# BOOK OF INFORMATION 2024 ସୂଚନା ପୁସ୍ତିକା - ୨୦୨୪

(September Session)





## **CENTRE FOR DISTANCE AND ONLINE EDUCATION**

Utkal University, Bhubaneswar-7, Odisha Email: helpline@ddceutkal.ac.in Website: www.ddceutkal.ac.in Published by: Director Centre for Distance and Online Education

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#### Cover:

Silver Jubilee Building of CDOE inaugurated by Shree A. K. Samantaray, I.R.S. Administrator in present of Prof. S.P Pani, Director CDOE, Utkal University on 14th July 1999, Rathayatra.



# cdoe, utkal university BOOK OF INFORMATION 2024 ସୂଚନା ପୁସ୍ଥିକା - ୨୦୨୪



## CENTRE FOR DISTANCE AND ONLINE EDUCATION Utkal University, Bhubaneswar-7, Odisha

Email: helpline@ddceutkal.ac.in Website: www.ddceutkal.ac.in















# Our Chancellor



## His Excellency Shri Raghubar Das Hon'ble Governor of Odisha and Chancellor of Utkal University





# Gautama Buddha



# Our Vice Chancellor



# Prof. Sabita Acharya



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## **Our Legend Stones**

# UTKAL UNIVERSITY

Foundation: 27.11.1943

THE FOUNDATION OF THIS CAMPUS OF UTKAL UNIVERSITY

AT VANIVIHAR. BHUBANESWAR WAS LAID BY

#### Dr. RAJENDRA PRASAD,

THE FIRST PRESIDENT OF THE REPUBLIC OF INDIA

ON THE FIRST DAY OF JANUARY. 1958.

THIS CAMPUS OF THE UTKAL UNIVERSITY

AT VANIVIHAR. BHUBANESWAR. WAS INAUGURATED BY

Dr. S. RADHAKRISHNAN, BHARATARATNA,

PRESIDENT OF THE REPUBLIC OF INDIA

ON THE SECOND DAY OF JANUARY. 1963.



In the Crest of the Utkal University, the **Ship** symbolises maritime activities and the **Stalk of Corn** represents the beneficence of agriculture while the **Mount** and the **Fort** stand for natural bounty and the past military glory respectively of the land of Utkal. Against this background Utkal University seeks to spread light and learning, with **Lamp** and **Book** as emblems, and to propagate its highest ideal, **SATYAM PARAMA DHIMAHI** meditate on the Highest Truth.

## **OUR VISION AND MISSION**

## VISION:

 To be a Centre of excellence in Higher Education with a focus on innovative teaching, learning, research, consultancy and extension activities for building a creative, enlightened and productive civil society.

## **MISSION:**

- To provide the students with knowledge, skills, values and sensitivity necessary for successful citizenship.
- To create and disseminate knowledge through interdisciplinary research and creative inquiry in developing a meaningful and sustainable society.
- To equip the students with problem solving, leadership and teamwork skills and inculcating a sense of commitment to quality, ethical behavior and respect for others.
- To provide a platform for free flow of ideas where discovery and creativity will foster professional growth and will usher in a better world.
- To ensure academic excellence in this dynamic knowledge economy by exposing the students to new ideas, new ways of understanding, new ways of knowing in their journey of intellectual transformation.

### **OBJECTIVES:**

- To provide opportunity to those who are unable to pursue Higher Education in the conventional mode of teaching.
- To provide equal opportunity for Higher Education through distance mode.
- To provide opportunity to adult and working population to upgrade their knowledge, skill and qualifications and to advance their career perspective.
- To provide flexibility in enrolment in terms of age, choice of courses, methods of learning and appearance at examinations etc.
- To complement and supplement the Higher Education system of the state.
- To promote research and creation, dispersion and advancement of knowledge.
- To enable learners to overcome barriers: geographical, socio-economic and gender etc.
- To promote continuing education.
- To promote the cause of quality manpower under the faculty of Humanities and Social Sciences, Management and Business Studies and IT, Computer Science and Application.

## **OUR MOTTO**

# "Education for all"

#### THE LEGEND (1962-2018) CENTRE FOR DISTANCE AND ONLINE EDUCATION, UTKAL UNIVERSITY

#### **Utkal University**

Utkal University, founded on 27.11.1943, is the mother University of Odisha. Dr. Rajendra Prasad, the first President of India, laid down the foundation of the present 400 acre sprawling campus on 1<sup>st</sup> January 1958. The University thereafter was singularly honored when a great educationist Dr. Sarvapalli Radhakrishnan, the second President of India inaugurated the present campus at Vani Vihar on 2<sup>nd</sup> January 1963. A number of Post-Graduate Departments and other centres were established in the University Campus. There are more than three hundred general affiliated and autonomous colleges functioning under the University. It has 27 constituent Post-Graduate Departments, 2 Constituent institutions such as Law Colleges and Centre for Distance and Online Education is functioning.

Utkal University is recognized by the UGC. Utkal University has been reaccredited by NAAC with A+ Grade in the 3<sup>rd</sup> cycle (2023). Utkal University has also ranked with in the best 100 Universities as per NIRF.

#### Journey of CDOE, Utkal University:

- University Evening College: The Centre for Distance and Online Education (CDOE) a constituent directorate of the Utkal University, had a modest beginning as the University Evening College in October, 1962 with an objective to provide continuing education. The College offered I.A. and B.A. programme. Initially it was operated in the premises of BJB College, an affiliated college, under Utkal University.
- Directorate of Correspondence Courses: On 27<sup>th</sup>November, 1974, The University Evening College was converted into Directorate of Correspondence Courses under the auspices of our Administrator Shri Gyan Chand, IAS. Dr. Ram Shankar Rath, took over as the OSD of DCC and served as its first Director from 29.10.1975 to 31.05.1993. The DCC offered I.A and B.A. Programmes from July 1975. B.Com was subsequently added and B. Ed was offered for a short duration. The DCC operated from the Administrative Block of the Utkal University. It was shifted to its present campus in 1987. The first floor of the DCC building was inaugurated on 1 January, 1995 by Prof. S.N. Acharya, Vice Chancellor.
- Directorate of Distance and Continuing Education: As per the revised UGC guidelines for Open and Distance Learning, the DCC was converted to Directorate of Distance and Continuing Education w.e.f. 15.10.1996. during the Vice- Chancellorship of Prof. G.K. Das. DDCE introduced several new programmes in succession besides BA, and B. Com (Pass and Hons.). M.A. in Odia and History in 1996, Political Science and Sanskrit in 1997, Public Administration, English and Education in 2000, Economics, M. Com and MSW in 2011 were introduced. M.A. Sociology was offered from 2000 to 2005 and has been revived since 2013. DDCE introduced courses in Computer Science in 1998 under the leadership of Shri A.K. Tripathy, IAS, and the Vice Chancellor. Subsequently, MCA in face to face mode as an evening course was introduced in 1999 under the tutelage of Prof. G.N. Das, Vice Chancellor. DDCE offered B. Sc (ITM), BITM, and Diploma in Digital Art, BCA, DCA and PGDCA etc. for a short duration. DDCE introduced a Management Programme in 2000. From 2014-15 session, DDCE is offering MBA Evening Program for working executives in face to face Mode. Post Graduate Diploma in Banking and Insurance Management (In Face to Face Mode) in collaboration with ICICI Bank was introduced in 2007. Certificate and Diploma Courses in NGO Management in Odia medium were introduced 2010 in collaboration with UNAIDS, New Delhi. The Soft Skill Development Cell was established in 2007. M.A. in Hindi was introduced in 2013. The Internal Quality Assurance Cell, Utkal University was functioning in DDCE from 2011 to 2014. DDCE had also set up the Centre for Women's Studies in 1997. Prof. Sukhadeo Throat, Chairman, UGC inaugurated the Centre for Social Exclusion and Inclusive Policy Study established by DDCE on 23.02.2008. Both are now independent centres and stands shifted out of DDCE.

The PCP Block was added in 1997. An Extension Counter of the Syndicate Bank was opened on 16.09.1997 and was upgraded to a Branch on 10.11.2005. In the year 2022, the bank was merged with Canara Bank. The foundation stone for the Silver Jubilee Building was laid by Prof. S.P. Pani on 14<sup>th</sup> July 1999. The office establishment and the library have been functioning in this building since January, 2005. Prof. P.K. Sahoo, Vice Chancellor laid the cornerstone of the 2<sup>nd</sup> Floor of the Silver Jubilee Building was inaugurated by Prof. P.K. Sahoo, Vice Chancellor on 13.05.2013. This floor of the Silver Jubilee Building was inaugurated by Prof. P.K. Sahoo, Vice Chancellor on 13.05.2013. This floor has been now named as "TATHAGATA BHABAN". An image of Lord Buddha in Dharma Chakra Prabartan Mudra has been placed in the corridor. The library hall named after Bharata Ratna Ambedkar is located in the Tathagata Bhavan. A new complex of halls named after Indian noble laureates Mother Teresa, Amartya Sen, C.V. Raman and R.N. Tagore now stands at the second floor of the old building. Those halls along with Ambedkar Hall were inaugurated on 27<sup>th</sup> November 2013 by His Excellency S.C. Jamir Hon'ble Governor of Odisha and our Chancellor. The Centre for Teacher Education was inaugurated by Honourable Chancellor, Utkal University on 27<sup>th</sup> November 2016. Virtual Tutorial Project was inaugurated by Honourable Vice Chancellor, Utkal

University on 1<sup>st</sup> February 2017. Civil Service Coaching Centre of Utkal University was inaugurated by Shri G.V.V Sharma, IAS, Principal Secretary to Govt. of Odisha on 20<sup>th</sup> March 2017. The Foundation stone of Platinum Jubilee Building was laid by Prof (Dr.) A.K. Das, Vice Chancellor. On 27<sup>th</sup> November 2017 His Excellency Dr. S.C. Jamir, Hon'ble Governor of Odisha and our Chancellor has inaugurated the renovated Heritage Hall, the Shree Mandap and the Platinum Jubilee building.

• Centre for Distance and Online Education (CDOE): As per the DEB-ODL guideline the name of DDCE was renamed as Centre for Distance and Online Education (CDOE) w.e.f. June 2023. Prof. Krishna Chandra Rath is the present Director of CDOE, Utkal University.



## FOR MORE INFORMATION, PLEASE CONTACT

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## **ADMISSION PROCESS**

> THE LAST DATE OF ADMISSION FOR THE SESSION 2024: WILL BE NOTIFIED IN THE WEBSITE

#### **ONLINE ADMISSION PROCESS FOR PG COURSES:**

- Step- 1: Registration of the Applicant: The applicant needs to register him/herself through a link available in the DDCE website (<u>https://ddceutkal.ac.in/admission.asp</u>) and click New Student Registration. Here the applicant needs to submit his/ her name, E-mail id, Name of the course, Mobile no., and Date of Birth.
- **Step- 2:** After New Registration a student will get an auto generated Email, where the form number will be mentioned.
- **Step-3:** Login with Form No & DOB and read the instruction carefully.
- **Step-4:** Fill-up all the details of the form correctly then click **Submit & Continue**.
- **Step-5:** Upload your Photograph (Max Size :100 KB) & Signature (Max Size: 50 KB) in .jpg format only.
- Step- 6: Upload all required documents in .pdf format (Max Size:1 MB each)
- Step-7: After clearance from CDOE, proceed for the payment.CDOE will verify all documents through online, if required the candidate will be called for physical verification of the certificates.
- **Step-8:** After successful submission of the fees and verification by CDOE Officials, the student will get an e-ID card, e-receipt, and e-Prospectus. One may collect the printed identity card from CDOE, Utkal University. After the generation of e-Id card, the e-study material page will be activated at the student's portal.
- Note:A student has to create the Academic Bank Credit (ABC) Id, while filling up the<br/>application form. Such will facilitate in verification of the documents.The process for creating ABC Id: <a href="https://ddceutkal.ac.in/notice/ABC\_Notice\_2024.pdf">https://ddceutkal.ac.in/notice/ABC\_Notice\_2024.pdf</a>

#### **ONLINE ADMISSION PROCESS FOR MANAGEMENT & COMPUTER SCIENCE COURSES:**

The Step -1 to 6 are same as above. After Step-6, CDOE will intimate the short listed candidates for online test. Except MBA distance and BBA programme, the personal interview is mandatory for MCA (Morning face to face PCP) and MBA (Evening face to face PCP). The details of number of seats, reservation criteria and selection process are mentioned in the respective course details page.

