**

"Commerce changes the fate and genius of Nations."
-Thomas Gray

UNDER GRADUATE COURSES

i) **Course Code:**

B.A. Hons

Education Hons	010105
English Hons*	010106
History Hons	010109
Hindi Hons*	010108
Odia Hons	010114
Pol. Science Hons	010116
Sanskrit Hons*	010119
Sociology Hons	010120

One may opt for other subjects

Self Study.

B.Com. Hons.   030101

ii) **Duration**   :   Six Semesters(Three Years)

iii) **Number of Seats**   :   Unlimited

iv) **Mode/Medium**   :   Distance/English/Hindi/Odia/Sanskrit

v) **Eligibility:**

Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education / Council of Higher Secondary / Dept. of Industry or any other Dept. of Govt. of Odisha or Utkal University. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science / Technology / Engineering / Pharmacy etc. There shall be no such restriction for joining B.A/ B.Com stream.

vi) **Selection Procedure:**

- On First come first serve basis

- All eligible SC/ST students shall be admitted provided they take admission within due date.

vii) **Admission Procedure:**

- Apply online. Upload photograph and signature. Take a print out.

- Attach photocopy of all mark sheets and certificates from 10th class onwards. Visit DDCE office with originals for spot admission.

- On verification of your eligibility and originals and submission of original CLC and migration certificate, a challan shall be generated.

- On payment of fees in cash at Syndicate bank, DDCE Building Branch, and then after deposition of the challan at the e-receipt counter, you shall be admitted.

viii) Course Fees:

Course	At the time of admission				2nd year		3rd Year	
	Admission Processing Fess (Rs.)	Course Fee (Rs.)	*Exam. Fee (Rs.)	Corpus Fund (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)
B.A/B.Com (Distance Mode)	600	6000	2120*	1800	6000	1920	6000	2120*

All Fees are Payable by 31st July2019
Readmission /Admission Late Fee will be Rs. 500/- from 1stAug 2019
FOR GENERATION OF CHALLAN, VISIT OUR WEBSITE
***includes Registration/ Re-registration, Migration & Original Certificate fees.**

i) Programme Structure:

(A) ARTS (HONOURS)

Group	Subjects	No. of Papers	Total Credits	Total Marks
Core	Core-1 to Core-14	14	14 x 6=84	1400
DSE	DSE-1 to DSE-4	4	4 x 6 = 24	400
AECC		2	2 x 4=8	200
SEC		2	2 x 4=8	200
GE		4	4 x 6=24	400
	GRAND TOTAL	**26**	**148**	**2600**

N.B:- Arts (Hons.) course has Total Credits = 148, Total Marks = 2600.

Abbreviation:

DSE : Discipline Specific Elective

AECC : Ability Enhancement Compulsory Course

SEC : Skill Enhancement Course

GE : Generic Elective

Stipulations:

- An Arts (Hons.) student has to opt two different subjects as GE-A and GE-B other than core subject.

- GE-A to be opted for Semester-I & III (as Paper-1 & 2) and GE-B Semester-II & IV(as Paper-1 & 2)

- An Arts (Hons.) Student can opt maximum of two Practical Subjects.

(B) COMMERCE (HONOURS)

Group	Subjects	No. of Papers	Total Credits	Total Marks
Core	CORE-1 to Core-14	14	14 x 6=84	1400
DSE	DSE-1 to DSE-4	4	4 x 6=24	400
AECC		2	2 x 4=8	200
SEC		2	2 x 4=8	200
GE		4	4 x 6=24	400
	GRAND TOTAL	**26**	**148**	**2600**

N.B:- Commerce (Hons.) course has Total Credits = 148, Total Marks = 2600.

Abbreviation:

 DSE :   *Discipline Specific Elective*

 AECC :   *Ability Enhancement Compulsory Course*

 SEC :   *Skill Enhancement Course*

 GE :   *Generic Elective*

Stipulations:

- A Honours candidate has to opt one group of subjects as DSE in Semester-V & VI- (GROUP-'A')

- Accounting and Finance, (GROUP-'B') Banking and Insurance, (GROUP-'C') Financial Markets)

Course Structure(Arts)

SEMESTER – I

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	CORE	I	6	60	100
2	CORE	II	6	60	100
3	GE – A	I	6	60	100
4	AECC(*Environmental Studies*)	I	4	40	100
	TOTAL	**4**	**22**	**220**	**400**

SEMESTER – II

S.No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	FullMarks
1	CORE	III	6	60	100
2	CORE	IV	6	60	100
3	GE – B	I	6	60	100
4	*MIL(Communication) (Odia/Hindi/Urdu/A.E.)*	II	4	40	100
	TOTAL	**4**	**22**	**220**	**400**

SEMESTER –III

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	CORE	V	6	60	100
2	CORE	VI	6	60	100
3	CORE	VII	6	60	100
4	GE – A	II	6	60	100
5	SEC(*English Communication*)	I	4	40	100
	TOTAL	**5**	**28**	**280**	**500**

SEMESTER –IV

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	CORE	VIII	6	60	100
2	CORE	IX	6	60	100
3	CORE	X	6	60	100
4	GE – B	II	6	60	100
5	SEC *(Modern Office Management)*	II	4	40	100
	TOTAL	**5**	**28**	**280**	**500**

SEMESTER –V

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	CORE	XI	6	60	100
2	CORE	XII	6	60	100
3	DSE	I	6	60	100
4	DSE	II	6	60	100
	TOTAL	**4**	**24**	**240**	**400**

SEMESTER –VI

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	CORE	XIII	6	60	100
2	CORE	XIV	6	60	100
3	DSE	III	6	60	100
4	DSE	IV	6	60	100
	TOTAL	4	24	240	400