- A candidate may directly come to CDOE, Utkal University campus for admission with all required documents. The admission helpdesk will facilitate the admission process.
- Students are requested to visit website i.e. <u>https://ddceutkal.ac.in/</u> for more updates.

## **COURSE NAME WITH CODE NUMBER**

| Management Programme | CODE   |
|----------------------|--------|
| MBA                  | 030302 |
| BBA                  | 030702 |

## **Computer Science & Application Programme (Face to Face Mode)**

| MCA (2 Years) | 020305 |
|---------------|--------|
|---------------|--------|

| POST GRADUATION (DISTANCE): (GENERAL) |        |
|---------------------------------------|--------|
| M.A. Economics                        | 010304 |
| M.A. Education                        | 010305 |
| M.A. English                          | 010306 |
| M.A. Hindi                            | 010308 |
| M.A. History                          | 010309 |
| M.A. Odia                             | 010314 |
| M.A. Pol. Sc.                         | 010316 |
| M.A. Pub. Admn                        | 010318 |
| M.A. Sanskrit                         | 010319 |
| M.A. Sociology                        | 010320 |
| MSW (Social Work)                     | 010326 |
| M.Com.                                | 030300 |
|                                       |        |

## **MANAGEMENT PROGRAMME**

#### No Objection Certificate (NOC) issued by AICTE, New Delhi.

#### A. <u>MASTER OF BUSINESS ADMINISTRATION- MBA</u>

| Duration:        | Two Yea |
|------------------|---------|
| Number of Sector | 600     |

Two Years (Four Semesters)

Number of Seats: 600

Mode/Medium: Eligibility: Distance/English

Bachelor Degree holder in any discipline or equivalent

#### **Selection Procedure:**

- Online Test followed by First come first serve basis.
- All eligible SC/ST students shall be admitted provided they take admission within due date.
- Seats are reserved as per the provision laid by PG Council, Utkal University.

#### **Course Fees:**

|        |                                     | 2 <sup>nd</sup> Year |               |                   |                    |                   |
|--------|-------------------------------------|----------------------|---------------|-------------------|--------------------|-------------------|
| Course | Admission<br>Processing Fee<br>(Rs) | Course Fee<br>(Rs)   | Exam Fee (Rs) | Corpus Fund (Rs.) | Course Fee<br>(Rs) | Exam Fee<br>(Rs.) |
| MBA    | 600                                 | 30000                | 4400*         | 3600              | 30000              | 4400*             |

\*includes Registration/ Re-registration, Migration & Original Certificate fees.

\*The examination fees may change subject to notification of Controller's of Examination, Utkal University.

#### PCP (Personal Contact Programme):

- PCP in Phase wise: Semester wise PCP will be conducted for 10 to 15 days (online/offline) per semester during morning and day time. Separate counselling sessions will also be conducted at the Head Quarters as per the requirements by the respective Faculties.
- PCP/ Classes in face to face: The PCP will be conducted on weekdays from Monday to Friday during evening time in face to face mode on regular basis, where a batch of 40 students will take admission. The working executives who are unable to attend the PCP during office hours have the provision to join the programme. A student has to pay additional 6000/- (year wise towards course fees) for enrolling in the MBA (Evening face to face PCP).

#### **Programme Structure**

| SEMESTER-I-(800 Marks) (32 Credits) |                              |            |   |                         |                        |        |  |  |
|-------------------------------------|------------------------------|------------|---|-------------------------|------------------------|--------|--|--|
| Year<br>/Sem.                       | Category                     | Paper No.  | Name of the Paper                         | Unive<br>rsity<br>Marks | Assignm<br>ent<br>Mark | Credit |  |  |
|                                     |                              | 1330302101 | MANAGEMENT CONCEPTS AND PRACTICES         | 70                      | 30                     | 4      |  |  |
|                                     | Core                         | 1330302102 | BUSINESS REGULATORY FRAME WORK            | 70                      | 30                     | 4      |  |  |
|                                     | (eight papers                | 1330302103 | FINANCIAL ACCOUNTING                      | 70                      | 30                     | 4      |  |  |
| 1st Year                            | Total Marks                  | 1330302104 | BUSINESS ETHICS                           | 70                      | 30                     | 4      |  |  |
| 1st Sem.                            | 800 & Total                  | 1330302105 | HUMAN RESOURCE MANAGEMENT                 | 70                      | 30                     | 4      |  |  |
|                                     | Credit point                 | 1330302106 | MARKETING MANAGEMENT                      | 70                      | 30                     | 4      |  |  |
|                                     | 32)                          | 1330302107 | FINANCIAL MANAGEMENT                      | 70                      | 30                     | 4      |  |  |
|                                     |                              | 1330302108 | ORGANIZATION BEHAVIOUR                    | 70                      | 30                     | 4      |  |  |
|                                     |                              |            | SEMESTER-II-(600 Marks) (24 Credits)      | _                       | _                      |        |  |  |
|                                     |                              | 1330302201 | MANAGERIAL ECONOMICS                      | 70                      | 30                     | 4      |  |  |
|                                     | Elective                     | 1330302202 | CORPORATE LAW& TAX COMPLIANCES            | 70                      | 30                     | 4      |  |  |
|                                     | (Select any Six<br>Papers)   | 1330302203 | BUSINESS POLICY & STRATEGIC<br>MANAGEMENT | 70                      | 30                     | 4      |  |  |
| 1st Year                            | Selected papers              | 1330302204 | DISASTER MANAGEMENT                       | 70                      | 30                     | 4      |  |  |
| 2nd<br>Sem.                         | shall be offered<br>by CDOE. | 1330302205 | COST AND MANAGEMENT ACCOUNTING            | 70                      | 30                     | 4      |  |  |
| Sem.                                | Total Marks<br>600 & Total   | 1330302206 | QUANTITATIVE METHODS FOR<br>MANAGEMENT    | 70                      | 30                     | 4      |  |  |
|                                     | Credit point 24)             | 1330302207 | RETAIL MANAGEMENT                         | 70                      | 30                     | 4      |  |  |
|                                     |                              | 1330302208 | CORPORATE GOVERNANCE                      | 70                      | 30                     | 4      |  |  |

| SEMESTER-III-(800 Marks) (32 Credits) |                                 |            |  |          |      |       |  |  |
|---------------------------------------|---------------------------------|------------|--|----------|------|-------|--|--|
|                                       |                                 | 1330302109 | MANAGEMENT OF CHANGE & STRATEGIC<br>ISSUES                     | 70       | 30   | 4     |  |  |
|                                       | Core                            | 1330302110 | PRODUCTION & OPERATION MANAGEMENT                              | 70       | 30   | 4     |  |  |
| 2.1                                   | (Eight papers                   | 1330302111 | ENTREPRENEURSHIP DEVELOPMENT                                   | 70       | 30   | 4     |  |  |
| 2nd<br>Year                           | Total Marks                     | 1330302112 | BANKING & INSURANCE MANAGEMENT                                 | 70       | 30   | 4     |  |  |
| 3rd Sem.                              | 800 & Total<br>Credit point     | 1330302113 | MANAGEMENT INFORMATION SYSTEM                                  | 70       | 30   | 4     |  |  |
| 32)                                   | -                               | 1330302114 | INTERNATIONAL BUSINESS AND FINANCE                             | 70       | 30   | 4     |  |  |
|                                       |                                 | 1330302115 | RESEARCH METHODOLOGY   | 70       | 30   | 4     |  |  |
|                                       |                                 | 1330302116 | BUSINESS ECONOMIC ENVIRONMENT                                  | 70       | 30   | 4     |  |  |
|                                       | SEMES                           |            | Marks) (24 Credits theory + 16 Credit in Project) =            | 40 Credi | it   |       |  |  |
|                                       |                                 | A stude    | nt will select any two groups under CBCS pattern.              | T        | 1    |       |  |  |
|                                       |                                 | 1330302221 | FINANCIAL MARKET & INSTITUTIONS                                | 70       | 30   | 4     |  |  |
|                                       | Financial<br>Management         | 1330302222 | MERCHANT BANKING & FINANCIAL<br>SERVICES                       | 70       | 30   | 4     |  |  |
|                                       | g                               | 1330302223 | SECURITY ANALYSIS & PORTFOLIO<br>MANAGEMENT                    | 70       | 30   | 4     |  |  |
|                                       |                                 | 1330302224 | CONSUMER BEHAVIOUR   |          | 30   | 4     |  |  |
|                                       | Marketing                       | 1330302225 | ADVERTISING AND BRAND MANAGEMENT                               |          | 30   | 4     |  |  |
|                                       | Management                      | 1330302226 | PRODUCT & SALES DISTRIBUTION<br>MANAGEMENT                     | 70       | 30   | 4     |  |  |
|                                       | Banking And                     | 1330302227 | RISK & CLAIMS MANAGEMENT                                       | 70       | 30   | 4     |  |  |
|                                       | Insurance                       |            |  | 70       | 30   | 4     |  |  |
|                                       | Management                      | 1330302229 | BANKING AND INSURANCE MARKETING                                | 70       | 30   | 4     |  |  |
| 2nd<br>Year                           |                                 | 1330302218 | HUMAN RESOURCE PLANNING AND DEVELOPMENT.                       |          | 30   | 4     |  |  |
| 4th Sem.                              | Human<br>Resource<br>Management | 1330302219 | MANAGING EMPLOYEE RELATION &<br>RELATED LAWS                   | 70       | 30   | 4     |  |  |
|                                       | wanagement                      | 1330302220 | MANAGEMENT OF TRAINING AND<br>DEVELOPMENT                      |          | 30   | 4     |  |  |
|                                       | Production &                    | 1330302236 | TOTAL QUALITY MANAGEMENT                                       | 70       | 30   | 4     |  |  |
|                                       | Operation                       | 1330302237 | PURCHASING & MATERIAL MANAGEMENT                               | 70       | 30   | 4     |  |  |
|                                       | Management                      | 1330302238 | OPERATION PLANNING CONTROL                                     | 70       | 30   | 4     |  |  |
|                                       | Information 1                   | 1330302246 | DBMS & RDBMS   | 70       | 30   | 4     |  |  |
|                                       | System                          | 1330302247 | ENTERPRISE RESOURCE PLANNING                                   | 70       | 30   | 4     |  |  |
|                                       | Management                      | 1330302248 | SYSTEM ANALYSIS & DESIGN                                       | 70       | 30   | 4     |  |  |
|                                       |                                 | 1330302255 | PROJECT VIVA- 100 mark for Report & 100 marks for Presentation | 100      | 100  | 8 + 8 |  |  |
|                                       |                                 |            | Total Mark/ Credit   |          | 3000 | 128   |  |  |



#### **BACHELOR IN BUSINESS ADMINISTRATION (BBA)**

| Duration:                   | Three Years (Six Semesters) |
|-----------------------------|-----------------------------|
| Number of Seats:            | 100                         |
| Mode/Medium:                | Distance/English            |
| Eligibility:                | +2 or equivalent            |
| <b>Selection Procedure:</b> | -                           |

- On First come first serve basis
- All eligible SC/ST students shall be admitted provided they take admission within due date.
- Seats are reserved as per the provision laid by PG Council, Utkal University.

#### **Course Fees:**

|        | At the time of admission             |                    |                  | a 2 <sup>nd</sup> year |                     | 3 <sup>rd</sup> year |                        |                   |
|--------|--------------------------------------|--------------------|------------------|------------------------|---------------------|----------------------|------------------------|-------------------|
| Course | Admission<br>Processing<br>Fees (Rs) | Course<br>Fee (Rs) | *Exam<br>Fee(Rs) | Corpus Fund<br>(Rs.)   | Course<br>Fee (Rs.) | Exam<br>Fee<br>(Rs.) | Course<br>Fee<br>(Rs.) | Exam<br>Fee (Rs.) |
| BBA    | 600                                  | 12000              | 3400*            | 3600                   | 12000               | 3100                 | 12000                  | 3400*             |

\*includes Registration/ Re-registration, Migration & Original Certificate fees.

PCP (Personal Contact Programme): Semester wise Personal Contact Programme (PCP/ class) will be conducted for 10 to 15 days (online/offline). Separate counselling sessions will also be conducted at the Head Quarters as per the requirements by the respective Faculties.

## **Course Structure**

| SEMESTER-I-(500 Marks) (20 Credits)            |                                     |                     |                    |        |  |
|--|-------------------------------------|---------------------|--------------------|--------|--|
| Paper  | Title of the Paper                  | University<br>Marks | Assignment<br>Mark | Credit |  |
| 13030702101                                    | Business Organization               | 70                  | 30                 | 4      |  |
| 13030702102                                    | English - I                         | 70                  | 30                 | 4      |  |
| 13030702103                                    | Business Mathematics                | 70                  | 30                 | 4      |  |
| 13030702104                                    | Psychology                          | 70                  | 30                 | 4      |  |
| 13030702105                                    | Computer Fundamentals               | 40                  | 30- Lab-30         | 4      |  |
|  | SEMESTER-II-(500 Marks) (2          | 0 Credits)          |                    |        |  |
| 13030702106                                    | Financial Accounting                | 70                  | 30                 | 4      |  |
| 13030702107                                    | Fundamentals of Economics           | 70                  | 30                 | 4      |  |
| 13030702108                                    | Management Concepts and Practices   | 70                  | 30                 | 4      |  |
| 13030702109                                    | Business Statistics                 | 70                  | 30                 | 4      |  |
| 13030702110 Information Technology in Business |                                     | 40                  | 30- Lab-30         | 4      |  |
|  | SEMESTER-III-(500 Marks) (2         | 20 Credits)         |                    | _      |  |
| 13030702111                                    | Organizational Behavior             | 70                  | 30                 | 4      |  |
| 13030702112                                    | Cost Accounting                     | 70                  | 30                 | 4      |  |
| 13030702113                                    | Managerial Economics                | 70                  | 30                 | 4      |  |
| 13030702114                                    | Introduction to Banking             | 70                  | 30                 | 4      |  |
| 13030702115                                    | Business Ethics                     | 70                  | 30                 | 4      |  |
| SEMESTER-IV-(500 Marks) (20 Credits)           |                                     |                     |                    |        |  |
| 13030702116                                    | Quantitative Methods for Management | 70                  | 30                 | 4      |  |
| 13030702117                                    | Business Economic & Environment     | 70                  | 30                 | 4      |  |
| 13030702118                                    | Business Regulatory Frame Work      | 70                  | 30                 | 4      |  |
| 13030702119                                    | Indian Ethos & Value                | 70                  | 30                 | 4      |  |
| 13030702120                                    | Management Accounting               | 70                  | 30                 | 4      |  |

|                                      | SEMESTER-V-(500 Marks) (20 Credits)    |         |            |     |  |  |
|--------------------------------------|--|---------|------------|-----|--|--|
| 13030702121                          | Introduction to Insurance              | 70      | 30         | 4   |  |  |
| 13030702122                          | Indian Economics & Macro Economics     | 70      | 30         | 4   |  |  |
| 13030702123                          | Written & Oral Communication           | 40      | 30- Lab-30 | 4   |  |  |
| 13030702124                          | Contemporary Indian Society & Culture  | 70      | 30         | 4   |  |  |
| 13030702125                          | Research Methodology                   | 70      | 30         | 4   |  |  |
| SEMESTER-VI-(600 Marks) (28 Credits) |  |         |            |     |  |  |
| 13030702126                          | Human Resources Management             | 70      | 30         | 4   |  |  |
| 13030702127                          | Financial Management                   | 70      | 30         | 4   |  |  |
| 13030702128                          | 13030702128 Marketing Management 70 30 |         | 4          |     |  |  |
| 13030702129                          | Production & Operation Management      | 70      | 30         | 4   |  |  |
| 13030702130                          | 13030702130 Mgt. Information System    |         | 30         | 4   |  |  |
| 13030702131                          | Project Report                         | 100     |            | 8   |  |  |
|                                      |  | Total M | ark=3100   | 124 |  |  |



### **MASTER OF COMPUTER APPLICATIONS (MCA)**

| Duration:        | Two Years (Four Semesters)  |
|------------------|---|
| Number of Seats: | 64  |
| Mode/Medium:     | Distance/English  |
| Eligibility:     | The candidate should have passed BCA/Bachelor Degree in Computer Science<br>Engineering or equivalent Degree OR passed B.Sc./B.Com./BA with Mathematics<br>at 10+2 level or at Graduation Level - with additional Bridge Courses if required.<br>Obtained at least 50% marks (45% marks in case of candidates belonging to<br>reserved category) in the qualifying examination. |

#### **Selection Process:**

- > On line admission Test followed by a personal interview.
- On line Test shall consist of 100 Multiple Choice Questions covering Reasoning, Comprehension, English Language, Computer fundamentals and Quantitative Techniques.
- > Selection shall be on the basis of Career, Entrance and PI.
- ▶ Reservation Policy of P G Council shall be applicable.

#### **FEES STRUCTURE:**

|                  | At th        | 2 <sup>nd</sup> | Year          |            |               |                |
|------------------|--------------|-----------------|---------------|------------|---------------|----------------|
| Course           | Cost of Form | Course Fee      | Exam Fee      | Corpus     | Course Fee    | Exam Fee       |
|                  | (Rs)         | (Rs)            | ( <b>R</b> s) | Fund (Rs.) | ( <b>R</b> s) | ( <b>Rs.</b> ) |
| MCA              | 600          | 30000           | 4400*         | 3600       | 30000         | 4400*          |
| COURSE STRUCTURE |              |                 |               |            |               |                |

|            | SEMESTER-I (24 Credit)                      |       |        |
|------------|---|-------|--------|
| Paper Code | Title of the Paper                          | Marks | Credit |
| MCA 1.1    | Mathematical Foundation of Computer Science | 100   | 4      |
| MCA 1.2    | Data and File Structure                     | 100   | 4      |
| MCA 1.3    | Computer System Architecture                | 100   | 4      |
| MCA 1.4    | Theory of Computation                       | 100   | 4      |
| MCA 1.5    | Computer Network                            | 100   | 4      |
| MCA 1.6    | Data and File Structure Lab                 | 50    | 2      |
| MCA 1.7    | Computer Network Lab                        | 50    | 2      |
|            | TOTAL                                       | 600   | 24     |
|            | SEMESTER-II (24 Credit)                     |       |        |
| Paper Code | Title of the Paper                          | Marks | Credit |
| MCA 2.1    | Database Systems                            | 100   | 4      |
| MCA 2.2    | Algorithm Design and Analysis               | 100   | 4      |
| MCA 2.3    | Operating Systems                           | 100   | 4      |
| MCA 2.4    | Artificial Intelligence                     | 100   | 4      |
| MCA 2.5    | Cryptography and Network Security           | 100   | 4      |
| MCA 2.6    | Operating Systems Lab                       | 50    | 2      |
| MCA 2.7    | Database Systems Lab                        | 50    | 2      |
|            | TOTAL                                       | 600   | 24     |
|            | SEMESTER-III (24 Credit)                    |       |        |
| Paper Code | Title of the Paper                          | Marks | Credit |
| MCA 3.1    | Java Programming                            | 100   | 4      |
| MCA 3.2    | Compiler Design                             | 100   | 4      |
| MCA 3.3    | Data Warehousing and Data Mining            | 100   | 4      |
| MCA 3.4    | Software Engineering                        | 100   | 4      |
| MCA 3.5    | (EL-1) Computer Graphics and Animation      | 100   | 4      |
| MCA 3.6    | Java Programming Lab                        | 100   | 4      |
| MCA 3.7    | Software Engineering Lab                    | 100   | 4      |
|            | TOTAL                                       | 600   | 24     |

|            | SEMESTER-IV (24 Credit)   |       |        |  |  |
|------------|---------------------------|-------|--------|--|--|
| Paper Code | Title of the Paper        | Marks | Credit |  |  |
| MCA 4.1    | (EL-2) Mobile Computing   | 100   | 4      |  |  |
| MCA 4.2    | (EL-3) Cloud Computing    | 100   | 4      |  |  |
| MCA 4.3    | (EL-4) Internet of Things | 100   | 4      |  |  |
| MCA 4.4    | Project Work/Dissertation | 300   | 12     |  |  |
|            | TOTAL                     | 600   | 24     |  |  |
|            | GRAND TOTAL               |       |        |  |  |

\*\*There will be a 12 weeks project work to be undertaken by the students in any Industry/Institution. At the end of the project there will an evaluation of the project for 12 credits by an External & Internal Examiner.

A student has to pass following additional bridge courses if required.

#### **BRIDGE COURSE**

| PAPER   | SUBJECT   | FULL<br>MARK | L - T - P | CREDIT |
|---------|---|--------------|-----------|--------|
| MCA B.1 | Mathematical Foundation for Computer Science – I  | 100          | 40 Hours  |        |
| MCA B.2 | Mathematical Foundation for Computer Science – II | 100          | 40 Hours  |        |

#### MODE

The Course is under CHOICE BASED CREDIT SEMESTER (CBCS). Classes are held for each semester covering theory, practical and project component as per syllabil during morning hour. Students can meet teachers for guidance, counselling and doubt clearance.



#### **MASTER OF ARTS IN ECONOMICS**

| Duration:    | Two Years (Four Semesters)  |
|--------------|---|
| Mode/Medium: | Distance/English  |
| Eligibility: | Any Graduate (Under 10+2+3) from Utkal University or any other University recognized by Utkal University. |

#### **Selection Procedure:**

- On First come first serve basis
- > All eligible SC/ST students shall be admitted provided they take admission within due date.
- ▶ Reservation Policy of P G Council shall be applicable.

#### **Course Fees:**

|  |                 | At th        | At the time of admission (1 <sup>st</sup> Year) |               |            |            | Year           |
|--|-----------------|--------------|---|---------------|------------|------------|----------------|
|  | Course          | Cost of Form | Course Fee                                      | Exam Fee      | Corpus     | Course Fee | Exam Fee       |
|  |                 | (Rs)         | (Rs)  | ( <b>R</b> s) | Fund (Rs.) | (Rs)       | ( <b>Rs.</b> ) |
|  | MA in Economics | 600          | 8400  | 4000*         | 3000       | 8400       | 4000*          |

\*includes Registration/ Re-registration, Migration & Original Certificate fees.

\*The examination fees may change subject to notification of Controllers of Examination, Utkal University.

#### **PCP (Personal Contact Programme):**

**PCP in Phase wise**: Semester wise PCP will be conducted for 10 to 15 days (online/offline) per semester during morning and day time. Separate counselling sessions will also be conducted at the Head Quarters as per the requirements by the respective Faculties.

| SEMESTER-I (16 Credits) |   |           |        |  |  |  |
|-------------------------|---|-----------|--------|--|--|--|
| Paper Code              | Title of the Paper                                      | Marks     | Credit |  |  |  |
| ECO-101                 | History of Economic Thought                             | 100       | 4      |  |  |  |
| ECO-102                 | Principles of Public Finance and Fiscal Policy          | 100       | 4      |  |  |  |
| ECO-103                 | Microeconomic Theory                                    | 100       | 4      |  |  |  |
| ECO-104                 | Macroeconomic Theory                                    | 100       | 4      |  |  |  |
|                         | SEMESTER-II (20 Credits)                                |           |        |  |  |  |
| Paper Code              | Title of the Paper                                      | Marks     | Credit |  |  |  |
| ECO-201                 | Economics of Growth & Development                       | 100       | 4      |  |  |  |
| ECO-202                 | International Trade                                     | 100       | 4      |  |  |  |
| ECO-203                 | Economics of Agriculture                                | 100       | 4      |  |  |  |
| ECO-204                 | Problems of Indian Agriculture                          | 100       | 4      |  |  |  |
| ECO-205                 | Planning & Regional Economics                           | 100       | 4      |  |  |  |
|                         | SEMESTER-III (20 Credits)                               |           |        |  |  |  |
| Paper Code              | Title of the Paper                                      | Marks     | Credit |  |  |  |
| ECO-301                 | Rural Development                                       | 100       | 4      |  |  |  |
| ECO-302                 | International Economics                                 | 100       | 4      |  |  |  |
| ECO-303                 | Environmental Economics                                 | 100       | 4      |  |  |  |
|                         | Elective Papers (Student has to choose any two elective | e papers) |        |  |  |  |
| P.G-304                 | Organizational Behaviour                                | 100       | 4      |  |  |  |
| P.G-305                 | Women in India  | 100       | 4      |  |  |  |
| P.G-306                 | Nationalist Movement in India                           | 100       | 4      |  |  |  |
| P.G-307                 | Basics of English Written Communication                 | 100       | 4      |  |  |  |
| P.G-313                 | Budgetary System with Special Reference to India        | 100       | 4      |  |  |  |
|                         | SEMESTER-IV (24 Credits)                                |           |        |  |  |  |
| Paper Code              | Title of the Paper                                      | Marks     | Credit |  |  |  |
| ECO-401                 | Regional Economics                                      | 100       | 4      |  |  |  |
| ECO-402                 | International Monetary Management                       | 100       | 4      |  |  |  |
| P.G-403                 | Research Methodology                                    | 100       | 4      |  |  |  |
| P.G-404                 | Disaster Management                                     | 100       | 4      |  |  |  |
| P.G-405                 | Project preparation and Viva Voice                      | 200       | 8      |  |  |  |
|                         | Total 2000 80   |           |        |  |  |  |

**COURSE STRUCTURE** 

#### **MASTER OF ARTS IN EDUCATION**

| Duration:    | Two Years (Four Semesters)  |
|--------------|---|
| Mode/Medium: | Distance/English  |
| Eligibility: | Any Graduate (Under 10+2+3) from Utkal University or any other University |
|              | recognized by Utkal University.   |

#### **Selection Procedure:**

- On First come first serve basis
- > All eligible SC/ST students shall be admitted provided they take admission within due date.
- ▶ Reservation Policy of P G Council shall be applicable.