"Aries, awake and donot stop until the goal is reached."
-Swami Vivekananda

Course Structure (Commerce)
SEMESTER – I

S.No.	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	AECC	Environmental Studies	I	4	40	100
2	Core	Financial Accounting	I	6	60	100
3	Core	Business Law	II	6	60	100
4	GE	Micro Economics	I	6	60	100
		TOTAL	4	22	220	400

SEMESTER – II

S.No.	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	AECC	English Communication	II	4	40	100
2	Core	Corporate Accounting	III	6	60	100
3	Core	Corporate Law	IV	6	60	100
4	GE	Macro Economics	II	6	60	100
		TOTAL	4	22	220	400

SEMESTER – III

S.No.	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	Core	Human Resource Management	V	6	60	100
2	Core	Income Tax Law and Practice	VI	6	60	100
3	Core	Management Principles & Application	VII	6	60	100
4	GE	Business Statistics	III	6	60	100
5	SEC	E-Commerce	I	4	40	100
		TOTAL	5	28	280	500

SEMESTER – IV

S.No.	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	Core	Cost & Management Accounting	VIII	6	60	100
2	Core	Business Mathematics	IX	6	60	100
3	Core	Computer Application in Business	X	6	60	100
4	GE	Indian Economy – Performance and Policies	IV	6	60	100
5	SEC	Entrepreneurship	II	4	40	100
		TOTAL	5	28	280	500

SEMESTER – V

S.No	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	Core	Principles of Marketing	XI	6	60	100
2	Core	Fundamentals of Financial Management	XII	6	60	100
3	DSE	DSE(Group-A/B/C)	I	6	60	100
4	DSE	DSE(Group-A/B/C)	II	6	60	100
		TOTAL	**4**	**24**	**240**	**400**

SEMESTER – VI

S.No	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	Core	Auditing and Corporate Governance	XIII	6	60	100
2	Core	Indirect Tax Law	IV	6	60	100
3	DSE	DSE(Group-A/B/C)	III	6	60	100
4	DSE	Business Research Methods and Project Work **(will have 50 marks written and 50 marks project report)**	IV	6	60	100
		TOTAL	**4**	**24**	**240**	**400**

Choose any one Group from the following (Group-'A' or 'B' or 'C') as DSE-I & II for Semester-V &DSE-III for Semester-VI.

DSE	Group	Paper	Subjects
Semester – V	A (Accounting and Finance)	I	Financial Markets , Institution and Services
		II	Financial Statement Analysis and Reporting
	B (Banking and Insurance)	I	Indian Banking and Insurance System
		II	Merchant Banking and Financial Services
	C (Financial Markets)	I	Indian Financial System
		II	Financial Institutions and Services
Semester – VI	A (Accounting and Finance)	III	Corporate Tax Planning
	B (Banking and Insurance)	III	Fundamentals of Investment
	C (Financial Markets)	III	Financial Market Operations

FEES STRUCTURE FOR ADMISSION SESSION 2019-2020

Course	At the time of admission					2nd year		3rd year		4th year		5th year	
	Admission Processing Fees (Rs.)	Course Fee (Rs.)	*Exam. Fee(Rs.)	SSDC (Rs.)	Corpus Fund (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)
MBA(Distance Mode)	600	30000	3080*	3600	3600	30000	3080*						
MBA(Evening Regular Program)	600	36000	3080*	12000	3600	36000	3080*						
P.G. Dip. HR / MM / D&NM / FM/ T&TM/ POM/ ABM/PPM(Distance Mode)	600	21600	3280*	3600	3600								
IMBA / BBA(Distance Mode)	600	12000	3080*	3600	3600	12000	2880	12000	3080*	18000	2880	18000	3080*
P.G. Dip. in Banking & Insurance Mgt.(Morning Regular Mode)	600	30000	3280*	12000	3600								
MCA .(Morning Regular Mode)	600	30000	3080*		3600	30000	2880	30000	3080*				
MCA - Lateral Entry. MSc.CS/MSc.IT/M.Sc.ITM (Morning Regular Mode)	600	30000	3080*		3600	30000	3080*						
M.A (Oriya / History / Political Science / English / Public Admin /Sociology /Economics /Education/ Sanskrit/ M.S.W./ Hindi/ M.Com.)(Distance Mode)	600	8400	3080*		3000	8400	3080*						
B.A/B.Com.(Distance Mode)	600	6000	2120*		1800	6000	1920	6000	2120*				

All Fees are Payable by 31st July 2019

Readmission /Admission Late Fee of Rs. 500/- from 1st Aug 2019

FOR GENERATION OF DEMAND NOTE/ CHALLAN VISIT OUR WEBSITE: www.ddceutkal.ac.in

For change of subjects at P.G. level and for change of Hons. or stream, fresh application shall be required with fees of Rs. 500/-. This shall be allowed upto 31st July. For BA/ B.Com, Change of elective subjects after admission shall be allowed with fees of Rs. 200/- only up to 31st August, 2019 (i.e. The last date of admission)

*includes Registration/ Re-registration, Migration & Original Certificate fees.