#### **Course Fees:**

|                 | At th        | At the time of admission (1 <sup>st</sup> Year) |          |            |            | Year           |
|-----------------|--------------|---|----------|------------|------------|----------------|
| Course          | Cost of Form | Course Fee                                      | Exam Fee | Corpus     | Course Fee | Exam Fee       |
|                 | (Rs)         | ( <b>R</b> s)                                   | (Rs)     | Fund (Rs.) | (Rs)       | ( <b>Rs.</b> ) |
| MA in Education | 600          | 8400  | 4000*    | 3000       | 8400       | 4000*          |

\*includes Registration/ Re-registration, Migration & Original Certificate fees.

\*The examination fees may change subject to notification of Controllers of Examination, Utkal University.

#### **PCP** (Personal Contact Programme):

**PCP in Phase wise**: Semester wise PCP will be conducted for 10 to 15 days (online/offline) per semester during morning and day time. Separate counselling sessions will also be conducted at the Head Quarters as per the requirements by the respective Faculties.

#### **COURSE STRUCTURE**

|            | SEMESTER- I (16 Credits)  |       |        |
|------------|---|-------|--------|
| Paper Code | Title of the Paper  | Marks | Credit |
| EDU-101    | Philosophical Foundation of Education   | 100   | 4      |
| EDU-102    | Sociological Foundation of Education  | 100   | 4      |
| EDU-103    | Advance Educational Psychology  | 100   | 4      |
| EDU-104    | Teachers Education  | 100   | 4      |
|            | SEMESTER- II (20 Credits)   |       |        |
| EDU-201    | Modern Trends in Methods of Teaching :<br>English/Odia/History/Math/Science/Geography) - Theory     | 100   | 4      |
| EDU-202    | Educational Technology  | 100   | 4      |
| EDU-203    | Tools & Technique of Education Measurement & Evaluation   | 100   | 4      |
| EDU-204    | Educational Planning and Management   | 100   | 4      |
| EDU-205    | Modern Educational Thinkers   | 100   | 4      |
|            | SEMESTER- III (20 Credits)  |       |        |
| EDU-301    | Comparative Education: UK/USA/India   | 100   | 4      |
| EDU-302    | Special Education   | 100   | 4      |
| EDU-303    | Guidance and Counselling in Education   | 100   | 4      |
|            | Elective Papers (Student has to choose any two elective paper                                       | ers)  |        |
| P.G-304    | Organizational Behavior   | 100   | 4      |
| P.G-305    | Women in India  | 100   | 4      |
| P.G-306    | National Freedom Movement   | 100   | 4      |
| P.G-307    | Basics of English Written Communication   | 100   | 4      |
|            | SEMESTER- IV (24 Credits)   |       |        |
| EDU-401    | Curriculum Planning & Development   | 100   | 4      |
| EDU-402    | Distance Education  | 100   | 4      |
| P.G-403    | Research Methodology  | 100   | 4      |
| P.G-404    | Disaster Management   | 100   | 4      |
| P.G-405    | a) Project Report   |       | 8      |
|            | b) Preparation, Practice of 10 lesson Plans from school subjects (Secondary level) and presentation | 200   |        |
|            | TOTAL   | 2000  | 80     |

#### **MASTER OF ARTS IN ENGLISH**

| Duration:    | Two Years (Four Semesters)  |
|--------------|---|
| Mode/Medium: | Distance/English  |
| Eligibility: | Any graduate (under 10+2+3) from Utkal University or any other University |
|              | recognized by Utkal University.   |

#### **Selection Procedure:**

- On First come first serve basis
- > All eligible SC/ST students shall be admitted provided they take admission within due date.
- ▶ Reservation Policy of P G Council shall be applicable.

#### **Course Fees:**

| Course        | At th        | 2 <sup>nd</sup> Year |               |            |                   |                |
|---------------|--------------|----------------------|---------------|------------|-------------------|----------------|
|               | Cost of Form | Course Fee           | Exam Fee      | Corpus     | <b>Course Fee</b> | Exam Fee       |
|               | (Rs)         | ( <b>R</b> s)        | ( <b>R</b> s) | Fund (Rs.) | (Rs)              | ( <b>Rs.</b> ) |
| MA in English | 600          | 8400                 | 4000*         | 3000       | 8400              | 4000*          |

\*includes Registration/ Re-registration, Migration & Original Certificate fees.

\*The examination fees may change subject to notification of Controller's of Examination, Utkal University.

#### **PCP** (Personal Contact Programme):

**PCP in Phase wise**: Semester wise PCP will be conducted for 10 to 15 days (online/offline) per semester during morning and day time. Separate counselling sessions will also be conducted at the Head Quarters as per the requirements by the respective Faculties.

#### COURSE STRUCTURE

|            | SEMESTER-I (16 Credits)                                   |         |        |
|------------|---|---------|--------|
| Paper Code | Title of the Paper  | Marks   | Credit |
| ENG-101    | Concepts in Literature                                    | 100     | 4      |
| ENG-102    | Classical and Neo-Classical Critical Theories             | 100     | 4      |
| ENG-103    | Literature and Social History - I                         | 100     | 4      |
| ENG-104    | Literature and Social history-II                          | 100     | 4      |
|            | SEMESTER-II (20 Credits)                                  |         |        |
| ENG-201    | The novel in 18th-19th Centuries                          | 100     | 4      |
| ENG-202    | Non-fiction –letter, Essay, Biography and Auto-Biography. | 100     | 4      |
| ENG-203    | Theory- Romantic & Victorian Theory & Criticism           | 100     | 4      |
| ENG-204    | Romantic Poetry   | 100     | 4      |
| ENG-205    | Fiction 19th-20th centuries                               | 100     | 4      |
|            | SEMESTER-III (20 Credits)                                 |         |        |
| ENG-301    | The 20th Century (with alternate play)                    | 100     | 4      |
| ENG-302    | ENG-302 Modern Drama (with alternate play)                |         | 4      |
| ENG-303    | Literature Of Europe                                      | 100     | 4      |
|            | Elective Papers (Student has to choose any two elective   | papers) |        |
| P.G-304    | Organizational Behaviour                                  | 100     | 4      |
| P.G-305    | Women in India  | 100     | 4      |
| P.G-306    | Nationalist Movement in India                             | 100     | 4      |
| P.G-307    | Basics of English Written Communication                   | 100     | 4      |
| P.G - 308  | Women Diasporic Writers                                   | 100     | 4      |
|            | SEMESTER-IV (24 Credits)                                  |         |        |
| ENG-401    | Contemporary Indian Writing in English-I                  | 100     | 4      |
| ENG-402    | Contemporary Indian Writing in English-II                 | 100     | 4      |
| ENG-403    | Research Methodology                                      | 100     | 4      |
| ENG- 404   | Disaster Management                                       | 100     | 4      |
| ENG-405    | Project Preparation and Viva Voice                        | 200     | 8      |
|            |   | 2000    | 80     |

#### **MASTER OF ARTS IN HINDI**

| Duration:    | Two Years (Four Semesters)  |
|--------------|---|
| Mode/Medium: | Distance/Hindi  |
| Eligibility: | Any Graduate (Under 10+2+3) from Utkal University or any other University recognized by Utkal University. |

#### **Selection Procedure:**

- On First come first serve basis
- > All eligible SC/ST students shall be admitted provided they take admission within due date.
- ▶ Reservation Policy of P G Council shall be applicable.

#### **Course Fees:**

|             | At th        | 2 <sup>nd</sup> Year |               |            |               |                |
|-------------|--------------|----------------------|---------------|------------|---------------|----------------|
| Course      | Cost of Form | Course Fee           | Exam Fee      | Corpus     | Course Fee    | Exam Fee       |
|             | (Rs)         | ( <b>R</b> s)        | ( <b>R</b> s) | Fund (Rs.) | ( <b>R</b> s) | ( <b>Rs.</b> ) |
| MA in Hindi | 600          | 8400                 | 4000*         | 3000       | 8400          | 4000*          |

\*includes Registration/ Re-registration, Migration & Original Certificate fees.

\*The examination fees may change subject to notification of Controller's of Examination, Utkal University.

#### **PCP** (Personal Contact Programme):

**PCP in Phase wise**: Semester wise PCP will be conducted for 10 to 15 days (online/offline) per semester during morning and day time. Separate counselling sessions will also be conducted at the Head Quarters as per the requirements by the respective Faculties.

#### **COURSE STRUCTURE**

|            | SEMESTER-I (16 Credits)                                |           |        |
|------------|--|-----------|--------|
| Paper Code | Title of the Paper                                     | Marks     | Credit |
| HIN-101    | हिंदी साहित्य का इतिहास(आदिकाल, भक्तिकाल,रीतिकाल)      | 100       | 4      |
| HIN -102   | हिंदी साहित्य का आधुनिक इतिहास                         | 100       | 4      |
| HIN -103   | भारतीय काव्यशास्त्र                                    | 100       | 4      |
| HIN -104   | पाश्चात्य काव्यशास्त्र                                 | 100       | 4      |
|            | SEMESTER-II (20 Credits)                               |           |        |
| HIN -201   | प्राचीन काव्य  | 100       | 4      |
| HIN -202   | मध्यकालीन काव्य  | 100       | 4      |
| HIN -203   | आधुनिक काव्य   | 100       | 4      |
| HIN -204   | कथा साहित्य :कहानी और उपन्यास                          | 100       | 4      |
| HIN -205   | नाटक, एकांकी एवं निबंध                                 | 100       | 4      |
|            | SEMESTER-III (20 Credits)                              |           |        |
| HIN -301   | हिंदी में नारी विमर्श                                  | 100       | 4      |
| HIN -302   | दलित विमर्श  | 100       | 4      |
| HIN -303   | विशेष अध्ययन :तुलसीदास                                 | 100       | 4      |
|            | Elective Papers (Student has to choose any two electiv | e papers) |        |
| P.G-305    | Women in India   | 100       | 4      |
| P.G-306    | Nationalist Movement in India                          | 100       | 4      |
| P.G-307    | Basics of English Written Communication                | 100       | 4      |
| P.G-309    | Odishara Sankhipta Itihas                              | 100       | 4      |
|            | SEMESTER-IV (24 Credits)                               | Γ         | 1      |
| HIN -401   | भाषा विज्ञान के सामान्य सिद्धांत                       | 100       | 4      |
| HIN -402   | हिंदी भाषा का विकास और बोलियाँ                         | 100       | 4      |
| P.G-403    | शोध प्रविधि और प्रक्रिया                               | 100       | 4      |
| P.G-404    | प्राकृतिक विपर्यय/ Disaster Management                 | 100       | 4      |
| P.G -405   | लघु शोध प्रबंध लेखन और मौखिकों                         | 200       | 8      |
|            |  | 2000      | 80     |

#### **MASTER OF ARTS IN HISTORY**

| Duration:    | Two Years (Four Semesters)  |
|--------------|---|
| Mode/Medium: | Distance/English  |
| Eligibility: | Any graduate (under 10+2+3) from Utkal University or any other University |
|              | recognized by Utkal University.   |

#### **Selection Procedure:**

- On First come first serve basis
- > All eligible SC/ST students shall be admitted provided they take admission within due date.
- ▶ Reservation Policy of P G Council shall be applicable.

#### **Course Fees:**

|        |               | At th      | 2 <sup>nd</sup> Year |               |                   |          |                |
|--------|---------------|------------|----------------------|---------------|-------------------|----------|----------------|
| Course | Cost of Form  | Course Fee | Exam Fee             | Corpus        | <b>Course Fee</b> | Exam Fee |                |
|        |               | (Rs)       | (Rs)                 | ( <b>R</b> s) | Fund (Rs.)        | (Rs)     | ( <b>Rs.</b> ) |
|        | MA in History | 600        | 8400                 | 4000*         | 3000              | 8400     | 4000*          |

\*includes Registration/ Re-registration, Migration & Original Certificate fees.

\*The examination fees may change subject to notification of Controller's of Examination, Utkal University.

#### **PCP** (Personal Contact Programme):

**PCP in Phase wise**: Semester wise PCP will be conducted for 10 to 15 (online/offline) days per semester during morning and day time. Separate counselling sessions will also be conducted at the Head Quarters as per the requirements by the respective Faculties.

#### **COURSE STRUCTURE**

| SEMESTER-I (16 Credits) |  |         |        |  |  |  |
|-------------------------|--|---------|--------|--|--|--|
| Paper Code              | Title of the Paper   | Marks   | Credit |  |  |  |
| HIS-101                 | Ancient Civilizations  | 100     | 4      |  |  |  |
| HIS-102                 | Medieval Societies   | 100     | 4      |  |  |  |
| HIS-103                 | World History (1500-1900 A.D)  | 100     | 4      |  |  |  |
| HIS-104                 | Twentieth Century Of World (1900-1945)                                   | 100     | 4      |  |  |  |
|                         | SEMESTER-II (20 Credits)   |         |        |  |  |  |
| HIS-201                 | Twentieth Century Of World (1945-2000)                                   | 100     | 4      |  |  |  |
| HIS-202                 | Historical Theory And Methods  | 100     | 4      |  |  |  |
| HIS-203                 | Indian Historiography  | 100     | 4      |  |  |  |
| HIS-204                 | Cultural Heritage Management   | 100     | 4      |  |  |  |
| HIS-205                 | Contemporary History Of India From 1947-2010                             | 100     | 4      |  |  |  |
|                         | SEMESTER-III (20 Credits)  |         |        |  |  |  |
| HIS-301                 | Constitutional And Administrative History Of Modern<br>India (1773-1950) | 100     | 4      |  |  |  |
| HIS-302                 | Socio-Cultural And Economic History Of Modern India                      | 100     | 4      |  |  |  |
| HIS-303                 | Indian Culture And Heritage  | 100     | 4      |  |  |  |
|                         | Elective Papers (Student has to choose any two elective                  | papers) |        |  |  |  |
| P.G-304                 | Organizational Behaviour   | 100     | 4      |  |  |  |
| P.G-305                 | Women In India   | 100     | 4      |  |  |  |
| P.G-306                 | Nationalist Movement In India  | 100     | 4      |  |  |  |
| P.G-307                 | Basics of English Written Communication                                  | 100     | 4      |  |  |  |
|                         | SEMESTER-IV (24 Credits)   |         |        |  |  |  |
| HIS-401                 | History of Science And Technology in India                               | 100     | 4      |  |  |  |
| HIS-402                 | History of Odisha (From Earliest Time To 1948 A.D)                       | 100     | 4      |  |  |  |
| P.G-403                 | Research Methodology   | 100     | 4      |  |  |  |
| P.G-404                 | Disaster Management  | 100     | 4      |  |  |  |
| P.G-405                 | Project Preparation And Viva Voice                                       | 200     | 8      |  |  |  |
|                         |  | 2000    | 80     |  |  |  |

#### MASTER OF ARTS IN ODIA

| Duration:    | Two Years (Four Semesters)   |
|--------------|--|
| Mode/Medium: | Distance/Odia  |
| Eligibility: | Any graduate (with Odia as subject at least +2 level) from Utkal University or |
|              | any other University recognized by Utkal University under 10+2+3 is eligible   |
|              | to take admission.   |

#### **Selection Procedure:**

- On First come first serve basis
- > All eligible SC/ST students shall be admitted provided they take admission within due date.
- Reservation Policy of P G Council shall be applicable.

#### **Course Fees:**

|  | At th      | 2 <sup>nd</sup> Year |                   |               |            |                   |                |
|--|------------|----------------------|-------------------|---------------|------------|-------------------|----------------|
|  | Course     | Cost of Form         | <b>Course Fee</b> | Exam Fee      | Corpus     | <b>Course Fee</b> | Exam Fee       |
|  |            | (Rs)                 | ( <b>R</b> s)     | ( <b>R</b> s) | Fund (Rs.) | ( <b>R</b> s)     | ( <b>Rs.</b> ) |
|  | MA in Odia | 600                  | 8400              | 4000*         | 3000       | 8400              | 4000*          |

\*includes Registration/ Re-registration, Migration & Original Certificate fees.

\*The examination fees may change subject to notification of Controller's of Examination, Utkal University.

#### **PCP** (Personal Contact Programme):

**PCP in Phase wise**: Semester wise PCP will be conducted for 10 to 15 days (online/offline) per semester during morning and day time. Separate counselling sessions will also be conducted at the Head Quarters as per the requirements by the respective Faculties.

#### **COURSE STRUCTURE**

|            | SEMESTER-I (16 Credits)  |       |        |
|------------|--|-------|--------|
| Paper Code | Title of the Paper   | Marks | Credit |
| ODA-101    | ଓଡ଼ିଆ ସାହିତ୍ୟର ଇତିହାସ- ୧                                       | 100   | 4      |
| ODA-102    | ଓଡ଼ିଆ ସାହିତ୍ୟର ଇତିହାସ-୨  | 100   | 4      |
| ODA-103    | ଭାଷାବିଜ୍ଞାନ  | 100   | 4      |
| ODA-104    | ଓଡ଼ିଆ ଭାଷାରେ ଯୋଗାଯୋଗ   | 100   | 4      |
|            | SEMESTER-II (20 Credits)                                       |       |        |
| ODA-201    | ପୁରାଣ, କାବ୍ୟ ଓ ଆଧୁନିକ କବିତା                                    | 100   | 4      |
| ODA-202    | ଉପନ୍ୟାସ, ଗଳ୍ପ ଓ ନାଟକ   | 100   | 4      |
| ODA-203    | ପ୍ରବନ୍ଧ, ଜୀବନୀ ଓ ଭ୍ରମଣ ସାହିତ୍ୟ                                 | 100   | 4      |
| ODA-204    | ସାହିତ୍ୟ ଓ ସାହିତ୍ୟତତ୍ତ୍ୱ  | 100   | 4      |
| ODA-205    | ଅନୁବାଦ ତତ୍ତ୍ୱ ଓ ପ୍ରୟୋଗ   | 100   | 4      |
|            | SEMESTER-III (20 Credits)                                      | -     |        |
| ODA -301   | ରଙ୍ଗମଞ୍ଚ ଓ ନାଟ୍ୟତତ୍ତ୍ୱ   | 100   | 4      |
| ODA -302   | ସ୍ୱାଧୀନତା ପୂର୍ବବର୍ତ୍ତୀ ଓଡ଼ିଆ କବିତା                             | 100   | 4      |
| ODA -303   | ସ୍ୱାଧୀନତା ପରବର୍ତ୍ତୀ ଓଡ଼ିଆ କବିତା                                | 100   | 4      |
|            | Elective Papers (Student has to choose any two elective papers | 5)    |        |
| ODA-305    | ଭାରତୀୟ ସମାଜ ଓ ନାରୀ   | 100   | 4      |
| P.G-306    | Nationalist Movement in India                                  |       |        |
| ODA -309   | ଓଡ଼ିଶାର ସଂକ୍ଷିପ୍ତ ଇତିହାସ                                       | 100   | 4      |
|            | SEMESTER-IV (24 Credits)                                       |       |        |
| ODA-401    | ଶ୍ରୀଜଗନ୍ନାଥ ସଂସ୍କୃତି ଓ ଓଡ଼ିଶାର ଧର୍ମଧାରା                        | 100   | 4      |
| ODA-402    | ଲୋକସାହିତ୍ୟ ଓ ସଂସ୍କୃତି  | 100   | 4      |
| ODA-403    | ଗବେଷଣା ପଦ୍ଧତି  | 100   | 4      |
| ODA-404    | ପ୍ରାକୃତିକ ବିପର୍ଯ୍ୟୟ  | 100   | 4      |
| ODA-405    | ନିବନ୍ଧ ପ୍ରସ୍ତୁତି/ସାକ୍ଷାତକାର                                    | 200   | 8      |
|            |  | 2000  | 80     |

#### MASTER OF ARTS IN POLITICAL SCIENCE

| Duration:    | Two Years (Four Semesters)  |
|--------------|---|
| Mode/Medium: | Distance/English  |
| Eligibility: | Any graduate (under 10+2+3) from Utkal University or any other University |
|              | recognized by Utkal University.   |

#### **Selection Procedure:**

- On First come first serve basis
- > All eligible SC/ST students shall be admitted provided they take admission within due date.
- ▶ Reservation Policy of P G Council shall be applicable.

#### **Course Fees:**

|                | At th         | e time of adn     | nission (1 <sup>st</sup> ) | Year)      | 2 <sup>nd</sup> | Year           |
|----------------|---------------|-------------------|----------------------------|------------|-----------------|----------------|
| Course         | Cost of Form  | <b>Course Fee</b> | Exam Fee                   | Corpus     | Course Fee      | Exam Fee       |
|                | ( <b>R</b> s) | ( <b>R</b> s)     | ( <b>R</b> s)              | Fund (Rs.) | ( <b>R</b> s)   | ( <b>Rs.</b> ) |
| MA in Pol. Sc. | 600           | 8400              | 4000*                      | 3000       | 8400            | 4000*          |

\*includes Registration/ Re-registration, Migration & Original Certificate fees.

\*The examination fees may change subject to notification of Controller's of Examination, Utkal University.

#### **PCP** (Personal Contact Programme):

**PCP in Phase wise**: Semester wise PCP will be conducted for 10 to 15 (online/offline) days per semester during morning and day time. Separate counselling sessions will also be conducted at the Head Quarters as per the requirements by the respective Faculties.