FOR ANY INFORMATION CONTACT HELP DESK AT DDCE

Director

Course	Semester/Year	Contact Class From	Contact Class To	Examination Tentative Schedule
BA/ B.Com				
BA/B.com 5th Semester	2017 admission Batch	15.07.2019	25.07.2019	The University exam schedule will be notified in the Website. Internal Exam and Practical Exam will be conducted during the University Exam.
BA/B.com 3rd Semester	2018 admission Batch	26.07.2019	06.08.2019	
BA / B.Com 1st Semester	2019 Admission Batch	04.09.2019	17.09.2019	
Educational Practical (1st / 3rd / 5th Sem)	2019/2018/2017 Admission Batch	23.09.2019	27.09.2019	
BA / B.Com 2nd Semester	2019 Admission Batch	PCP Schedule will be uploaded in the website as per the exam notification. Students are advised to visit website or leading Odia dailies.		
BA / B.Com 4th Semester	2018 Admission Batch			
BA / B.Com 6th Semester	2017 Admission Batch			
Educational Practical (2nd/ 4th/ 6th Sem)	2019/2018/2017 Admission Batch			
MA Programme		**From**	**To**	
M.A/ M.Com/ MSW 3rd Semester	2018 Admission Batch	20.08.2019	31.08.2019	**December 2019- January -2020** (The detailed examination time table will be notified in the website)
M.A/ M.Com/ MSW 1st Semester	2019 Admission Batch	15.10.2019	25.10.2019	
MA/M.Com/MSW 2nd Semester	2019 Admission Batch	14.02.2020	26.02.2020	**May- June- 2020** (The detailed examination time table will be notified in the website)
MA/M.Com/MSW 4th Semester	2018 Admission Batch	27.02.2020	03.03.2020	
Management Programme		**From**	**To**	
IMBA / BBA 3rd & 5th Semester	2018/2017 Admission Batch	15.07.2019	25.07.2019	**November- December 2019** (The detailed examination time table will be notified in the website)
IMBA 7th & 9th Semester	2016/2015 Admission Batch	26.07.2019	06.08.2019	
MBA 3rd Semester	2018 Admission Batch	07.08.2019	19.08.2019	
IMBA/ BBA & All PG Diploma 1st Semester	2019 Admission Batch	04.09.2019	15.09.2019	
MBA 1st Semester	2019 Admission Batch	16.09.2019	26.09.2019	
SSDC & Yoga for MBA/IMBA/PGDIP/BBA	2019 Admission Batch	15.10.2019	25.10.2019	X
BBA/IMBA 2nd,4th & 6th Semester	2019/18/17 Admission Batch	06.01.2020	18.01.2020	**May- June- 2020** (The detailed examination time table will be notified in the website)
IMBA 8th & 10th Semester	2016/2015 Admission Batch	20.01.2020	31.01.2020	
MBA 2nd Semester	2019 Admission Batch	03.02.2020	13.02.2020	
MBA 4th semester & All PG Dip 2nd Sem.	2018/2019 Admission Batch	11.03.2020	21.03.2020	

NOTE: This is a Tentative Schedule. The specific dates of PCP (Personal Contact Program) will be notified in the website. Students are advised to visit the website for detail time table before the commencement of PCP.

OTHER POLICIES

RESERVATION

For all the courses, subject to eligibility and proof of belonging to the following categories, reservation of seats will be as follows:

a) As per the Government of Odisha Notification No.HE-FE-III-Admn.-64/14/11710/HE, dated 01.06.2015,the reservation of seats shall be as follows:

- 22.5% of seats shall be reserved for Scheduled Tribe students.
- 16.25% of seats shall be reserved for Scheduled Caste students.

The seats reserved for the SC and ST are not interchangeable. In case of non-availability of applicants/ candidates in one of these categories, seats will be filled up from the candidates of the general merit list.

b) One seat is reserved for the candidates who have represented the country in the International Games and Sports during last three years for admission into P. G. Courses. In case of non-availability of such students, the reserved seat will be filled from merit list.

c) One seat is reserved for the children / wife of the Martyrs / Ex-serviceman / in-service personnel of the Indian Armed Force, and in case of non-availability of such students, the seat is to be filled in from the merit list. Certificate to this effect is to be produced from the Rajya / Zilla Sainik Board.The preference shall be given as in the order.

d) 3% of the total number of seats in each department will be reserved for P.H. students having 40% or above recommended by the Medical Board at the time of admission. In case of non-availability, the seats will be filled up from the merit list.

e) For Kashmiri migrants relaxations will be as follows:

i. Such student can be admitted over and above the sanctioned strength of a department of the total number of seats to the extent of 2 seats.

ii. Extension in the date of admission by about 30 days will be allowed.

iii. Relaxation will be given in cut-off percentage up to 10% subject to minimum eligibility requirement.

iv. Domicile requirements will be waived.

v. Migration in second and subsequent years will be allowed subject to the condition given in e (i) above.

vi. Reservation of at least two seats in merit -wise quota in Technical / Professional institutions.

f) Sports Persons:

- Those who have represented the state during last three years at National level sports shall get 10% weightage of marks over and above the aggregate career marks.
- (Those who have represented Utkal University at the Inter University Sports during last three years shall get 5% weightage of marks over and above the aggregate career marks.

Provided that participants in the sports events recognized/ organized by Director of Sports/ Sports Council of the Utkal University only will be eligible for the weightage of (i) & (ii) above.

g) International Students:

Admission into P.G. courses are subject to clearance from Government of India with a student visa and submission of due medical fitness certificate including HIV test and eligibility, one additional seat (over and above the sanctioned strength) in the P.G. Courses may be reserved for each of the categories such as foreign students, NRIs, and Government of India sponsored candidate, after due

consideration of such applications by the HOD and Chairman, P.G. Council with prior approval of the Vice- Chancellor. Admissions under these categories may be considered within two months from the last date of admission, if he has submitted the application with all documents within due date.

h) For all the reservation categories and special weightage categories, the applicant must submit certificates from competent authorities, acceptance of which is subject to satisfaction of Head of the Department. In respect of Physically Handicapped, the candidate may be asked to appear before a Medical Board constituted by the Chairman, P.G. Council in consultation with the Principal, S.C.B. Medical College with at least 3 (three) members constituting the quorum. The Board may co-opt a specialist Physician/Surgeon. The decision of the Medical Board will be final and binding.

DOCUMENTS REQUIRED FOR ADMISSION

- A set of self attested copies of mark sheets and certificates from 10th class onwards along with originals are required for verification.

- Original C.L.C.

- Migration Certificate (for the Candidates from other than Utkal University).