**COURSE STRUCTURE** 

|            | SEMESTER-I (16 Credits)   | T     |        |  |  |  |
|------------|---|-------|--------|--|--|--|
| Paper Code | Title of the Paper  | Marks | Credit |  |  |  |
| PSC-101    | Comparative Politics: Concepts and Methods                      | 100   | 4      |  |  |  |
| PSC-102    | Administrative Theory: Principles and Approaches                | 100   | 4      |  |  |  |
| PSC-103    | International Relations: Major Concepts and Theories            | 100   | 4      |  |  |  |
| PSC-104    | Western Political Thinkers-I                                    | 100   | 4      |  |  |  |
|            | SEMESTER-II (20 Credits)  |       |        |  |  |  |
| PSC-201    | Indian Government and Politics                                  | 100   | 4      |  |  |  |
| PSC-202    | Comparative Political Processess                                | 100   | 4      |  |  |  |
| PSC-203    | Global Politics: Contemporary Challenges and Issues             | 100   | 4      |  |  |  |
| PSC-204    | Contemporary Debates in Political Theory                        | 100   | 4      |  |  |  |
| PSC-205    | Western Political Thinkers-II                                   | 100   | 4      |  |  |  |
|            | SEMESTER-III (20 Credits)                                       |       |        |  |  |  |
| PSC-301    | Public Administration and Management                            | 100   | 4      |  |  |  |
| PSC-302    | Indian Political Ideas  | 100   | 4      |  |  |  |
| PSC-303    | Contemporary Political Theory                                   | 100   | 4      |  |  |  |
|            | Elective Papers (Student has to choose any two elective papers) | )     |        |  |  |  |
| P.G-304    | Organizational Behaviour  | 100   | 4      |  |  |  |
| P.G-305    | Women in India  | 100   | 4      |  |  |  |
| P.G-306    | Nationalist Movement in India                                   | 100   | 4      |  |  |  |
| P.G-307    | Basics of English Written Communication                         | 100   | 4      |  |  |  |
| P.G-308    | Pratibeshi Sahitya  | 100   | 4      |  |  |  |
| P.G-309    | Odishara Sankhipta Itihas                                       | 100   | 4      |  |  |  |
| P.G-310    | Diasporic Women Writers   | 100   | 4      |  |  |  |
| P.G-311    | Ethics in Sanskrit Literature                                   | 100   | 4      |  |  |  |
| P.G-312    | Scientific Literature in Sanskrit                               | 100   | 4      |  |  |  |
| P.G-313    | Budgetary System with Special Reference to India                | 100   | 4      |  |  |  |
|            | SEMESTER-IV (24 Credits)  | •     |        |  |  |  |
| PSC-401    | India and the World   | 100   | 4      |  |  |  |
| PSC-402    | Society and Polity in India                                     | 100   | 4      |  |  |  |
| P.G-403    | Research Methodology  | 100   | 4      |  |  |  |
| P.G-404    | Disaster Management   | 100   | 4      |  |  |  |
| PSC-405    | Project preparation and Viva Voice                              | 200   | 8      |  |  |  |

The option for elective will be specified by CDOE during the time of readmission form fill-up

80

2000

#### MASTER OF ARTS IN PUBLIC ADMINISTRATION

| <b>Duration:</b> |  |
|------------------|--|
| Mode/Medium:     |  |
| Eligibility:     |  |

Two Years (Four Semesters) Distance/English Any graduate (under 10+2+3) from Utkal University or any other University recognized by Utkal University.

#### **Selection Procedure:**

> On First come first serve basis

- All eligible SC/ST students shall be admitted provided they take admission within due date.
- Reservation Policy of P G Council shall be applicable.

#### **Course Fees:**

|                | At th         | e time of adm     | nission (1 <sup>st</sup> ) | Year)      | 2 <sup>nd</sup>   | Year           |
|----------------|---------------|-------------------|----------------------------|------------|-------------------|----------------|
| Course         | Cost of Form  | <b>Course Fee</b> | Exam Fee                   | Corpus     | <b>Course Fee</b> | Exam Fee       |
|                | ( <b>R</b> s) | ( <b>R</b> s)     | ( <b>R</b> s)              | Fund (Rs.) | ( <b>R</b> s)     | ( <b>Rs.</b> ) |
| MA in Pub. Ad. | 600           | 8400              | 4000*                      | 3000       | 8400              | 4000*          |

\*includes Registration/ Re-registration, Migration & Original Certificate fees.

\*The examination fees may change subject to notification of Controller's of Examination, Utkal University.

#### **PCP** (Personal Contact Programme):

**PCP in Phase wise**: Semester wise PCP will be conducted for 10 to 15 days (online/offline) per semester during morning and day time. Separate counselling sessions will also be conducted at the Head Quarters as per the requirements by the respective Faculties.

#### **COURSE STRUCTURE**

| SEMESTER-I (16 Credits) |   |              |        |  |  |
|-------------------------|---|--------------|--------|--|--|
| Paper Code              | Title of the Paper                                  | Marks        | Credit |  |  |
| PAD-101                 | Administrative Theory                               | 100          | 4      |  |  |
| PAD-102                 | Comparative Public Administration                   | 100          | 4      |  |  |
| PAD-103                 | Indian Administration                               | 100          | 4      |  |  |
| PAD-104                 | Administrative Thinkers                             | 100          | 4      |  |  |
|                         | SEMESTER-II (20 Credits)                            | · · ·        |        |  |  |
| PAD-201                 | Management and Administration                       | 100          | 4      |  |  |
| PAD-202                 | Public Personnel Administration in India            | 100          | 4      |  |  |
| PAD-203                 | Development Administration                          | 100          | 4      |  |  |
| PAD-204                 | Local Governance                                    | 100          | 4      |  |  |
| PAD-205                 | Financial Administration in India                   | 100          | 4      |  |  |
|                         | SEMESTER-III (20 Credits)                           |              |        |  |  |
| PAD-301                 | Rural Development                                   | 100          | 4      |  |  |
| PAD-302                 | Urban Development                                   | 100          | 4      |  |  |
| PAD-303                 | Good Governance                                     | 100          | 4      |  |  |
|                         | Elective Papers (Student has to choose any two elec | tive papers) |        |  |  |
| P.G-304                 | Organizational Behaviour                            | 100          | 4      |  |  |
| P.G-305                 | Women in India                                      | 100          | 4      |  |  |
| P.G-306                 | Nationalist Movement in India                       | 100          | 4      |  |  |
| P.G-307                 | Basics of English Written Communication             | 100          | 4      |  |  |
| P.G-308                 | Pratibeshi Sahitya                                  | 100          | 4      |  |  |
| P.G-309                 | Odishara Sankhipta Itihas                           | 100          | 4      |  |  |
| P.G-310                 | Diasporic Women Writers                             | 100          | 4      |  |  |
| P.G-311                 | Ethics in Sanskrit Literature                       | 100          | 4      |  |  |
| P.G-312                 | Scientific Literature in Sanskrit                   | 100          | 4      |  |  |
| P.G-313                 | Budgetary System with Special Reference to India    | 100          | 4      |  |  |
|                         | SEMESTER-IV (24 Credits)                            | - <b>1</b>   |        |  |  |
| PAD-401                 | Human Resource Management                           | 100          | 4      |  |  |
| PAD-402                 | Society and Polity in India                         | 100          | 4      |  |  |
| P.G-403                 | Research Methodology                                | 100          | 4      |  |  |
| P.G-404                 | Disaster Management                                 | 100          | 4      |  |  |
| PAD-405                 | Project preparation and Viva Voice                  | 200          | 8      |  |  |
|                         |   | 2000         | 80     |  |  |

#### **MASTER OF ARTS IN SANSKRIT**

| Duration:    | Two Years (Four Semesters)  |
|--------------|---|
| Mode/Medium: | Distance/ Devanagiri  |
| Eligibility: | Any graduate (under 10+2+3) from Utkal University or any other University |
|              | recognized by Utkal University.   |

#### **Selection Procedure:**

- On First come first serve basis
- > All eligible SC/ST students shall be admitted provided they take admission within due date.
- ▶ Reservation Policy of P G Council shall be applicable.

#### **Course Fees:**

|                | At th        | e time of adr     | nission (1 <sup>st</sup> ) | Year)      | 2 <sup>nd</sup>   | Year           |
|----------------|--------------|-------------------|----------------------------|------------|-------------------|----------------|
| Course         | Cost of Form | <b>Course Fee</b> | Exam Fee                   | Corpus     | <b>Course Fee</b> | Exam Fee       |
|                | (Rs)         | (Rs)              | ( <b>R</b> s)              | Fund (Rs.) | (Rs)              | ( <b>Rs.</b> ) |
| MA in Sanskrit | 600          | 8400              | 4000*                      | 3000       | 8400              | 4000*          |

\*includes Registration/ Re-registration, Migration & Original Certificate fees.

\*The examination fees may change subject to notification of Controller's of Examination, Utkal University.

#### **PCP (Personal Contact Programme):**

**PCP in Phase wise**: Semester wise PCP will be conducted for 10 to 15 days (online/offline) per semester during morning and day time. Separate counselling sessions will also be conducted at the Head Quarters as per the requirements by the respective Faculties.

#### **COURSE STRUCTURE**

| SEMESTER-I (16 Credits) |  |             |        |  |  |
|-------------------------|--|-------------|--------|--|--|
| Paper Code              | Title of the Paper                                   | Marks       | Credit |  |  |
| SAN -101                | Vedic Language & Literature                          | 100         | 4      |  |  |
| SAN -102                | Grammar (Sidhanta Kaumudi)                           | 100         | 4      |  |  |
| SAN -103                | Systems of Indian Philosophy-I                       | 100         | 4      |  |  |
| SAN -104                | Sanskrit Prose and Poetry                            | 100         | 4      |  |  |
|                         | SEMESTER-II (20 Credits)                             |             |        |  |  |
| SAN -201                | Sanskrit Plays, Poetics and Dramaturgy-I             | 100         | 4      |  |  |
| SAN -202                | Ancillary Vedic Literature                           | 100         | 4      |  |  |
| SAN -203                | Philology and Introduction to Grammar                | 100         | 4      |  |  |
| SAN -204                | Systems of Indian Philosophy-II                      | 100         | 4      |  |  |
| SAN -205                | Sanskrit Plays                                       | 100         | 4      |  |  |
|                         | SEMESTER-III (20 Credits)                            |             |        |  |  |
| SAN -301                | Poetics and Dramaturgy-II                            | 100         | 4      |  |  |
| SAN -302                | Different Schools of Kavya shastra                   | 100         | 4      |  |  |
| SAN -303                | Classical Literature (Sahitya) Prose & Poetry        | 100         | 4      |  |  |
|                         | Elective Papers (Student has to choose any two elect | ive papers) |        |  |  |
| P.G-305                 | Women in India                                       | 100         | 4      |  |  |
| P.G-306                 | Nationalist Movement in India                        | 100         | 4      |  |  |
| P.G-307                 | Basics of English Written Communication              | 100         | 4      |  |  |
| P.G-311                 | Ethics in Sanskrit Literature                        | 100         | 4      |  |  |
| P.G-312                 | Scientific Literature in Sanskrit                    | 100         | 4      |  |  |
|                         | SEMESTER-IV (24 Credits)                             |             |        |  |  |
| SAN-401                 | Dramaturgy and Technical Literature                  | 100         | 4      |  |  |
| SAN-402                 | Ancient Indian History, Culture and Epigraphy        | 100         | 4      |  |  |
| P.G-403                 | Research Methodology                                 | 100         | 4      |  |  |
| P.G-404                 | Disaster Management                                  | 100         | 4      |  |  |
| PG -405                 | Project preparation and Viva Voice                   | 200         | 8      |  |  |
|                         |  | 2000        | 80     |  |  |

#### MASTER OF ARTS IN SOCIOLOGY

| Duration:    | Two Years (Four Semesters)  |
|--------------|---|
| Mode/Medium: | Distance/ English   |
| Eligibility: | Any graduate (under 10+2+3) from Utkal University or any other University |
|              | recognized by Utkal University.   |

#### **Selection Procedure:**

- On First come first serve basis
- > All eligible SC/ST students shall be admitted provided they take admission within due date.
- ▶ Reservation Policy of P G Council shall be applicable.

#### **Course Fees:**

|                 | At th         | ne time of adı | nission (1 <sup>st</sup> ) | Year)      | 2 <sup>nd</sup> | Year           |
|-----------------|---------------|----------------|----------------------------|------------|-----------------|----------------|
| Course          | Cost of Form  | Course Fee     | Exam Fee                   | Corpus     | Course Fee      | Exam Fee       |
|                 | ( <b>R</b> s) | ( <b>R</b> s)  | (Rs)                       | Fund (Rs.) | ( <b>R</b> s)   | ( <b>Rs.</b> ) |
| MA in Sociology | 600           | 8400           | 4000*                      | 3000       | 8400            | 4000*          |

\*includes Registration/ Re-registration, Migration & Original Certificate fees.

\*The examination fees may change subject to notification of Controller's of Examination, Utkal University.

#### **PCP (Personal Contact Programme):**

**PCP in Phase wise**: Semester wise PCP will be conducted for 10 to 15 days (online/offline) per semester during morning and day time. Separate counselling sessions will also be conducted at the Head Quarters as per the requirements by the respective Faculties.