- Caste certificate for SC & ST candidates.

- *Each candidate is required to carry a photo identity card (Aadhar Card/Driving license / PAN Card / Voter's I-Card or Identity card issued by employer / educational institute etc.) for the online test for Management and Computer Science Programme.*

CENTRES FOR EXAMINATION

Course	Name of the Centers	Center Code
B.A/B.COM	P.S.S.J. COLLEGE, BANARPAL	1009
	ANCHALIKA DEGREE COLLEGE,TALMUL	1015
	MOHAN SUBUDHI DEGREE COLLEGE, BARAMBA	2002
	CHOUDWAR COLLEGE, CHOUDWAR	2009
	THE LAW COLLEGE ,CUTTACK	2100
	DS LAW COLLEGE , KENDRAPARA	4100
	B.B. MOHAVIDYALAYA,CHANDIKHOLE	6005
	DHARMASALA MOHAVIDYALAYA,DHARMASALA	6008
	R.S.(DEGREE) MAHAVIDYALAYA, ODAGAON	7006
	MANGALA MAHAVIDYALAYA,KAKATAPUR	8007
	G.M. LAW COLLEGE, PURI	8100
	Directorate of Distance & Continuing Education, Utkal University	9090
All M.A.	DDCE SHALL BE THE CENTRE	Not Applicable
MBA		
MCA		
ALL P.G. DIPLOMA		

EXAMINATION SYSTEM

The DDCE, Utkal University is a constituent college of the Utkal University. All Degree / Diploma Examinations are conducted by the Controller of Examinations, Utkal University. Normal examination schedule has been indicated in the Academic Calendar (PG). The Controller of Examinations, Utkal University publishes a general schedule of all University Examinations in leading local dailies. The detailed Program of various examinations are also communicated to all affiliated colleges of the University. DDCE shall be the Centre of Examination for all courses. For BA/B.Com. additional centers are arranged in select affiliated colleges.

Centres of Examination are indicated along with the course details. The Controller of Examinations and the Director, DDCE at their discretion may change the centre of examination of any student. At the time of admission, the students are **required to fill up their examination forms online**. They are required to deposit the Examination Fees as per instruction from DDCE. For all other examinations, forms are filled up online six months before the scheduled date. Before the commencement of the examination, the DDCE issues admit card specifying centre of examination online. Student is required to download the same. In case of any discrepancy, the student is required to report to the DDCE in person. Change of examination centre is allowed only on the event of the death of parent / legal guardian and / or Transfer of self or parents. Besides the usual fees payable to the University, a student has to pay a sum of Rs. 100/- to DDCE for centre change. Such request will be entertained one month before the commencement of the examination. Permission for change of centre is given purely on the discretion of the Director, DDCE and / or Controller of Examinations, Utkal University. A student has to carry the DDCE Identity Card to the centre of examination.

Candidates, who are booked under malpractice have to fill-up the repeat exam. form with an undertaking without waiting for the award of punishment.

Arrangement for downloading admit cards has been introduced. Please visit www.ddceutkal.ac.in. Arrangement for Online form fill up is under process. **PLEASE NOTE THAT DDCE WOULD NOT ISSUE** any individual communication regarding examination. **CANDIDATE HAS TO DOWNLOAD ADMIT CARD & PROGRAMME FROM DDCE WEBSITE.**

CERTIFICATION

The University Registration Number is issued by the DDCE on behalf of the Controller of Examinations, Utkal University . Students passing out the qualifying examination from Boards other than C.H.S.E., Orissa and OSTEC are required to submit Migration Certificate along with the application form. Migration Certificate is issued by the Controller of Examinations, Utkal University on payment of prescribed fees and the application form are to be deposited for obtaining the same.

Provisional Certificates and Mark Sheets are issued by the Controller of Examinations. After publication of result, DDCE would dispatch these along with the C.L.C. by registered post to the concerned student. Issuance of C.L.C, is always subject to clearance of all dues. Original Degrees / Diplomas are issued by the Controller of Examinations. One may download mark sheet from our website.

Students discontinuing before completion of any course are to apply for C.L.C. in prescribed forms, to the DDCE .

DUPLICATE REGISTRATION NO., CLC & IDENTITY CARD

For duplicate Registration Number a candidate is to pay Rs. 150/- and the Challan is to be made at Utkal University Counter. For duplicate CLC an affidavit/ Self Declaration is required and a fee of Rs. 200/- is to be paid.

Identity Card will be issued to the student on completion of admission process. Duplicate Identity Card will be issued on payment of Rs. 50/- with a self declaration. If a student applies for CLC after 5 Years from the completion of the course he / she has to deposit Rs.500/- and produce an affidavit/ self declaration with all relevant information / declaration.

TRANSCRIPT

Those seeking employment and admission outside India may require transcripts. They have to apply to the Controller of Examinations, Utkal University, Vani Vihar, Bhubaneswar - 751004. A fees of Rs 250(subject to change) is payable to the Comptroller of Finance Utkal University through Bank challan at State Bank of India, Utkal University, Vani Vihar, Bhubaneswar. There are no 'online' arrangements. Students are advised to contact the office of Controller of Examination either personally or through their contacts at Bhubaneswar.

MIGRATION

Those who have received online Registration Number i.e. since 2011 admission Batch can receive their migration from Director, DDCE, Utkal University. Those who had joined as fresh students of Utkal University since 1997 can also receive their migration certificate from Director DDCE. All are required to E-Mail their application to director@ddceutkal.ac.in. DDCE would guide them. Only e-applications shall be processed. They would be required to surrender their registration number and pay requisite fees of Rs 200/- at University.

General Guidelines:

➢ DDCE does not send information on Schedule of Examination by post. One has to visit our website for all the notices.

➢ Telephonic enquiry cannot be treated as authentic. Notices in web and variations in web are only authentic.

➢ Fees once deposited cannot be refunded.

➢ DDCE does not provide any Hostel Accommodation.

➢ DDCE does not provide placement service.

➢ DDCE does not lend books from our Library.

➢ DDCE does not provide any travel concession.

➢ DDCE does not provide entire course material. For language and literature subject student is required to procure the prescribed text. Partly course material is placed in our website. In place of printed material we provide DVDs/ CDs at times.

➢ Our students do not receive any scholarship or stipend from Govt. Agency.

➢ Course Fees are not reimbursable from any other source.

➢ DDCE Utkal University has been inspected by a joint team of UGC-AICTE-DEC in January 2013 and it stands recognized. Renewal was granted in 2016 and is valid up to 2019.

➢ DDCE shall not be responsible for any postal delay or losses.

➢ For update student must visit www.ddceutkal.ac.in.

➢ Any fees paid once shall not be refunded under any circumstance. Hence every student must verify his eligibility before depositing any amount. And as such students are advised to pay the required admission fees only on receipt of Demand Note from DDCE.

- A U.G. student may change GE/AECC-I for 1st Semester subject latest by October and GE/AECC-I for 2nd Semester with payment fees of Rs. 50/- in the year of admission. A fresh ID Card is to be issued.

- A U.G. student can change honours subject within the date of admission on payment of fees Rs.600/-. However after last date one can't change honours. Similarly a P.G student may change the subject within last date of admission on payment of fees of Rs.600/-. However after last date one can't change P.G subject.

- A student must obtain a fresh I card on change of subject.

- Fee structure is subject to change from time to time without any prior notice.

- Students are advised to keep in touch with their respective examination centers for the exact schedule. The general Schedule of Examination is notified in leading news papers by the Controller of Examinations and in our website.

- The curriculum structure and syllabus indicated in Prospectus is subject to change without notice.

- DDCE does not provide any hostel accommodation. Students have to make their own arrangement for stay during Personal Contact Program and Examinations.

- Various forms (such as Examination Form Fillup, Application for Original Degree, Migration Certificate, CLC and Rectification of Results etc.) are available in our website.

- Any dispute is subject to jurisdiction of SDJM, Bhubaneswar only. The relation between student and DDCE, Utkal University is not that of a consumer and service provider.

NOTE FOR PHYSICALLY CHALLENGED

In case of physically challenged person / students special facilities are extended by the COE at his discretion:

1. Additional 30 minutes time is allowed. In case of writing inability (particularly blind/ disability in hand etc.) and a writer can be engaged. Physically challenged students have to produce I-Card from State Social Welfare Board. The writer must be pursuing a lower course (for example B.A. candidates are to engage a writer, who is a student at +2 or for M.A. one who is a student of +3), in a recognized college under CHSE/University etc. it is the responsibility of the candidate to identify a writer and apply to the COE, Utkal University for approval at the center through the Director, DDCE. The application must be submitted at least a fortnight before the commencement of examination with the photocopy of physically disabled certificate issued by CDMO. Without prior approval no writer will be allowed. In rare of rarest cases COE may give permission to an alternate writer.

2. The candidate is to carry the original physically disabled certificate during the examination and has to produce if asked by the Centre Superintendent.

3. In case of Blind Candidates separate seats will be arranged both for the scribe and the examinee. The Scribe is not allowed to take any material inside the exam hall.

"Education is the movement from darkness to light."
-Allan Bloom

Personal Contact Program (PCP) 2019-20

Course	Semester/ Year	Contact Class	
BA/ B.Com		From	To
BA /B.com 5th Semester	2017 admission Batch	15.07.2019	25.07.2019
BA /B.com 3rd Semester	2018 admission Batch	26.07.2019	06.08.2019
BA / B.Com 1st Semester	2019 Admission Batch	04.09.2019	17.09.2019
Educational Practical (1st / 3rd / 5th Sem)	2019/2018/2017 Admission Batch	23.09.2019	27.09.2019
BA / B.Com 2nd Semester	2019 Admission Batch	PCP Schedule will be uploaded in the website as per the exam notification. Students are advised to visit website or leading Odia dailies.	
BA / B.Com 4th Semester	2018 Admission Batch		
BA / B.Com 6th Semester	2017 Admission Batch		
Educational Practical (2nd/ 4th/ 6th Sem)	2019/2018/2017 Admission Batch		
MA Programme		From	To
M.A/ M.Com/ MSW 3rd Semester	2018 Admission Batch	20.08.2019	31.08.2019
M.A/ M.Com/ MSW 1st Semester	2019 Admission Batch	15.10.2019	25.10.2019
MA/M.Com/MSW 2nd Semester	2019 Admission Batch	14.02.2020	26.02.2020
MA/M.Com/MSW 4th Semester	2018 Admission Batch	27.02.2020	03.03.2020
Management Programme		From	To
IMBA / BBA 3rd & 5th Semester	2018/2017 Admission Batch	15.07.2019	25.07.2019
IMBA 7th & 9th Semester	2016/2015 Admission Batch	26.07.2019	06.08.2019
MBA 3rd Semester	2018 Admission Batch	07.08.2019	19.08.2019
IMBA/ BBA & All PG Diploma 1st Semester	2019 Admission Batch	04.09.2019	15.09.2019
MBA 1st Semester	2019 Admission Batch	16.09.2019	26.09.2019
SSDC & Yoga for MBA/IMBA/PGDIP/BBA	2019 Admission Batch	15.10.2019	25.10.2019
BBA/IMBA 2nd,4th & 6th Semester	2019/18/17 Admission Batch	06.01.2020	18.01.2020
IMBA 8th & 10th Semester	2016/2015 Admission Batch	20.01.2020	31.01.2020
MBA 2nd Semester	2019 Admission Batch	03.02.2020	13.02.2020
MBA 4th semester & All PG Dip 2nd Sem.	2018/2019 Admission Batch	11.03.2020	21.03.2020

NOTE:

➢ **This is a Tentative Schedule. The specific dates of PCP (Personal Contact Program) will be notified in the website. There may be last minute changes under unavoidable circumstances. Students are advised to visit the website for detail time table before the commencement of PCP.**

➢ Classes of Regular Face to Face Mode Courses would be notified in our Notice Board. MBA Evening classes would be held from Monday to Saturday from 6.00 p.m. to 9. p.m.