#### **COURSE STRUCTURE**

| SEMESTER-I (16 Credits)   |  |            |        |  |  |  |
|---------------------------|--|------------|--------|--|--|--|
| Paper Code                | Title of the Paper                                       | Marks      | Credit |  |  |  |
| SOC-101                   | Introduction to Sociology                                | 100        | 4      |  |  |  |
| SOC-102                   | Perspectives of Indian Society-I                         | 100        | 4      |  |  |  |
| SOC-103                   | Classical Sociological Theory                            | 100        | 4      |  |  |  |
| SOC-104                   | Gender Studies   | 100        | 4      |  |  |  |
|                           | SEMESTER-II (20 Credits)                                 |            |        |  |  |  |
| SOC-201                   | Modern Sociological Theory                               | 100        | 4      |  |  |  |
| SOC-202                   | Perspectives of Indian Society-II                        | 100        | 4      |  |  |  |
| SOC-203                   | Sociology of Ageing                                      | 100        | 4      |  |  |  |
| SOC-204                   | Sociology of Globalization                               | 100        | 4      |  |  |  |
| SOC-205                   | Rural Sociology  | 100        | 4      |  |  |  |
| SEMESTER-III (20 Credits) |  |            |        |  |  |  |
| SOC-301                   | Sociology of Health                                      | 100        | 4      |  |  |  |
| SOC-302                   | Sociology of Environment                                 | 100        | 4      |  |  |  |
| SOC-303                   | Sociology of Education                                   | 100        | 4      |  |  |  |
|                           | Elective Papers (Student has to choose any two elections | ve papers) |        |  |  |  |
| P.G-304                   | Organizational Behaviour                                 | 100        | 4      |  |  |  |
| P.G-305                   | Women in India   | 100        | 4      |  |  |  |
| P.G-306                   | Nationalist Movement in India                            | 100        | 4      |  |  |  |
| P.G-307                   | Basics of English Written Communication                  | 100        | 4      |  |  |  |
|                           | SEMESTER-IV (24 Credits)                                 |            |        |  |  |  |
| SOC-401                   | Sociology of Development                                 | 100        | 4      |  |  |  |
| SOC-402                   | Urban Sociology  | 100        | 4      |  |  |  |
| P.G-403                   | Research Methodology                                     | 100        | 4      |  |  |  |
| P.G-404                   | Disaster Management                                      | 100        | 4      |  |  |  |
| P.G-405                   | Project preparation and Viva Voice                       | 200        | 8      |  |  |  |
|                           |  | 2000       | 80     |  |  |  |

#### MASTER OF ARTS IN SOCIAL WORK

| Duration:    | Two Years (Four Semesters)  |
|--------------|---|
| Mode/Medium: | Distance/ English   |
| Eligibility: | Any graduate (under 10+2+3) from Utkal University or any other University recognized by Utkal University. |

#### **Selection Procedure:**

- On First come first serve basis
- > All eligible SC/ST students shall be admitted provided they take admission within due date.
- ▶ Reservation Policy of P G Council shall be applicable.

#### **Course Fees:**

|                   | At th        | 2 <sup>nd</sup> Year |               |            |               |                |
|-------------------|--------------|----------------------|---------------|------------|---------------|----------------|
| Course            | Cost of Form | Course Fee           | Exam Fee      | Corpus     | Course Fee    | Exam Fee       |
|                   | (Rs)         | ( <b>R</b> s)        | ( <b>R</b> s) | Fund (Rs.) | ( <b>R</b> s) | ( <b>Rs.</b> ) |
| MA in Social Work | 600          | 8400                 | 4000*         | 3000       | 8400          | 4000*          |
|                   |              |                      |               |            |               |                |

\*includes Registration/ Re-registration, Migration & Original Certificate fees.

\*The examination fees may change subject to notification of Controller's of Examination, Utkal University.

#### **PCP** (Personal Contact Programme):

**PCP in Phase wise**: Semester wise PCP will be conducted for 10 to 15 days (online/offline) per semester during morning and day time. Separate counselling sessions will also be conducted at the Head Quarters as per the requirements by the respective Faculties.

#### COURSE STRUCTURE

| SEMESTER-I (16 Credits) |   |                |        |  |  |  |
|-------------------------|---|----------------|--------|--|--|--|
| Paper Code              | Title of the Paper                                | Marks          | Credit |  |  |  |
| MSW-101                 | History, Philosophy and Fields of Social Work     | 100            | 4      |  |  |  |
| MSW-102                 | Man and Society                                   | 100            | 4      |  |  |  |
| MSW-103                 | Human Growth and Development                      | 100            | 4      |  |  |  |
| MSW-104                 | Social Case Work                                  | 100            | 4      |  |  |  |
|                         | SEMESTER-II (20 Credits)                          |                |        |  |  |  |
| MSW-201                 | Social Group Work                                 | 100            | 4      |  |  |  |
| MSW-202                 | Social Work Administration                        | 100            | 4      |  |  |  |
| MSW-203                 | Social Problems, Policy, Legislation and          | 100            | 4      |  |  |  |
|                         | Development                                       |                |        |  |  |  |
| MSW-204                 | Social Work with Weaker Section                   | 100            | 4      |  |  |  |
| MSW-205                 | Studies on Voluntary Organisation                 | 100            | 4      |  |  |  |
|                         | SEMESTER-III (20 Credits)                         |                |        |  |  |  |
| MSW-301                 | Labour Welfare                                    | 100            | 4      |  |  |  |
| MSW-302                 | Family & Child Welfare                            | 100            | 4      |  |  |  |
| MSW-303                 | Correctional Social Work                          | 100            | 4      |  |  |  |
|                         | Elective Papers (Student has to choose any two el | ective papers) |        |  |  |  |
| P.G-304                 | Organizational Behaviour                          | 100            | 4      |  |  |  |
| P.G-305                 | Women in India                                    | 100            | 4      |  |  |  |
| P.G-306                 | Nationalist Movement in India                     | 100            | 4      |  |  |  |
| P.G-307                 | Basics of English Written Communication           | 100            | 4      |  |  |  |
|                         | SEMESTER-IV (24 Credits)                          |                |        |  |  |  |
| MSW-401                 | Community Development                             | 100            | 4      |  |  |  |
| MSW-402                 | Human Rights and Duties                           | 100            | 4      |  |  |  |
| P.G-403                 | Research Methodology                              | 100            | 4      |  |  |  |
| P.G-404                 | Disaster Management                               | 100            | 4      |  |  |  |
| P.G-405                 | Project preparation and Viva Voice                | 200            | 8      |  |  |  |
|                         | Total Marks/Credit                                | 2000           | 80     |  |  |  |

#### **MASTER OF COMMERCE**

| Duration:    | Two Years (Four Semesters)  |
|--------------|---|
| Mode/Medium: | Distance/ English   |
| Eligibility: | B. Com/BBA /MBA/ MA PMIR/PG Dip Mgt, CA, CS and Cost Accounting           |
|              | students are eligible. The Degree must be recognized by Utkal University. |

#### **Selection Procedure:**

- On First come first serve basis
- > All eligible SC/ST students shall be admitted provided they take admission within due date.
- ▶ Reservation Policy of P G Council shall be applicable.

#### **Course Fees:**

|                    | At th         | 2 <sup>nd</sup> Year         |               |            |               |                |
|--------------------|---------------|------------------------------|---------------|------------|---------------|----------------|
| Course             | Cost of Form  | m Course Fee Exam Fee Corpus |               | Course Fee | Exam Fee      |                |
|                    | ( <b>R</b> s) | ( <b>R</b> s)                | ( <b>R</b> s) | Fund (Rs.) | ( <b>R</b> s) | ( <b>Rs.</b> ) |
| Master of Commerce | 600           | 8400                         | 4000*         | 3000       | 8400          | 4000*          |

\*includes Registration/ Re-registration, Migration & Original Certificate fees.

\*The examination fees may change subject to notification of Controller's of Examination, Utkal University.

#### **PCP (Personal Contact Programme):**

**PCP in Phase wise**: Semester wise PCP will be conducted for 10 to 15 days (online/offline) per semester during morning and day time. Separate counselling sessions will also be conducted at the Head Quarters as per the requirements by the respective Faculties.

#### COURSE STRUCTURE

| SEMESTER-I (16 Credits)   |   |              |        |  |  |  |
|---------------------------|---|--------------|--------|--|--|--|
| Paper Code                | Title of the Paper                                  | Marks        | Credit |  |  |  |
| MCM-101                   | Management Concepts and Practices                   | 100          | 4      |  |  |  |
| MCM-102                   | Quantitative Methods for Management                 | 100          | 4      |  |  |  |
| MCM- 103                  | Business Economics & Environment                    | 100          | 4      |  |  |  |
| MCM-104                   | Advanced Financial Management                       | 100          | 4      |  |  |  |
|                           | SEMESTER-II (20 Credits)                            |              |        |  |  |  |
| MCM-201                   | Corporate Financial Accounting                      | 100          | 4      |  |  |  |
| MCM-202                   | Business Ethics & Corporate Governance              | 100          | 4      |  |  |  |
| MCM-203                   | Marketing Management                                | 100          | 4      |  |  |  |
| MCM-204                   | Managerial Economics                                | 100          | 4      |  |  |  |
| MCM-205                   | Entrepreneurship Development                        | 100          | 4      |  |  |  |
| SEMESTER-III (20 Credits) |   |              |        |  |  |  |
| MCM-301                   | Corporate Law & Tax compliance                      | 100          | 4      |  |  |  |
| MCM-302                   | Advanced Cost & Management Accounting               | 100          | 4      |  |  |  |
| MCM-303                   | Human Resource Planning & Development               | 100          | 4      |  |  |  |
|                           | Elective Papers (Student has to choose any two elec | tive papers) |        |  |  |  |
| PG-313                    | Budgetary System with Special Reference to India    | 100          | 4      |  |  |  |
| PG-304                    | Organizational Behavior                             | 100          | 4      |  |  |  |
| PG-305                    | Women In India                                      | 100          | 4      |  |  |  |
| SEMESTER-IV (24 Credits)  |   |              |        |  |  |  |
| MCM-401                   | Banking & Insurance Management                      | 100          | 4      |  |  |  |
| MCM- 402                  | Merchant Banking & Financial Services               | 100          | 4      |  |  |  |
| PG- 403                   | Research Methodology                                | 100          | 4      |  |  |  |
| PG 404                    | Disaster Management                                 | 100          | 4      |  |  |  |
| PG-405                    | Project Work & Viva                                 | 200          | 8      |  |  |  |
|                           |   | 2000         | 80     |  |  |  |

بحلحن

## **FEES STRUCTURE FOR ADMISSION SESSION 2024**

| Course  | At the time of admission |                        |                    | 2 <sup>nd</sup> year    |                        | 3 <sup>rd</sup> year |                        |                      |
|---|--------------------------|------------------------|--------------------|-------------------------|------------------------|----------------------|------------------------|----------------------|
|   | Cost of<br>Form<br>(Rs.) | Course<br>Fee<br>(Rs.) | *Exam Fee<br>(Rs.) | Corpus<br>Fund<br>(Rs.) | Course<br>Fee<br>(Rs.) | Exam<br>Fee<br>(Rs.) | Course<br>Fee<br>(Rs.) | Exam<br>Fee<br>(Rs.) |
| MBA( Distance Mode)   | 600                      | 30000                  | 4400*              | 3600                    | 30000                  | 4400*                |                        |                      |
| MBA (Evening Face to Face Mode-PCP)   | 600                      | 36000                  | 4400*              | 3600                    | 36000                  | 4400*                |                        |                      |
| BBA(Distance Mode)  | 600                      | 12000                  | 3400*              | 3600                    | 12000                  | 3100                 | 12000                  | 3400*                |
| MCA (Morning Face to Face Mode-PCP)   | 600                      | 30000                  | 4400*              | 3600                    | 30000                  | 4400*                |                        |                      |
| M.A. EconomicsM.A. EducationM.A. EnglishM.A. HindiM.A. HistoryM.A. OdiaM.A. Political ScienceM.A. Public AdministrationM.A. SanskritM.A. SociologyMaster in Social Work (MSW)Master of Commerce | 600                      | 8400                   | 4000*              | 3000                    | 8400                   | 4000*                |                        |                      |

THE LAST DATE OF ADMISSION FOR THE SESSION 2024 SHALL BE NOTIFIED IN THE WESITE. \*includes Registration/ Re-registration, Migration & Original Certificate fees.

FOR GENERATION OF E- CHALLAN/ PAYMENT GATEWAY, VISIT OUR WEBSITE: www.ddceutkal.ac.in

For change of subjects at P.G. level and for change of Hons. or stream, fresh application shall be required with fees of Rs. 500/-. This shall be allowed as per the UGC-DEB Guideline.