➢ PGDBIM Classes would be held from 7.00 a.m. to 11.00 a.m. and from 12.00 noon to 2.00 p.m. from Monday to Saturday.

➢ MCA Classes would be held from 7.00 a.m. to 12.30 p.m. from Monday to Saturday.

➢ Usual Puja Holidays and Summer Vacation shall also be applicable.

➢ The last Date for depositing the readmission fees is 31st July every year. If the last Date is holiday it automatically gets extended to the next working day.

➢ Late fees of Rs 500/- applicable from August.

Tentative Examination Schedule for 2019-20

Course	Semester/ Year	Examination Tentative Schedule
BA/ B.Com		
BA /B.com 5th Semester	2017 admission Batch	The University exam schedule will be notified in the Website. Internal Exam and Practical Exam will be conducted during the University Exam.
BA /B.com 3rd Semester	2018 admission Batch	
BA / B.Com 1st Semester	2019 Admission Batch	
Educational Practical (1st / 3rd / 5th Sem)	2019/2018/2017 Admission Batch	
BA / B.Com 2nd Semester	2019 Admission Batch	
BA / B.Com 4th Semester	2018 Admission Batch	
BA / B.Com 6th Semester	2017 Admission Batch	
Educational Practical (2nd/ 4th/ 6th Sem)	2019/2018/2017 Admission Batch	
MA Programme		
M.A/ M.Com/ MSW 3rd Semester	2018 Admission Batch	**December 2019- January -2020** (The detailed examination time table will be notified in the website)
M.A/ M.Com/ MSW 1st Semester	2019 Admission Batch	
MA/M.Com/MSW 2nd Semester	2019 Admission Batch	**May- June- 2020** (The detailed examination time table will be notified in the website)
MA/M.Com/MSW 4th Semester	2018 Admission Batch	
Management Programme		
IMBA / BBA 3rd & 5th Semester	2018/2017 Admission Batch	**November- December 2019** (The detailed examination time table will be notified in the website)
IMBA 7th & 9th Semester	2016/2015 Admission Batch	
MBA 3rd Semester	2018 Admission Batch	
IMBA/ BBA & All PG Diploma 1st Sem.	2019 Admission Batch	
MBA 1st Semester	2019 Admission Batch	
BBA/IMBA 2nd,4th & 6th Semester	2019/18/17 Admission Batch	**May- June- 2020** (The detailed examination time table will be notified in the website)
IMBA 8th & 10th Semester	2016/2015 Admission Batch	
MBA 2nd Semester	2019 Admission Batch	
MBA 4th semester & All PG Dip 2nd Sem.	2018/2019 Admission Batch	

➢ The Internal/ assignment and Practical examination will be conducted during University Examination.

➢ Exact Schedule of Examination & date line for form fill up would be notified in our website.

➢ The students has to visit DDCE Campus for the Online examination form fill up.

➢ Candidates are required to download their Admit Card, Provisional result and Mark Sheet etc from our website www.ddceutkal.ac.in.

GENERAL AND EXAMINATION INSTRUCTIONS

- DDCE does not send information on Schedule of Examination by post. One has to visit website for all the notices.

- DDCE shall not be responsible for any postal delay.

- Telephonic enquiry cannot be treated as authentic. Notices in web and variations in web are only authentic.

- Fees once deposited cannot be refunded.

- DDCE does not provide any Hostel Accommodation.

- DDCE does not provide placement service.

- DDCE does not lend books from its Library.

- DDCE does not provide any travel concession.

- DDCE does not provide entire course material. For language and literature subject student is required to procure the prescribed text. Partly course material is placed in our website. In place of printed material we provide at times DVDs/CDs.

- Our students do not receive any scholarship or stipend from Govt. Agency.

- DDCE doesn't provide any concession. Any student intending to avail concession may contact the respective Govt. Organization, Agency , Nodal Centre or Department.

- Course Fees are not reimbursable from any other source.

- In those courses in which DDCE is unable to supply course material, the students are advised to attend PCP, as they will be compensated with notes in the given subject by the respective counselor's.

- The PCP will be conducted only when the no. of students are more than 5, however in such case the coordinator may take the decision for conducting the contact classes in prior consultation of the counselor's.

- DDCE does not conduct any Study tour and Picnic for the students.

- Utkal University is NAAC A+ Category-I University. Distance Education Bureau has given autonomy to DDCE, Utkal University to run its programme. All the courses presently offered by DDCE are approved by DEB. Details are available in the website.

- For update student must visit www.ddceutkal.ac.in.

- The last Date for depositing the readmission fees is 31st July every year. If the last Date is a holiday then the next day one can deposit the fees without fine. No notice shall be issued for this.

- For Fees deposited after the due date the candidate has to pay Rs.500/- in addition to the readmission fees.

- Please note that DDCE remains closed on all public holidays including every second Saturday of the month and all Sundays. We follow the Utkal University Holiday List (for its office).

- 2019-20 Calendar has been printed in this Brochure please note that under the order of the Vice-Chancellor additional Holidays are declared.

- The notified exam schedule/PCP schedule may change under any unavoidable circumstances such as natural calamities, strike etc. Such information will be provided in the website.

- Your answer should be precise, to the point and you must use space judiciously. No additional sheet shall be provided. Additional margins must not be used. Your handwriting should be legible.

- No temporary absence is allowed during the first hour. For 3hr duration exam only 1 (max) and for a 4hr duration exam only 2 (max) temporary absence is allowed. You must not carry answer script or

question paper outside the hall under any circumstances. Temporary absence beyond 5 minutes is not allowed. Temporary absence is permitted by the invigilator.

- No examinee should carry anything to the hall except pen, pencil, eraser, I-card, Admit card, permission letter, non- scientific calculator (where allowed), scale, purse, sharpener and refills. Carrying MOBILES PHONE OR ANY OTHER GADGET is strictly prohibited. DDCE has no arrangement for safekeeping of your mobiles. Placing mobiles/ bags etc. at a common identified place is at your own risk. DDCE shall bear no responsibility for theft etc.

- Please park your two wheelers/ other vehicles at designated place only. Parking at DDCE is at owner's risk. You are advised to double lock your vehicles. DDCE shall bear no responsibility for the safekeeping of vehicles. Number of Thefts have been reported in past.

- Physically challenged/ Differently-abled/ nursing mother/ pregnant women etc. who require special arrangement need to apply to Controller of Examination (COE)at least 15 days before the commencement of examination. In case of a writer being engaged, complete details of the writer including ID Proof and highest educational qualification etc. are to be provided and this needs to be approved by the Director, DDCE and Controller of Examination, Utkal University. DDCE shall not take any responsibility unless all formalities are completed as above. In case of multiple writers, the details of scribe are also to be produced. Writers should be students pursuing a lower course.

- Examinees are subject to physical checkup by officials both at the gate and in the examination hall.

- Indiscipline in any form and malpractice in any form shall be seriously viewed.

- Students are required to download admit cards, verify centers of examinations, subjects etc. well before commencement.

- Students are required to carry sealed water bottle (Polypouch/ packet is not allowed) to the examination hall.

- All PG/ MBA/ OTHER EXAMINATION under CBCS have two components-(university/ Internal)-appearance and passing in both components is a requirement. Appearance at only one part would automatically lead to failure.

- Failed candidates are required to attend both assignment test and University exam.

- If any examinee will be found misbehaving the invigilator then serious action will be taken against him/her.

- If a student refuses to sign the Malpractice form then the Center Superintendent can also book the candidate.

- Visit *www.ddceutkal.ac.in* for Examination schedules.

- In case of Malpractice, the decision is taken by the appropriate committees of the University. A candidate may reappear at the subsequent examination with an undertaking.

- In case of non-availability of marks or being marked absent in spite of presence, Candidate is required to obtain attendance and memo copies. Further such candidates are to fill-up form for re-appearance pending location of marks.

- Students admitted in Computer Sc. Streams are instructed to bring their own Laptops for the Lab purpose.

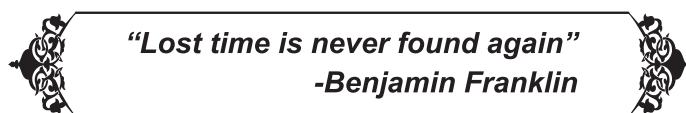- I have read the above, understood the content and I agree.

(Full Signature)

Name:_____

Calendar from July 2019 to June 2020

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

"Lost time is never found again"
-Benjamin Franklin

National Public Holidays of Odisha, India in 2019

Day	Date	Holiday
Wednesday	January 23	Netaji Subhas Chandra Bose Jayanti
Saturday	January 26	Republic Day
Sunday	February 10	Vasant Panchami
Monday	March 04	Maha Shivratri
Tuesday	March 05	Panchayati Raj Divas
Thursday	March 21	Dolajatra
Friday	March 22	Holi
Monday	April 01	Utkal Divas
Sunday	April 14	Maha Visubha Sankranti
Sunday	April 14	Ram Navami
Friday	April 19	Good Friday
Wednesday	June 05	Idul Fitr
Friday	June 14	Pahili Raja
Saturday	June 15	Raja Sankranti
Thursday	July 04	Ratha Yatra
Monday	August 12	Idul Juha
Thursday	August 15	Independence Day
Friday	August 23	Janmastami
Monday	September 02	Ganesh Chaturthi
Tuesday	September 03	Nua khai
Monday	September 09	Muharram
Saturday	September 28	Mahalaya
Wednesday	October 02	Gandhi Jayanti
Saturday	October 05	Maha Saptami
Sunday	October 06	Durgastami
Monday	October 07	Mahanavami
Tuesday	October 08	Dusshera
Sunday	October 13	Lakshmi Puja
Sunday	October 27	Kali Puja
Sunday	November 10	Id-e-Milad
Tuesday	November 12	Rasa Purnima
Wednesday	December 25	Christmas

This is only indicative. Exact holiday list would be notified.

Utkal University Holiday List 2019

S. No.	Date	Occasion	Day	No. of Days
1	01.01.2019	New Year's Day	Tuesday	1
2	14.01.2019	Makar Sankranti	Monday	1
3	16.01.2019	Shamba Dashami	Wednesday	1
4	23.01.2019	Subash Bose Jayanti	Wednesday	1
5	26.01.2019	Republic Day	Saturday	1
6	04.03.2019	Maha Shivratri	Monday	1
7	05.03.2019	Panchayatiraj Divas	Tuesday	1
8	21.03.2019	Dolapurnima	Thursday	1
9	22.03.2019	Holi	Friday	1
10	01.04.2019	Utkal Divas	Monday	1
11	19.04.2019	Good Friday	Friday	1
12	07.05.2019	Akshaya Tritiya	Tuesday	1
13	05.06.2019	Id-Ul-Fitre	Wednesday	1
14	14.06.2019	Pahili Raja	Friday	1
15	15.06.2019	Raja Sankranti	Saturday	1
16	04.07.2019	Ratha Yatra	Thursday	1
17	12.08.2019	Id-Ul-Zuha	Monday	1
18	15.08.2019	Independence Day	Thursday	1
19	23.08.2019	Janmastami	Friday	1
20	02.09.2019	Ganesh Chaturthi	Monday	1
21	03.09.2019	Nuakhai	Tuesday	1
22	09.09.2019	Moharram	Monday	1
23	28.09.2019	Mahalaya	Saturday	1
24	02.10.2019	Gandhi Jayanti	Wednesday	1
25	05.10.2019-13.10.2019	Puja Vacation	Saturday-Sunday	9
26	12.11.2019	Rasa Purnima	Tuesday	1
27	20.11.2019	Prathamastami	Wednesday	1
28	25.12.2019-31.12.2019	X-Mas Holidays	Wednesday-Tuesdsay	7