FOR ANY INFORMATION CONTACT HELP DESK AT CDOE

#### DIRECTOR

A student is instructed to read all the following guidelines and instructions before taking of admission. It will be implied that the candidate is agreeing to all the terms and conditions and guidelines if it is submitted in online. The auto generated signature of the candidate will be affixed to this page automatically.

#### **\* EXAMINATION SYSTEM**

- The CDOE, Utkal University is a constituent college of Utkal University. All Degree / Diploma/ Post Graduate Examinations are conducted by the Controller of Examinations, Utkal University.
- The Controller of Examinations, Utkal University publishes the examination schedule. All the detailed Program of various examinations of CDOE are uploaded in the website (https://ddceutkal.ac.in/).
- CDOE shall be the Centre of Examination for all courses. Only for BA/ B.Com. additional centres are arranged in selected affiliated colleges of Utkal University. Centres of Examination are indicated along with the course details. On request the Controller of Examinations and the Director, CDOE at their discretion may change the centre of examination of a student.
- At the time of admission, the students are required to fill up their examination forms. They are required to deposit the Examination fees as per notice.
- Before the commencement of examination, CDOE issues admit card specifying the centre of examination in the website. Student is required to download the same. In case of any discrepancy, the student is required to report the same at CDOE in person.
- Candidates, who are booked under malpractice have to fill-up the repeat exam, form with an undertaking without waiting for the award of punishment.
- A student has to carry the examination admit card, CDOE Identity Card and Identity proof during the examination PLEASE NOTE CDOE WOULD NOT ISSUE any individual communication regarding examination.

### **CERTIFICATION**

- The University Registration Number is issued by CDOE on behalf of the Controller of Examinations, Utkal University. The enrolment number and the registration number are same.
- The Controller of Examinations publishes all the results semester wise. The semester wise mark sheets mentioning the SGPA/CGPA are uploaded in the CDOE website. A student has to download the same after publication of result.
- Provisional Certificates cum Memorandum of Mark and Grade Sheets are issued by the Controller of Examinations after successful passing of final examination.

#### **CLC, MIGRATION & IDENTITY CARD:**

- The submission of CLC/Migration are not mandatory. However, if a student submits the CLC/Migration then the same will be issued by CDOE after the completion or in case of discontinuous of the course.
- There is no separate conduct certificate is issued to a candidate. The same is mentioned in the CLC.
- For duplicate CLC an affidavit/ Self Declaration is required with a fees of Rs. 200/- within five years from the date of completion of courses.
- Identity Card will be issued to the student on completion of admission process. Duplicate Identity Card will be issued on payment of Rs. 50/- with a self-declaration. If a student applies for CLC after 5 Years (fresh or duplicate) from the date of completion of the course he/she has to deposit Rs. 500/- and produce an affidavit/ self-declaration with all relevant information / declaration.
- Those who have received online Registration Number i.e. since 2011 admission Batch can receive their migration from DDCE/CDOE, Utkal University. Those who had joined prior to 2011 can receive their migration certificate from Utkal University. A student has to deposit the requisite fees if required at the University counter.

#### **\*** TRANSCRIPT/ DATE OF PUBLICATION:

- Those seeking employment and admission outside India may require transcripts. They have to apply to the Controller of Examinations, Utkal University, Vani Vihar, Bhubaneswar 751004.
- At present the date of publication of results are mentioned in the Grade sheet. In case it is not mentioned then a candidate has to apply to the Controller of Examinations, Utkal University, Vani Vihar, Bhubaneswar 751004.
- For the above a student has to deposit the requisite fees (if required) at the University counter or through online (SBI Collect). For the same visit the University website (utkaluniversity.ac.in)

#### **♦** GENERAL AND EXAMINATION INSTRUCTIONS:

- CDOE does not send information on Schedule of Examination by post. One has to visit website for all the notices.
- Telephonic enquiry cannot be treated as authentic. Notices on our website are only authentic.
- Fees once deposited cannot be refunded. CDOE will not be held responsible for any lapses in Online transfer of fees/ deposit of fees through challan by the students.
- CDOE does not provide any Hostel Accommodation.

- CDOE does not provide placement service.
- CDOE does not provide any travel concession.
- A student has to provide his/her own whatsapp number & e-mail id for attending the online Personal Contact Program (PCP).
- The PCP (Contact Class) will be conducted continuously / on different dates/ different times (Morning 7a.m to Evening 9p.m).
- The detail schedule (Link/ Password) will be informed to the students in the website.
- The classes will be conducted in Zoom App/ Google Meet App/ Microsoft Team/ YouTube App/Google Classroom App etc.
- The students are need to switch off their Audio and video during the online classes for the smooth conduct of the classes.
- The students are required to drop their questions and queries in the chat box and the same questions/ queries/ doubts will be resolved by the counsellor during the class or the subsequent classes.
- The student has to carry an Android phone/Laptop with internet connectivity for attending the online PCP.
- Course materials are uploaded in our website. A student may download the study materials available at the CDOE website after admission/readmission into their respective courses.
- Our students do not receive any scholarship or stipend from Govt. agency. However, the student may directly apply the State and national scholarship through CDOE, if it permissible. CDOE never pursue the application form at its end.
- Course Fees are not reimbursable/refundable once it is deposited.
- A student is advised to attend PCP where, supplement e-materials with notes are provided by the respective counsellor's.
- The PCP will be conducted only when the number of enrolment are more than ten.
- CDOE does not conduct any Study tour and Picnic for the students.
- The details of approved courses are available in the website.
- The readmission notice and depositing of examination fees (Fees/ Date Line) will be uploaded in the website. If a student has not deposited the fees within the due date, then he/she can deposit the same with late fees as prescribed by CDOE.
- Please note that CDOE remains closed on all Sundays, public holidays including every second and fourth Saturday of the month. We follow the Utkal University Holiday List.
- The notified exam schedule/ PCP schedule may change due to any unavoidable circumstances such as natural calamities, strike etc. Such information will be provided in the website.
- A student can visit CDOE Library during official hour, where all the hard copy of study materials/ reference book/text books/journals are available. No lending facilities is provided.

- During Examination answers should be precise, to the point and a student must use space judiciously. No additional sheets shall be provided. Additional margins must not be used. Your handwriting should be legible.
- No temporary absence is allowed during the first hour of the examination. For three-hour duration examinations only once (max) and for a four hours' duration of examinations only two times (max) temporary absence is permissible. One must not carry answer script or question paper outside the hall during the temporary absence under any circumstances. Temporary absence beyond five minutes are not allowed. Temporary absence is permitted subject to the approval of the invigilators of the respective examination hall/ room.
- No examinee should carry anything to the hall except pen, pencil, eraser, id card, admit card, permission letter, non-scientific calculator (where allowed), scale, purse, sharpener and refills.
- If any examinee will be found misbehaving the invigilator, then serious action will be taken against him/her.
- If a student refuses to sign the Malpractice form, then the Centre Superintendent can also book the candidate.
- In case of Malpractice, the decision is taken by the appropriate committees of the University is final. A candidate may reappear at the subsequent examination with an undertaking.
- Carrying MOBILES PHONE OR ANY OTHER GADGET is strictly prohibited. CDOE has no arrangement for safe keeping of student's mobiles during the examination. Placing mobiles/ bags etc. at a common identified place is at student's own risk. DDCE shall bear no responsibility for theft etc.
- Parking of your two wheelers/ other vehicles are permissible at designated place only. Parking at CDOE is at owner's/ students risk. You are advised to double lock the vehicles. CDOE shall bear no responsibility for the safekeeping of vehicles. Number of Thefts have been reported in past.
- Physically challenged/ differently-abled/ nursing mother/ pregnant women etc. who require special arrangement, need to apply to the Controller of Examinations, Utkal University/ Director, CDOE at least 15 days before the commencement of examination. In case of a writer being engaged, complete details of the writer including ID Proof and highest educational qualification etc. are to be provided. After the approval of the Director, CDOE and Controller of Examination, Utkal University the scribe will be permitted to assist the examinees. CDOE shall not take any responsibility unless all formalities are completed as above. In case of multiple scribes/writers, the details of scribe are also to be produced. The scribes/writers must have pursued lower course than the student who is availing such option during the

examination. The Higher Education, Govt. of Odisha provisions shall be applicable in such case.

- Examinees are subject to physical check-up by officials both at the gate and also in the examination hall.
- Indiscipline and malpractice in any form shall be seriously viewed.
- Students are required to download the examination time table, admit cards to verify centres of examinations, subjects etc. well before commencement.
- Students are required to carry own water bottle (Poly pouch/ packets are not allowed) to the examination hall.
- All PG/ MBA/ OTHER EXAMINATION under CBCS have two components- (university/ Internal)-appearance and passing in both components is a must.
- Failed candidates are required to attend both assignment test and University exam.
- In case of non-availability of marks or being marked absent in spite of presence, Candidate is required to obtain attendance and memo copies. Further such candidates are to fill-up form for re-appearance pending location of marks.
- Students admitted in Computer Sc. Streams are instructed to bring their own Laptops for the Lab purpose.

I undertake that I have read all the above and understood the content and I am accepting all these above.

(Full Signature)

Date

Name: \_\_\_\_\_

Course: \_\_\_\_\_

Enrolment No:\_\_\_\_\_

## **University Theme Song** ଉଦ୍ବୋଧନ ସଙ୍ଗାତ ରଚନା – ପର୍ଞିତ ଶ୍ରୀ ଗୋଦାବରୀଶ ମିଶ୍ର

ତୁଙ୍ଗ - ଶିଖରୀ -ଚୂଳ

କୁଞ୍ଚକାନନ – ମାଳ

ପୁଣ୍ୟ ଜଳଧି - ଜଳ

ଖେଳି ଉଠେ ସଘନେ,

ପାଚୀ ଗଗନ – ଶିରେ

ଭାସି କନକ ନୀରେ

ଆସ ତପନ ଉଇଁ

ଏ ଉକୁଳ ଭୁବନେ <mark>| ଘୋଷା |</mark>

ତୁଙ୍ଗ - ଶିଖରୀ -ଚୂଳ ...

ଆହା ଏ ଉତ୍କଳ କିବା ସରଗ ଭୂମି ବିଲ ବନ ଶୈଳ ସିନ୍ଧୁ ସୁଷମା ଘେନି

ଜନମି ଏ ଦେଶେ ଆଜି

ଏ ଜନନୀ କୋଳେ ରାଜି



ଧନ୍ୟ କୋଟି ନର ନାରୀ ମର ନର ଜୀବନେ ।୧ । ପ୍ରାଚୀ ଗଗନ - ଶିରେ ... ଏ ଉତ୍କଳ ଭୁବନେ (ଘୋଷା) ତୁଙ୍ଗ - ଶିଖରୀ -ଚୂଳ ...







ତୋ ଭଳି ଜନନୀ ଥାଉ ଜନମଭୂମି କି ଦ୍ରଃଖ ଏ ଓଡ଼ିଆର ପରାଣେ ପୁଣି ? ମୋହନ ମୂରତି ସେହି ଦିଅ ଗୋ ମା ଆଜି ଫେଇ କୋଟିଏ <u>ସନ୍ତାନ ତୋର</u> ପ୍ରଣମୁ ଏ ଚର<u>ଣେ |୨ |</u> ପ୍ରାଚୀ ଗଗନ - ଶିରେ ... ଏ ଉତ୍କଳ ଭୁବନେ (ଘୋଷା)



(Flower Decoration by the Staff of CDOE - Sri Banamber Behera)

## **COURSE NAME WITH CODE NUMBER**

| Management Programme                                  | CODE             |
|---|------------------|
| MBA<br>BBA  | 030302<br>030702 |
| Computer Science & Application Programme (Face to Fac | ce Mode)         |
| MCA (2 Years)   | 020305           |
|   |                  |
| POST GRADUATION (DISTANCE): (GENERAL)                 |                  |
| M.A. Economics  | 010304           |
| M.A. Education  | 010305           |
| M.A. English  | 010306           |
| M.A. Hindi  | 010308           |
| M.A. History  | 010309           |
| M.A. Odia   | 010314           |
| M.A. Pol. Sc.   | 010316           |
| M.A. Pub. Admn  | 010318           |
| M.A. Sanskrit   | 010319           |
| M.A. Sociology  | 010320           |
| MSW (Social Work)                                     | 010326           |
| M.Com.  | 030300           |