*** N.B.: Second Saturdays and Sundays are holidays.**
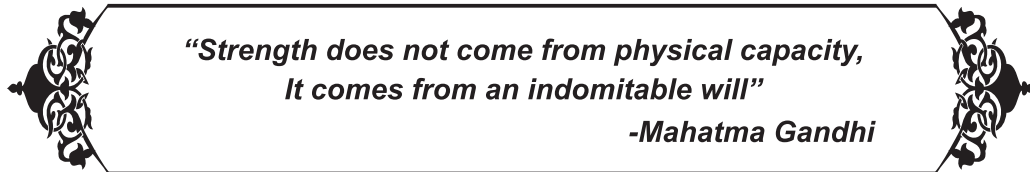
Free Online Courses on Swayam

SWAYAM is a programme initiated by Government of India. The objective of this effort is to take the best teaching learning resources to all, including the most disadvantaged. SWAYAM seeks to bridge the digital divide for students who have hitherto remained untouched by the digital revolution and have not been able to join the mainstream of the knowledge economy.

This is done through an indigenous developed IT platform that facilitates hosting of all the courses, taught in classrooms from 9th class till post-graduation to be accessed by anyone, anywhere at any time. All the courses are interactive, prepared by the best teachers in the country and are available, free of cost to the residents in India. More than 1,000 specially chosen faculty and teachers from across the Country have participated in preparing these courses.

The courses hosted on SWAYAM are in 4 quadrants – (1) video lecture, (2) specially prepared reading material that can be downloaded/printed (3) self-assessment tests through tests and quizzes and (4) an online discussion forum for clearing the doubts. Steps have been taken to enrich the learning experience by using audio-video and multi-media and state of the art pedagogy / technology. In order to ensure best quality content are produced and delivered, nine National Coordinators have been appointed: They are AICTE for self-paced and international courses, NPTEL for engineering, UGC for non technical post-graduation education, CEC for under-graduate education, NCERT & NIOS for school education, IGNOU for out of the school students, IIMB for management studies and NITTTR for Teacher Training programme.

Courses delivered through SWAYAM are available free of cost to the learners, however students wanting certifications shall be registered, shall be offered a certificate on successful completion of the course, with a little fee. At the end of each course, there will be an assessment of the student through proctored examination and the marks/grades secured in this exam could be transferred to the academic record of the students. [*Source: https://swayam.gov.in/about*]

For details, visit https://swayam.gov.in/ .

*"Strength does not come from physical capacity,
It comes from an indomitable will"*
                                                                    -Mahatma Gandhi

University Theme Song

ଉଦ୍‌ବୋଧନ ସଙ୍ଗୀତ

ରଚନା – ପଣ୍ଡିତ ଶ୍ରୀ ଗୋଦାବରୀଶ ମିଶ୍ର

ତୁଙ୍ଗ – ଶିଖରୀ –ଚୂଳ

କୁଞ୍ଜକାନନ – ମାଳ

ପୁଣ୍ୟ ଜଳଧୢ – ଜଳ

ଖେଳି ଉଠେ ସଘନେ,

ପ୍ରାଚୀ ଗଗନ – ଶିରେ

ଭାସି କନକ ନୀରେ

ଆସ ତପନ ଉଈଁ

ଏ ଉତ୍‌କଳ ଭୁବନେ । ଘୋଷା ।

ତୁଙ୍ଗ – ଶିଖରୀ –ଚୂଳ ...

ଆହା ଏ ଉତ୍‌କଳ କିବା ସରଗ ଭୂମି

ବିଲ ବନ ଶୈଳ ସିନ୍ଧୁ ସୁଷମା ଘେନି

ଜନମି ଏ ଦେଶେ ଆଜି

ଏ ଜନନୀ କୋଳେ ରାଜି

ଧନ୍ୟ କୋଟି ନର ନାରୀ

ମର ନର ଜୀବନେ ।୧ ।

ପ୍ରାଚୀ ଗଗନ – ଶିରେ ... ଏ ଉତ୍‌କଳ ଭୁବନେ (ଘୋଷା)

ତୁଙ୍ଗ – ଶିଖରୀ –ଚୂଳ ...

ତୋ ଭଳି ଜନନୀ ଥାଉ ଜନମଭୂମି

କି ଦୁଃଖ ଏ ଓଡ଼ିଆର ପରାଣେ ପୁଣି ?

ମୋହନ ମୂରତି ସେହି

ଦିଅ ଗୋ ମା ଆଜି ଫେଇ

କୋଟିଏ ସନ୍ତାନ ତୋର

ପ୍ରଣମୁ ଏ ଚରଣେ ।୨ ।

ପ୍ରାଚୀ ଗଗନ – ଶିରେ ... ଏ ଉତ୍‌କଳ ଭୁବନେ (ଘୋଷା)

(Flower Decoration by the Staff of DDCE - Sri Banamber Behera)

(Team DDCE at Heritage Hall on 02.05.2019)